

APPROVED MINUTES
Laurens Central School
Board of Education
Home Ec Room – 7:30 PM
February 24, 2010

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:33 PM by Board President C. Struckle

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello, F. Nichols

Board Members Absent:

Others Present: R. Wenck, Superintendent; S. Dugan, District Clerk; J. Kinne, Treasurer; S. West, Maintenance; K. Clow, Transportation
Members of the staff and community (see attached sign in sheet)

Adoption of Agenda & Addenda II.

ADOPTION OF AGENDA & ADDENDA

Motion made by G. Murello, seconded by T. Francisco to adopt the agenda and addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes – Regular Meeting – 1/26/10

Motion made by F. Nichols, seconded by G. Murello to approve the minutes. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports

V. REPORTS AND DISCUSSIONS

1. Jennifer Bolton-Carls – BOCES Administrative Budget

Dr. Jennifer Bolton-Carls presented the overall 2010-2011 ONC BOCES Administrative Budget. She advised that the component districts are required to vote on the BOCES Administrative Budget on April 28, 2010. She reviewed some of the highlights of the BOCES Budget. Total Administrative increase for the Laurens Central School District is 1.71%.

2. Dean Marble – Softball Clinic

Fall.

Dean Marble reported on The Best You Are Softball Clinic he attended this He felt the information he received will be very helpful coaching the Varsity Girls Softball Team.

3. Ryan Chatterton – American Choral Directors Association

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Ryan Chatterton report on a recent conference he attended in Philadelphia by American Choral Directors Association.

4. Superintendent's Report - R. Wenck
 - a. Basketball Season Update
 - b. Wellness Committee – Health Fair 3/31
M. Novko received a \$300 grant for the fair
 - c. Shared Decision Making Policy Update
 - d. Spring Sports to begin on March 8
 - e. Grant Application Process Resolution
 - f. Curriculum Mapping
 - g. State Aid Update
5. Transportation – Ken Clow
 - a. Bridge on 11A will close July 8, 2010 and reopen before school starts
 - b. Bob Anderson, Town Supervisor, retired Eric Decker has been appointed.
 - c. Fuel bids came in late today. All three products will be under \$3. Ken recommends the district to go with the fixed rate.
6. Buildings & Ground – Steve West
 - a. Inflatable Batting Cages
 - b. Service Animals – should have policy regarding service animals. Steve

is continuing to look into this.
7. Media Center Quarterly Report – Mary Rokvadze – Written

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 1. Treasurer's Report A Fund (General)
 2. Treasurer's Report C Fund (Cafeteria)
 3. Treasurer's Report F Fund (Special)
 4. Treasurer's Report T Fund (Trust & Agency)
 5. Treasurer's Report L Fund (Library)
 6. Treasurer's Report H Fund (Checking) (Capital Project)
 7. Treasurer's Report H Fund (Savings) (Capital Project)
 8. Treasurer's Report Government Savings
 9. Treasurer's Report Repair Reserve

Motion made by T. Francisco, seconded by G. Murello to approve the above Fiscal Reports. Motion carried 5-0-0.

10. Transfers Over \$1000

Motion made by F. Nichols, seconded by R. Holstead to approve the above transfers. Motion carried 5-0-0.

- B. Other Reports (No Approval Required)
 1. Warrants
Warrant #7 A Fund \$549,759.46 (General)
Warrant #7 C Fund \$18,554.81 (Cafeteria)
Warrant #7 F Fund \$24,373.77 (Special)
Warrant #7 T Fund \$1,223,046.33 (Trust & Agency)
Warrant #7 TE Fund \$419.58 (Trust fund – Scholarships)

Warrant #7 H Fund \$19,529.09 (Capital Fund)

2. Transfers Under \$1000
3. Cafeteria Report
4. Internal Claims Auditor's Reports
5. Budget Status Report - Fund A
6. Revenue Status Report - Fund A
7. Cash Flow Analysis
8. General Fund Expenditure Report
9. Extracurricular Reconciliation Report 1/31/10

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Second Reading Policies

1. Second Reading and Approval of the Following Policies:

3410 – Maintenance of Public Order on School Property
5675 – Emergency Management Plan
5676 – School Safety Plans
5900 – Privacy Rights in Regard to School Owned Property

Motion made by T. Francisco, seconded by F. Nichols to approve the above policies. Motion carried 5-0-0.

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Resignation J. Brown

1. The resignation of Johanna Brown as a Special Education teacher effective July 1, 2010.

Motion made by F. Nichols, seconded by G. Murello to approve the above resignation. Motion carried 5-0-0.

Medical Leave D. Otello

2. The medical leave for Donna Otello effective retroactive to February 10, 2010 and continuing until March 26, 2010.

Motion made by T. Francisco, seconded by G. Murello to approve the above medical leave. Motion carried 5-0-0.

Long Term Sub S. Jones

3. The appointment of Stephanie Jones who holds an Initial New York State certification area 7-12 Social Studies in the public schools of New York State, is hereby appointed to a non-probationary position of Long Term Substitute as a Secondary Social Studies Teacher to replace Donna Otello effective February 9, 2010 through approximately March 26, 2010. As per the Laurens Central School Board of Education Policy #6110 (Substitute Teachers including Long Term substitutes) her daily rate of pay will be 1/210th of the base salary as per respective contract.

Motion made by T. Francisco, seconded by F. Nichols to approve the above long term substitute. Motion carried 5-0-0.

Substitute Cleaner

4. The appointment of Regina Wulff as a substitute cleaner effective February 25,

NYS 2010 at a rate of \$8.00 per hour, pending Finger Print Clearance as per the SAVE Regulations.

Motion made by G. Murello, seconded by T. Francisco to approve the above substitute cleaner. Motion carried 5-0-0.

Probationary Cleaner D. Allen 5. The probationary appointment of Dennis Allen as a cleaner effective March 15, 2010, pending Finger Print Clearance as per the NYS SAVE Regulations. His annual salary will be \$16,512 pending CSEA negotiations.

Motion made by F. Nichols, seconded by R. Holstead to approve the above probationary appointment. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Annual Visual Inspection 1. The 2009-2010 Annual Visual Structural Inspection.

Motion made by R. Holstead, seconded by G. Murello to approve the 09-10 Visual Structural Inspection. Motion carried 5-0-0.

CSEA Contract 2. The CSEA Contract retroactive to July 1, 2009 through June 30, 2012.

Motion made by R. Holstead, seconded by F. Nichols to table the above CSEA Contract. Motion carried 5-0-0.

Efficiency Planning Grant 3. Whereas, the Otsego Northern Catskills BOCES desires to apply for a General Efficiency Planning Grant granted by the New York State Department of State and,

Whereas, the Otsego Northern Catskills BOCES authorizes Nicholas Savin and/or Jennifer Bolton Carls to act as contact person(s) to submit the application

and, for Jennifer Bolton Carls to execute all financial/administrative processes related to the grant program and,

Whereas, the grant application will focus on the study of potential shared services to create cost savings and increased program for students.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES Board of Education does hereby approve the grant application and appointment of contracts as stated above,

Furthermore, be it resolved, that the total initial cost to the Otsego Northern Catskills BOCES is estimated at \$3,500 as the grant requires a 10% local cash match.

Motion made by G. Murello, seconded by T. Francisco to table the above Efficiency Grant. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases:

CPSE
10225

CSE
201619

Motion made by T. Francisco, seconded by F. Nichols to approve the above CSE cases. Motion carried 5-0-0.

Information

XI. INFORMATION

Change Orders

A. CHANGE ORDERS

1. Change Order R-005 Decrease \$4,460
2. Change Order LE-002 Increase \$8,244.57
3. Change Order LE-003 Decrease \$5,000

Other

B. OTHERS

1. Student Enrollment Report – January
2. NYSIR
3. ON Center
4. Upcoming BOCES Activities
5. Tobacco-Free Healthy Schools

Meetings

XII. MEETINGS

1. Audit Committee Meeting – 3/3
2. Budget Workshops – 3/3, 3/10
3. Board of Education Meeting – March 17, 2010
4. Community Budget Meetings – 3/24 and 3/31

Open Comment

XIII. OPEN COMMENT PERIOD

D. Marble advised the board of an upcoming softball clinic for Mod. & Var. Softball on March 7.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Negotiations
3. Finances

The Board adjourned to executive session at 9:01 PM to discuss Personnel, Financial and Negotiations. Motion made by T. Francisco, seconded by R. Holstead. Motion carried 5-0-0.

The board adjourned from executive session at 10:50 PM. Motion made C. Struckle, seconded by T. Francisco. Motion carried 5-0-0.

IX. New Business

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following.

CSEA Contract

2. The CSEA Contract retroactive to July 1, 2009 through June 30, 2012.

Motion made by T. Francisco, seconded by F. Nichols to approve the CSEA Contract. Motion carried 5-0-0.

Efficiency Planning Grant

3. Whereas, the Otsego Northern Catskills BOCES desires to apply for a General Efficiency Planning Grant granted by the New York State Department of State and,

Whereas, the Otsego Northern Catskills BOCES authorizes Nicholas Savin and/or Jennifer Bolton Carls to act as contact person(s) to submit the application

and, for Jennifer Bolton Carls to execute all financial/administrative processes related to the grant program and,

Whereas, the grant application will focus on the study of potential shared services to create cost savings and increased program for students.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES Board of Education does hereby approve the grant application and appointment of contracts as stated above,

Furthermore, be it resolved, that the total initial cost to the Otsego Northern Catskills BOCES is estimated at \$3,500 as the grant requires a 10% local cash match.

Motion made by T. Francisco, seconded by R. Holstead to approve the Efficiency Planning Grant. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The board adjourned, without further discussion, at 10:51 pm. Motion made by R. Holstead, seconded by F. Nichols. Motion carried 5-0-0.

Respectfully submitted,

**Sheryl A. Dugan
District Clerk**