

**APPROVED MINUTES**  
**Laurens Central School**  
**Board of Education**  
**Home Ec Room 115 - 7:30 PM**  
**June 15, 2011**

**Opening of Meeting**

**I. OPENING OF MEETING**

1. Call to order

**The meeting was called to order at 7:31 PM by Board President C. Struckle.**

2. Roll call and quorum check

**Board Members Present: C. Struckle, R. Holstead, F. Nichols, G. Murello, T. Francisco**

**Board Members Absent:**

**Others Present: R. Wenck, Superintendent; W. Dorritie, Principal; S. Dugan, District Clerk; K. Clow, Transportation; Members of the staff and community (see attached sign in sheet)**

**Adoption of Agenda**

**II. ADOPTION OF AGENDA**

**Motion made by R. Holstead, seconded by T. Francisco to adopt the agenda. Motion carried 5-0-0.**

**Minutes**

**III. MINUTES**

1. Minutes - Regular Meeting – 5/18/11

**Motion made by F. Nichols, seconded by G. Murello to approve the minutes. Motion carried 5-0-0.**

**Open Comment**

**IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

**Reports**

**V. REPORTS AND DISCUSSIONS**

1. CROP – Ann Clark

Ann Clark gave a presentation on the CROP Program at Laurens Central School. She shared information about the program and the benefits to the students at Laurens.

2. Superintendent's Report - R. Wenck
  - a. Sherburne Pageant of Bands
  - b. Awards Banquet
  - c. 6<sup>th</sup> Grade Graduation
  - d. Regents
  - e. ELA & Math Standards
  - f. Relay for Life
  - g. Final Exams Finished
  - h. Kindergarten Graduation
  - i. Thank you Ed Johnston - Website

3. Report from Building Principal – B. Dorritie
  - a. Regents – Tests in House
  - b. Play Day
  - c. Thank you to Board – Senior Trip

- d. Oneonta and Morris Summer School
- e. Discipline Referrals 10-11 School Year
- f. Thank you Joanne Johnston Years of Service

- 4. Report from Supervisor of Transportation - Ken Clow
  - a. Minor Accident Bus 70
  - b. Summer Transportation

**Correspondence**

**VI. CORRESPONDENCE**

**Fiscal Reports**

**VII. FISCAL REPORTS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
  - 1. Treasurer's Report A Fund (General)
  - 2. Treasurer's Report C Fund (Cafeteria)
  - 3. Treasurer's Report F Fund (Special)
  - 4. Treasurer's Report T Fund (Trust & Agency)
  - 5. Treasurer's Report L Fund (Library)
  - 6. Treasurer's Report H Fund (Checking) (Capital Project)
  - 7. Treasurer's Report H Fund (Savings) (Capital Project)
  - 8. Treasurer's Report Government Savings
  - 9. Treasurer's Report Bus Reserve
  - 10. Treasurer's Report Repair Reserve

**Motion made by R. Holstead, seconded by T. Francisco to approve the above Treasurer's Reports. Motion carried 5-0-0.**

- 11. Treasurer's Report Capital Money Market
- 12. Transfers Over \$1000

**Motion made by G. Murello, seconded by R. Holstead to approve the above reports and transfers. Motion carried 5-0-0.**

- B. Other Reports (No Approval Required)
  - 1. Warrants
    - Warrant #11 A Fund \$671,387.87 (General)
    - Warrant #11 C Fund \$19,996.00 (Cafeteria)
    - Warrant #11 F Fund \$27,399.55 (Special)
    - Warrant #11 T Fund \$348,027.99 (Trust & Agency)
  - 2. Transfers Under \$1000
  - 3. Cafeteria Report
  - 4. Internal Claims Auditor's Reports
  - 5. Budget Status Report - Fund A
  - 6. Revenue Status Report - Fund A
  - 7. Cash Flow Analysis
  - 8. General Fund Expenditure Report
  - 9. Extracurricular Reconciliation Report 5/31/11

**Old Business**

**VIII. OLD BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Personnel**

**IX. PERSONNEL - NEW BUSINESS**

**A. PERSONNEL**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Fall Coaches**

- 1. The following Fall Coaches for the 2011-2012 school year:

Boys Varsity Soccer-David Miller  
 Girls Varsity Soccer-Scott Bolton  
 Boys Modified Soccer-Jonathan Powers  
 Girls Modified Soccer-Allen Ruffles

**Motion made by G. Murello, seconded by F. Nichols to approve the above coaches. Motion carried 5-0-0.**

**2011-12 Appointments**

2. The following appointments for the 2011-2012 school year:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Andrea Hall	Eligibility Chairperson	\$1118
Pat Grasso	Athletic Director	\$3,865
Karen Rowe	Arts in Education Coordinator	\$611
Sheryl Dugan	Data Steward	\$10,043
Andrea Hall	Bus Dispatcher/Attendance	\$2021
Doris Schlee	School Tax collector	\$1,899
Sheryl Dugan	Records Management	\$720
Corena Martin	After School Nurse	\$7,206
Ann Clark	CROP Coordinator	\$20.00 per hour
Crystal Carson	CROP Activity Leader	\$15.00 per hour
Jean Barry	CROP Activity Leader	\$15.00 per hour
Sarah Mix	CROP Activity Leader	\$15.00 per hour
Marie Mish	CROP Activity Leader	\$15.00 per hour
Jackie Tate	Before School Monitor	\$11.35 per Day
(any other LCS teacher aide as appointed by the administration will receive a salary of \$10.00 per hour.)		
Romona Wenck	Substitute Coordinators	\$2,880 Divided equally
Andrea Hall		
Sheryl Dugan		
Edward Wright		

**Motion made by R. Holstead, seconded by T. Francisco to approve the above appointments. Motion carried 5-0-0.**

**Summer Help**

3. The appointment of the following summer help for the 2011-12 school year:  
 Jackie Tate – Summer Cleaner \$8.26 per hour  
 Beth VanDeusen – Summer Cleaner/Painter \$9.22 per hour  
 Patrick Bullock – Computer Tech \$7.25 per hour, not to exceed 32 hours per week.

**Motion made by F. Nichols, seconded by T. Francisco to approve the above summer appointments. Motion carried 5-0-0.**

**Extracurricular Appointments**

4. The appointment of the attached individuals to the extra curricular appointments for the 2011-2012 school year. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

**Motion made by T. Francisco, seconded by F. Nichols to approve the attached appointments. Motion carried 5-0-0.**

**Resignation L. Burgess**

5. The resignation of Leslie Burgess as Cafeteria Cook/Manager effective 6/30/11.

**Motion made by G. Murello, seconded by R. Holstead to accept the above resignation. Motion carried 5-0-0.**

**CSE Secretary**

6. The continued employment of Mary Tabor, CSE Secretary, for the 2011-2012 school year. Her hourly salary will be \$13.30 per hour and she is not to exceed 19 hours per week. Her entire salary is paid by Federal IDEA 611 grant funds.

**Motion made by F. Nichols, seconded by T. Francisco to approve the above continued employment. Motion carried 5-0-0.**

**New Business**

**B. NEW BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Cooperative Purchasing**

1. The attached 2011-2012 Cooperative Purchasing Service

**Motion made by R. Holstead, seconded by G. Murello to approve the above service. Motion carried 5-0-0.**

**Reserves**

2. Resolution to approve to fund/establish the following reserves from the 10-11 fund balance. Amounts to be determined upon completion of the external audit:

Encumbrances  
Unemployment  
Workers Compensation  
Repairs  
Employee Benefit Liability Reserve  
Capital

**Motion made by T. Francisco, seconded by F. Nichols to approve the above resolution. Motion carried 5-0-0.**

**Policy #5140**

3. To waive the first reading of Policy # 5140 Administration of the Budget.

**Motion made by G. Murello, seconded by T. Francisco to waive the first reading. Motion carried 5-0-0.**

4. The second reading and approval of Policy #5140 Administration of the Budget.

**Motion made by F. Nichols, seconded by T. Francisco to approve the above policy. Motion carried 5-0-0.**

**2011-12 Milk Bids**

5. To award Vendor Instant Whip Eastern NY, Inc. the 2011-2012 Milk Bid.

**Motion made by G. Murello, seconded by T. Francisco to approve the above milk bid. Motion carried 5-0-0.**

**Transportation Request**

6. Transportation for one (1) student in the Laurens District to the Oneonta Community Christian School for the 2011-12 school year.

**Motion made by G. Murello, seconded by T. Francisco to approve the above transportation. Motion carried 5-0-0.**

7. To move the July 2011 Re-Organizational meeting to July 6, 2011 at 8:00 PM.

**Motion made by R. Holstead, seconded by T. Francisco to approve the above meeting change. Motion carried 5-0-0.**

CSE

**X. COMMITTEE ON SPECIAL EDUCATION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases:

**CSE**  
201353, 10230, 10100

**CPSE**  
10226, 10276

**CPSE Summer School**  
10269, 10287, 10278, 10223, 10233

**504**  
10183, 10285

**Ineligible**  
201617

**Declassification**  
10234

**Motion made by G. Murello, seconded by T. Francisco to approve the above CSE cases. Motion carried 5-0-0.**

Information

**XI. INFORMATION**

**A. CHANGE ORDERS**

**B. OTHER**

1. Enrollment Report May 31, 2011
2. CASSC School Boards Institute Summer Workshop
3. Annual Support Staff Breakfast – June 20, 2011 - 8:00
7. End of Year Luncheon Brooks – June 24, 2011 - 1:00

Meetings

**XII. MEETINGS**

1. Board of Education Reorganizational Meeting July 6, 2011
2. Board of Education Meeting July 27, 2011

Open Comment

**XIII. OPEN COMMENT PERIOD**

Executive Session

**XIV. EXECUTIVE SESSION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

**The Board adjourned to executive session at 8:13 PM to discuss Personnel matters. Motion made by F. Nichols, seconded by R. Holstead. Motion carried 5-0-0.**

**The Board adjourned from executive session at 9:28 PM. Motion made by F. Nichols, seconded by T. Francisco. Motion carried 5-0-0.**

Final Adjournment

**XV. FINAL ADJOURNMENT**

**The Board adjourned, without further discussion, at 9:28 PM. Motion made by G. Murello, seconded by R. Holstead. Motion carried 5-0-0.**

Respectfully submitted,

Sheryl A. Dugan  
District Clerk