

APPROVED MINUTES
Laurens Central School
Board of Education
Home Ec Room - 7:30 PM
November 17, 2010

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:35 PM by Board President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello,

Board Members Absent: F. Nichols

Others Present: R. Wenck, Superintendent; W. Dorritie, Principal; S. Dugan, District Clerk; K. DeGroat, Treasurer; S. West, Maintenance; K. Clow, Transportation; Members of the staff and community (see attached sign in sheet)

Adoption of Agenda

II. ADOPTION OF AGENDA

Motion made by T. Francisco, seconded by G. Murello to adopt the agenda. Motion carried 4-0-0.

Minutes

III. MINUTES

1. Minutes – Regular Meeting – 10/20/10

Motion made by R. Holstead, seconded by G. Murello to approve the minutes. Motion carried 4-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports & Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report - R. Wenck
 - a. Parent/Teacher Conferences
 - b. Service Activities
 - c. Oneonta Rotary Operation Warm
 - d. October Fire Safety Month
 - e. Drama Club Presentation
 - f. Winter Sports Season
 - g. Live Birth Data
 - h. BOCES Building Issues – Boilers
 - i. CASEBP
 - j. BOCES Classroom Space
 - k. BOCES FORUM
 - l. Otsego County Chamber
2. Report from Building Principal – B. Dorritie
 - a. RTTT Common Core Standards
 - b. Six Traits of Writing – L. Gifford
 - c. Hall of Fame Inductions
 - d. Teaching Tolerance Presentation – R. McGraw

- e. E-Prep Update
- f. Thanked Office Staff
- 3. Report from Supervisor Transportation - Ken Clow
 - a. Fuel Oil Leak Detection Needs Replacement
 - b. District Van – Passed DOT Inspection
- 4. Report from Supervisor Buildings & Ground – Steve West
 - a. U-Source Purchase of Electricity – Sell back electricity
- 5. Cornell Institute for Physics Teacher – A. Dunn – Written
- 6. Media Center Quarterly Report – M. Rokhvatze – Written

Correspondence

VI. CORRESPONDENCE

- 1. Otsego County Fair Association

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 - 1. Treasurer's Report A Fund (General)
 - 2. Treasurer's Report C Fund (Cafeteria)
 - 3. Treasurer's Report F Fund (Special)
 - 4. Treasurer's Report T Fund (Trust & Agency)
 - 5. Treasurer's Report L Fund (Library)
 - 6. Treasurer's Report H Fund (Checking) (Capital Project)
 - 7. Treasurer's Report H Fund (Savings) (Capital Project)
 - 8. Treasurer's Report Government Savings
 - 9. Treasurer's Report Bus Reserve
 - 10. Treasurer's Report Repair Reserve
 - 11. Treasurer's Report Money Market

Motion made by R. Holstead, seconded by T. Francisco to approve the above Treasurer's Reports. Motion carried 4-0-0.

- B. Other Reports (No Approval Required)
 - 1. Warrants
 - Warrant #4 A Fund \$550,520.96 (General)
 - Warrant #4 C Fund \$24,791.26 (Cafeteria)
 - Warrant #4 F Fund \$24,905.54 (Special)
 - Warrant #4 T Fund \$284,829.97 (Trust & Agency)
 - Warrant #4 TE Fund \$900.00 (Trust Fund – Scholarships)
 - Warrant #4 L Fund \$49.79 (Library)
 - Warrant #4 H Fund \$18,145.92 (Capital Fund)
 - 2. Cafeteria Report
 - 3. Internal Claims Auditor's Reports
 - 4. Budget Status Report - Fund A
 - 5. Revenue Status Report - Fund A
 - 6. Cash Flow Analysis
 - 7. Extracurricular Reconciliation Report 10/31/10

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

IX. PERSONNEL - NEW BUSINESS

Personnel

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Asst. Track Coach
D. Miller**

1. The appointment of David Miller as the Assistant Track Coach for the 2010-11 school year. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by R. Holstead, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.

Resignation D. Allen

2. The resignation of Dennis Allen as a cleaner effective retroactive to November 5, 2010.

Motion made by T. Francisco, seconded by G. Murello to accept the above resignation. Motion carried 4-0-0.

CROP Tutors

3. The appointment of Megan Lincoln and Ryan Crean as substitute peer tutors for the CROP After School Program for the 2010-2011 school year. Their salary will be \$7.25 per hour. All salaries established and paid through the CROP Program Grant.

Motion made by T. Francisco, seconded by R. Holstead to approve the above appointments. Motion carried 4-0-0.

Wellness Center Monitors

4. To appoint the following individuals as Wellness Center Monitors to supervise all activity associated with the Wellness Center. The center will be open a minimum of 1.5 hours. The rate of pay will be \$20 per day. The Administration will establish the Wellness Center schedule.

Pat Grasso
David Miller
Celine Francisco
Dan Mulroy
Beth VanDeusen

Motion made by T. Francisco, seconded by R. Holstead to approve the above appointments. Motion carried 4-0-0.

Substitute

5. The appointment of the following individual as a substitute for the 10-11 school year.

Non-Certified Teachers - \$65.00 per day
Carol Louden

Teacher Aides - \$7.25 per hour
Carol Louden

Cafeteria Worker-\$7.25 per hour
Carol Louden

Motion made by R. Holstead, seconded by G. Murello to approve the above appointments. Motion carried 4-0-0.

Resignation PJ's Instructor

6. The resignation of Taira Johnson as the Pre-Jaguars Instructor effective 11/18/10.

Motion made T. Francisco, seconded by G. Murello to accept the above resignation. Motion carried 4-0-0.

Jr. Color Guard Instructor

7. The appointment of Taira Johnson) as a Co-Instructor of the Junior Color Guard for the 2010-2011 school year. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by T. Francisco, seconded by R. Holstead to approve the above appointment. Motion carried 4-0-0.

PJ's Instructor

8. The appointment of Carol Louden as the Pre-Jaguars Instructor for the 2010-2011 school. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by R. Holstead, seconded by T. Francisco to approve the above appointment. Motion carried 4-0-0.

Resignation J. Graham

9. The resignation of John Graham as a teacher aide effective 11/26/10.

Motion made by R. Holstead, seconded by G. Murello to accept the above resignation. Motion carried 4-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

2009-2010 Audit

1. Approval of the 2009-2010 Audit Report.

Motion made by G. Murello, seconded by T. Francisco to approve the 2009-2010 Audit Report. Motion carried 4-0-0.

Tax Collector Report

2. That the board accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant direct that the lists of the delinquent tax items, with the addition of the two percent penalty be certified to the office of the county treasurer and/or other tax

enforcement

officers; AND IT IS FURTHER RESOLVED, that the tax warrant, tax roll and the tax collector's copies of the tax receipts be placed on file and be given fire protection in the school vault/safe.

Motion made by R. Holstead, seconded by G. Murello to accept the Tax Collector Report. Motion carried 4-0-0.

Surplus

3. To declare the following items as surplus and dispose:

One (1) Hotsy Power Washer (ID #000012)

Overhead Projector- Not working

Buhl

Model 120

Date acquired 06/01/2005

Serial number 517043A040900607

Laurens Bar code 3LA00000037

Opa-Scope Projector- Outdated-wiring not safe

Opa-Scope

Model 20000

Date acquired unknown

Serial number E2141

Motion made by G. Murello, seconded by T. Francisco to approve the above as surplus. Motion carried 4-0-0.

4. The emergency repair of the Tank Monitoring System on the fuel tanks located at the bus garage by Cortland Pump and Equipment, Inc. Total cost not to exceed \$17,000.

Motion made by C. Struckle, seconded by R. Holstead to approve the above emergency repair. Motion carried 4-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CPSE & CSE cases:

CPSE

10225, 10269

CSE

200682, 10272, 10253

Motion made by G. Murello, seconded by R. Holstead to approve the above CSE cases. Motion carried 4-0-0.

Information

XI. INFORMATION

A. CHANGE ORDERS

1. Change Order M-026 Increase \$1,305.10.

B. OTHER

1. Student Enrollment Report – October
2. Summary of School Tax Changes
3. Statement from Governor David Paterson
4. Concussion Policy for Section IV High School Athletes

Meetings

XII. MEETINGS

1. BOCES Board Forum: Date and Location TBD
2. December Board of Education Meeting: December 15, 2010

Open Comment

XIII. OPEN COMMENT PERIOD

Steve West shared that the Fire Inspection Reports have been completed and sent to the State Education Department. Due to cutbacks in positions at SED, Certificates of Occupancy that are issued once the fire reports are complete have been delayed.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Students
2. Financial
3. Personnel

The Board adjourned to executive session at 8:45 PM to discuss Student and Financial matters. Motion made by R. Holstead, seconded by T. Francisco. Motion carried 4-0-0.

The Board adjourned from executive session at 9:51 PM. Motion made by R. Holstead, seconded by G. Murello. Motion carried 4-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned, without further discussion, at 9:56 PM. Motion made by T. Francisco, seconded by G. Murello. Motion carried 4-0-0.

Respectfully submitted,

**Sheryl A. Dugan
District Clerk**