

APPROVED MINUTES
Laurens Central School
Board of Education
Home Ec Room - 7:30 PM
August 19, 2009

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:41 PM by Board President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello, F. Nichols

Board Members Absent:

Others Present: R. Wenck, Superintendent; S. Dugan, District Clerk; J. Kinne, Treasurer; W. Dorritie, Building Principal; Members of the staff and community (see attached sign in sheet)

Adoption of Agenda

II. ADOPTION OF AGENDA

Motion made by FJ. Murello, seconded by F. Nichols to approve the agenda and addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes – 7/15/09

Motion made by F. Nichols, seconded by T. Francisco to approve the minutes of

7/17/09. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

board

At this time parent and community member Dawn Bookhout addressed the concerning the CROP Program. Her concern was the criteria for students in the program was based on income. She commented that she would like the district to start a paid program for parents who do not qualify for the CROP Program. She has contacted Senator Seward and The CROP coordinator to find alternate ways to fund an after school program. R. Wenck commented on her concerns about starting a paid program and the difficulties in the past collecting funds from parents. She also thanked Dawn for her efforts in contacting Senator Seward for support with this program.

Reports

V. REPORTS AND DISCUSSIONS

1. Northwest Student Exchange Program – Judy June

Judy June, from the Northwest Student Exchange Program spoke to the board about their program for exchange students. The district will be hosting two exchange students this year.

2. Superintendent's Report - R. Wenck
 - a. Professional Development Plan

- b. Summary of Expenses for Awards Banquet
 - c. Start of School – Opening Day Activities
 - d. Administrative Goals
 - c. Rec Center
- 3. Report from Building Principal – B. Dorritie
 - a. New Teacher Orientation
 - b. Reading Series K-3 Update
 - c. Student Discipline Report
 - 4. Report from Supervisor Transportation - Ken Clow
 - a. Diesel Prices \$2.1185
 - b. Changes in Ethanol Regulations next year
 - c. Garage Doors – No bids received – Take for scrap metal
 - d. DOT Coming to do inspection tomorrow
 - e. New buses arriving
 - 5. Report from Supervisor Buildings & Ground & Capital Project– Steve West
 - a. Building project update

VI. CORRESPONDENCE

- 1. Thank You – Nate Francisco
- 2. Thank You Neri Smallin
- 3. Thank You – Celine Francisco

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 - 1. Treasurer's Report A Fund (General)
 - 2. Treasurer's Report C Fund (Cafeteria)
 - 3. Treasurer's Report F Fund (Special)
 - 4. Treasurer's Report T Fund (Trust & Agency)
 - 5. Treasurer's Report L Fund (Library)
 - 6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
 - 7. Treasurer's Report Government Savings
 - 8. Treasurer's Report Repair Reserve

Motion made by R. Holstead, seconded by T. Francisco to approve the above reports. Motion carried 5-0-0.

- B. Other Reports (No Approval Required)
 - 1. Warrants
 - Warrant #1 A Fund \$276,828.92 (General)
 - Warrant #1 C Fund \$700 (Cafeteria)
 - Warrant #13 F Fund \$9.60 (Special)
 - Warrant #1 F Fund \$1,263.84
 - Warrant #1 T Fund \$1,281,377.07 (Trust & Agency)
 - Warrant #1 H Fund \$73,440.79 (Capital Fund)
 - 2. Internal Claims Auditor's Reports
 - 3. Budget Status Report - Fund A
 - 4. Revenue Status Report - Fund A
 - 5. Cash Flow Analysis
 - 6. Extracurricular Reconciliation Report 7/31/09
 - 7. Extracurricular Annual Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Leave of Absence T. Iversen

1. A one year leave of Absence for Timothy Iversen, Vocal Music Teacher, effective September 1, 2009 and continuing until August 30, 2010. Must have notification to the Board of Education by March 15, 2010 as per the LTA contract.

Motion made by R. Holstead, seconded by T. Francisco to approve the above leave of absence. Motion carried 3-2-0 C. Struckle, G. Murello.

IX. PERSONNEL - NEW BUSINESS

Personnel

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Business Teacher

1. The appointment of Daniel Mulroy, tenure area Special Subject Area: Business Education-General. Date of commencement of probationary service to be September 1, 2009. Expiration date of the appointment June, 30, 2012. Certification status Business and Marketing, Initial, effective date 9/1/08. Annual salary to be \$34,918 as per the LTA Contract.

Music Teacher

2. The appointment of Ryan Chatterton, to a one year leave of absence position tenure area Special Subject Area: K-12 General Music. Date of commencement of probationary service to be September 1, 2009. Expiration date of the appointment June, 30, 2012. Certification status General effective date 9/1/09. Annual salary to be \$34,918 as

Music K-12, Initial,
per the LTA Contract.

Motion made by F. Nichols, seconded by T. Francisco to approve the above one year appointment. Motion carried 5-0-0.

Substitutes

3. The appointment of the following individuals as substitutes for the 09-10 school year.

Nurse - \$65.00 per day
Geri McCulley
Mary Budin

Certified Teachers - \$65.00 per day
John Wirchansky
Lorayne Brownell
Ginger Olsen
Paul Olsen
Timothy Horne
Yvonne Angell

Non-Certified Teachers - \$60.00 per day
Jonathan Wenck
Joseph Mish – Pending Fingerprint Clearance as per SAVE Reg.
Jane Sheldon
Kevin Kovach – Pending Fingerprint Clearance as per SAVE Reg.

Teacher Aides - \$7.25 per hour
Melanie Keator
Jody Dyer

Bus Driver

Alton Bryden

Motion made by T. Francisco, seconded by G. Murello to approve the above substitutes. Motion carried 5-0-0.

Extra Duties
for

6. The approval of the following individuals to receive a stipend for extra duties the 09-10 school year.

Tax Collector	Doris Schlee	\$1790
Records Management	Sheryl Dugan	\$684
Bus Dispatcher/Attendance	Andrea Hall	\$1897
Substitute Coordination	Divided equally between:	\$2632
	Sheryl Dugan	
	Andrea Hall	
	Jane Kinne	
	Romona Wenck	

Motion made by T. Francisco, seconded by F. Nichols to approve the above duties. Motion carried 5-0-0.

Detention Monitors

7. Detention Monitors –
Any LCS employee as appointed by the administration at a salary of \$30.00 per day at 2 hours per day.

Motion made by T. Francisco, seconded by F. Nichols to approve the above. Motion carried 5-0-0.

Before School Aide

8. Before School Aide –
Jackie Tate at a salary of \$11.00 per hour.

Any LCS teacher aide as appointed by the administration at a salary of \$10.00 per hour.

Motion made by F. Nichols, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

CROP Appointments

9. The appointment of the following individuals for the CROP After School Program for the 2009-2010 school year. All salaries established and paid through the CROP Program Grant:

Site Coordinator - \$20.00 per hour
Ann Andrews Clark

Activity Leaders \$15.00 per hour
Crystal Carson
Dorothy Imbrosciano
Jean Barry
Shannon Bissell
Marie Mish
Stephanie Reeves

Peer Tutors - \$7.25 per hour
Annie Strong
Brittany Jenkins
Tyler Dunne
Caleb Barney
Elizabeth Bakhuizen
Christopher Bakhuizen
Vicky Eichorn

Alison Mattice

Substitute Peer Tutors - \$7.25 per hour

Jacob Nack

Pheonix Howard

Liza Hazlett

Rose Field

Substitute Site Coordinators - \$20.00 per hour

Stephanie Reeves

Shannon Bissell

Motion made by T. Francisco, seconded by G. Murello to approve the above appointments. Motion carried 5-0-0.

Spanish Club Advisor

10. The appointment of Keith Palm as the Spanish Club Advisor. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by F. Nichols, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

Chorus Advisor

11. The appointment of Ryan Chatterton as the Chorus Advisor. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

Jazz chorus Advisor

12. The appointment of Ryan Chatterton as the Jazz Chorus Advisor. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

Date Coordinator

half up to
exceed two hours per

13. The appointment of Sheryl Dugan as the District Data Coordinator at a salary of \$15.50 per hour. Any time over 8 hours a day will be paid time and a 10 hours per week effective September 1, 2009. Not to day.

Motion made by F. Nichols, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

Parental Leave J. Brown

14. Full Parental leave for Johanna Brown, Special Education Teacher, beginning September 1, 2009 and continuing until June 30, 2010.

Motion made by G. Murello, seconded by F. Nichols to approve the above parental leave. Motion carried 5-0-0.

Assistant Cook J. Mazerolle

15. The probationary appointment of Jack Mazerolle as an Assistant Cook effective September 1, 2009 and continuing until August 31, 2010 pending fingerprint clearance as per the NYS SAVE regulation. His annual salary will be \$9,853 pending CSEA negotiations.

Motion made by T. Francisco, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.

Resignation R. Arnold

16. The resignation of Raymond Arnold effective August 19, 2009.

Motion made by T. Francisco, seconded by R. Holstead to accept the above resignation. Motion carried 5-0-0.

Data Collection

17. The appointment of Joe Sorrentino – Teacher Aide for data collection \$12.90 per hour with a maximum of 20 days at 6.5 hours per day to complete reporting and training of Sheryl Dugan.

Motion made by F. Nichols, seconded by G. Murello to approve the above. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Tax Warrant

1. To approve the attached Tax Warrant for the 2009-2010 collection of school taxes.

Motion made by T. Francisco, seconded by G. Murello to approve the attached tax warrant. Motion carried 5-0-0.

Solid Waste Removal

2. To approve the attached Solid Waste Removal Bid awarded to Vet Disposal

Motion made by R. Holstead, seconded by F. Nichols to approve the attached Solid Waste Removal Bid. Motion carried 5-0-0.

Designation of Fund Balance

3. Designation of fund balance from the 08-09 budget after meeting with Auditor such as listed:

Designated fund balance for school tax relief
Employee Benefit Reserve
Bus Reserve
Capital Reserve
Employee Retirement System
Unemployment Reserve
Workers Compensation Reserve
Repair Reserve
4% State Allowed Funds
Miscellaneous

Motion made by F. Nichols, seconded by T. Francisco to approve the above. Motion carried 5-0-0.

Textbooks Purchase

4. The attached Math Textbooks totaling \$925.00.

Motion made by T. Francisco, seconded by R. Holstead to approve the attached textbook purchase. Motion carried 5-0-0.

Transportation

5. Request for Transportation to the Lighthouse Christian Academy for the 2009-2010 school year for three Laurens residents.

Motion made by R. Holstead, seconded by T. Francisco to approve the above transportation request. Motion carried 5-0-0.

Textbook Purchase

6. Foundations of Astronomy Textbooks 15 @102.71 Totaling \$1540.65.

Motion made by F. Nichols, seconded by T. Francisco to approve textbook purchase. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases.

CPSE - 10183

Motion made by F. Nichols, seconded by T. Francisco to approve the above CPSE case. Motion carried 5-0-0.

**Information
Change Orders**

XI. INFORMATION

A. CHANGE ORDERS

1. Change Order GC-068 Increase \$6,311
2. Change Order GC-069 Increase \$5,212
3. Change Order GC-070 Increase \$1,563
4. Change Order GC-071 Increase \$3,550
5. Change Order GC-072 Increase \$6,317
6. Change Order GC-073 Increase \$2,205
7. Change Order GC-074 Increase \$3,366
8. Change Order GC-075 Increase \$4,793

Other

B. OTHER

1. NYSIR Newsletter
2. NYSSBA Convention
3. 2009-10 Handbooks

Meetings

XII. MEETINGS

1. BOE Meeting September 16, 2009

Open Comment

XIII. OPEN COMMENT PERIOD

C. Struckle shared comments about the positive impact the NYSPHAA conference had upon her son, Matthew.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel Issues
2. Student
3. Financial

The Board adjourned to executive session at 8:54 PM to discuss Personnel, Student and Financial matters. Motion made by T. Francisco, seconded by F. Nichols and carried 5-0-0.

The board adjourned from executive session at 11:13 PM. Motion made F. Nichols, seconded by G. Murello. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The board adjourned, without further discussion, at 11:14 PM. Motion made by

F. Nichols, seconded by R. Holstead. Motion carried 5-0-0.

Respectfully submitted,

**Sheryl A. Dugan
District Clerk**