

**APPROVED MINUTES**  
**Laurens Central School**  
**Board of Education**  
**Home Ec Room 115 - 7:30 PM**  
**June 16, 2010**

**Opening of Meeting**

**I. OPENING OF MEETING**

1. Call to order

The meeting was called to order at 7:27 PM by Board President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello, F. Nichols

Board Members Absent:

Others Present: R. Wenck, Superintendent; W. Dorritie, Principal; S. Dugan, District Clerk; J. Kinne, Treasurer; S. West, Maintenance; K. Clow, Transportation Members of the staff and community (see attached sign in sheet)

**Adoption of Agenda**

**II. ADOPTION OF AGENDA**

**Motion made by G. Murello, seconded by T. Francisco to adopt the agenda. Motion carried 5-0-0.**

**Minutes**

**III. MINUTES**

1. Minutes - Regular Meeting – 5/19/10

**Motion made by R. Holstead, seconded by F. Nichols to approve the minutes of 5/19/10. Motion carried 5-0-0.**

**Open Comment**

**IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

**Reports**

**V. REPORTS AND DISCUSSIONS**

1. School Garden – Members of Wellness Committee  
Members of the Wellness Committee reported to the Board on the interest in starting a school garden. They discussed funding ideas, grants, donations, etc. They also discussed incorporating the project into classroom activities. R. Wenck also suggested Eagle Scouts getting involved with their projects, such as benches. They would like the board approval to begin gardening on June 26th. They would also like to hold a ground breaking ceremony with the elementary students on June 25th. The board unanimously agreed for them to begin the project.
2. Superintendent's Report - R. Wenck
  - a. Marching Band/Concert Band Sherburne results
  - b. Awards Banquet Update
  - c. 8 out of 9 Teams Scholar Athletes
  - d. Pride Day/6th Grade Graduation
  - e. Testing Finals and Regents
  - f. ELA Curriculum Mapping
  - g. M. Barker Update raised over \$3500
  - h. Oneonta Rotary Dictionary program for Seniors

Wenck

- i. Rural Schools Program – Promise Neighborhood
- j. Shared Decision Making – Board Policy Updates
- k. Photos Donated – Penny Veder
- l. GEAR UP – Senior Gift Bags
- m. 200th Anniversary Town of Laurens Activities
- n. Extended Day Grant – In addition to CROP
- o. NYS Testing Changes
- 3. Report from Building Principal – B. Dorritie
  - a. Regents Update
  - b. Relay for Life
  - c. Congratulations Ruff Retirement
- 4. Report from Supervisor of Transportation - Ken Clow
  - a. Costs for Sports Transportation
  - b. Trade In Bus – Minor Repairs
- 5. Report from Supervisor of Maintenance – Steve West
  - a. Safety Risk Recommendation – Employees enter from back parking lot
  - b. Update on Building Projects
    - 1. Window and Sill Replacement
    - 2. Wall Tile Stock for Repair and Replacement
    - 3. Building Condition Survey
    - 4. Floor Machine

**Correspondence**

**VI. CORRESPONDENCE**

- 1. Thank you - CSEA

**Fiscal Reports**

**VII. FISCAL REPORTS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

- 1. Treasurer's Report A Fund (General)
- 2. Treasurer's Report C Fund (Cafeteria)
- 3. Treasurer's Report F Fund (Special)
- 4. Treasurer's Report T Fund (Trust & Agency)
- 5. Treasurer's Report L Fund (Library)
- 6. Treasurer's Report H Fund (Checking) (Capital Project)  
Treasurer's Report H Fund (Savings) (Capital Project)
- 7. Treasurer's Report Government Savings
- 8. Treasurer's Report Repair Reserve

**Motion made by R. Holstead, seconded by G. Murello to approve the above Treasurer's Reports. Motion carried 5-0-0.**

- 9. Transfers Over \$1000

**Motion made by F. Nichols, seconded by T. Francisco to approve transfers. Motion carried 5-0-0.**

B. Other Reports (No Approval Required)

- 1. Warrants
  - Warrant #11 A Fund \$562,851.03 (General)
  - Warrant #11 C Fund \$20,009.32 (Cafeteria)
  - Warrant #11 F Fund \$19,171.42 (Special)
  - Warrant #11 T Fund \$938,615.67 (Trust & Agency)
  - Warrant #11 TE Fund \$976.32 (Scholarship)
  - Warrant #11 H Fund \$86,665.00 (Capital Fund)
- 2. Transfers Under \$1000
- 3. Cafeteria Report

4. Internal Claims Auditor's Reports
5. Budget Status Report - Fund A
6. Revenue Status Report - Fund A
7. Cash Flow Analysis
8. General Fund Expenditure Report
9. Extracurricular Reconciliation Report 5/31/10

**Old Business**

**VIII. OLD BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Personnel**

**IX. PERSONNEL - NEW BUSINESS**

**A. PERSONNEL**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Fall Coaches**

1. The following Fall Coaches for the 2010-2011 school year:

- Boys Varsity Soccer-David Miller
- Girls Varsity Soccer-Scott Bolton
- Boys Modified Soccer-Jonathan Powers
- Girls Modified Soccer-Christine Cox
- Assistant Soccer Coach-Allen Ruffles

**Motion made by R. Holstead, seconded by F. Nichols to approve the above coaches. Motion carried 5-0-0.**

**2010-11 Appointments**

2. The following appointments for the 2010-2011 school year:

<b>Name</b>	<b>Title</b>	<b>Salary</b>
Andrea Hall	Eligibility Chairperson	\$1000
Pat Grasso	Athletic Director	\$3,752
Karen Rowe	Arts in Education Coordinator	\$589
Sheryl Dugan	Data Steward	\$9,750
Andrea Hall	Bus Dispatcher/Attendance	\$1,954
Doris Schlee	School Tax collector	\$1,844
Sheryl Dugan	Records Management	\$705
Corena Martin	After School Nurse	\$6,996
Corena Martin	Census Numerator	\$1,615
Ann Clark	CROP Coordinator	\$20.00 per hour
Crystal Carson	CROP Activity Leader	\$15.00 per hour
Jean Barry	CROP Activity Leader	\$15.00 per hour
Dot Imbrosciano	CROP Activity Leader	\$15.00 per hour
Marie Mish	CROP Activity Leader	\$15.00 per hour
Jackie Tate	Before School Monitor	\$11.00 per hour
(any other LCS teacher aide as appointed by the administration will receive a salary of \$10.00 per hour.)		
Romona Wenck	Substitute Coordinators	\$2,800 Divided equally
Andrea Hall		
Sheryl Dugan		
Edward Wright		

**Motion made by F. Nichols, seconded by T. Francisco to approve the above appointments. Motion carried 5-0-0.**

**Extra-Curricular Appointments**

3. The appointment of the attached individuals to the extra curricular appointments for the 2010-2011 school year. Extra curricular appointment salaries to be

established by the LTA Extra Curricular Activities Committee.

**Motion made by R. Holstead, seconded by T. Francisco to approve the attached extra curricular appointments. Motion carried 5-0-0.**

- Medical Leave D. Shean** 4. The unpaid medical leave of absence for Donna Shean retroactive to April 16, 2010 and continuing until June 30, 2010.

**Motion made by F. Nichols, seconded by T. Francisco to approve the above medical leave. Motion carried 5-0-0.**

- Retirement J. Kinne** 5. The retirement of Jane Kinne as District Treasurer, effective July 31, 2010.

**Motion made by T. Francisco, seconded by G. Murello to accept the above retirement. Motion carried 5-0-0.**

- Continued Employment M. Tabor** 6. The continued employment of Mary Tabor, CSE Secretary, for the 2010-2011 school year. Her hourly salary will be \$12.91 per hour and she is not to exceed 19 hours per week. Her entire salary is paid by Federal IDEA 611 grant funds.

**Motion made by G. Murello, seconded by F. Nichols to approve the above continuation of employment. Motion carried 5-0-0.**

- Continued Employment P. Bullock** 7. The continued employment of Patrick Bullock, Part Time Media Specialist, for the 2010-2011 school year. His hourly salary will be \$10.30 not to exceed 16 hours per week.

**Motion made by T. Francisco, seconded by G. Murellos to approve the above continuation of employment. Motion carried 5-0-0.**

- R. Wenck Contract** 8. The five year contract for Romona Wenck, Superintendent, effective July 1, 2010 and continuing until June 30, 2015.

**Motion made by C. Struckle, seconded by F. Nichols to table the above contract. Motion carried 5-0-0.**

- Finance Consultant J. Kinne** 9. The appointment of Jane Kinne as a District Finance Consultant for the 2010-2011 school year. This is a per diem appointment at a salary of \$171.39 per day.

**Motion made by T. Francisco, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.**

## **New Business**

### **B. NEW BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- Milk Bid** 1. To award Vendor Instant Whip Eastern NY, Inc. the 2010-2011 Milk Bid.

**Motion made by T. Francisco, seconded by F. Nichols to approve the above bid. Motion carried 5-0-0.**

- Ice Cream Bid** 2. To award Vender, Instant Whip Eastern NY, Inc. the 2010-2011 Ice Cream Bid.

**Motion made by T. Francisco, seconded by R. Holstead to approve the above bid. Motion carried 5-0-0.**

**Cooperative Purchasing Service**

3. The attached 2010-2011 Cooperative Purchasing Service

**Motion made by F. Nichols, seconded by R. Holstead to approve the attached Cooperative Purchasing Service. Motion carried 5-0-0.**

**09-10 Reserves**

4. Resolution to approve to fund/establish the following reserves from the 09-10 fund balance. Amounts to be determined upon completion of the external audit:

- Encumbrances
- Unemployment
- Workers Compensation
- Repairs
- Retirement Contributions
- Capital

**Motion made by G. Murello, seconded by T. Francisco to approve the above resolution. Motion carried 5-0-0.**

**CSE**

**X. COMMITTEE ON SPECIAL EDUCATION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases:

**Motion made by T. Francisco, seconded by G. Murello to approve the attached CSE cases. Motion carried 5-0-0.**

**Information**

**XI. INFORMATION**

**A. CHANGE ORDERS**

- 1. Change Order GC-083 Increase \$4,648
- 2. Change Order GC-084 Increase \$1,211
- 3. Change Order L-009 Decrease \$448
- 4. Change Order E-008 Increase \$1,365.96
- 5. Change Order E-009 Increase \$4,151.59
- 6. Change Order E-010 Increase \$4,747.10
- 7. Change Order E-011 Increase \$3,962.61
- 8. Change Order E-012 Increase \$3,453.11
- 9. Change Order E-013 Increase \$7,018.55

**B. OTHER**

- 1. Enrollment Report May 31, 2010
- 2. School Boards Institute Summer Workshop
- 3. ON Center
- 4. NYSIR Annual Report 2009
- 5. Baccalaureate Service – June 23, 2010 – 7:00 PM Presbyterian Church
- 6. Annual Support Staff Breakfast – June 24, 2010 - 8:00
- 7. End of Year Luncheon – June 25, 2010 - 1:00

**Meetings**

**XII. MEETINGS**

- 1. Board of Education Reorganizational Meeting July 7, 2010
- 2. Board of Education Meeting July 28, 2010

**Open Comment**

**XIII. OPEN COMMENT PERIOD**

Sae-byeol Shin, exchange student, read a letter thanking the Board for giving her the opportunity to come to Laurens as an exchange student.

**Executive Session**

**XIV. EXECUTIVE SESSION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Financial
3. Negotiations
4. Student

**The Board adjourned to executive session at 8:25 PM to discuss Personnel, Financial, student and Negotiation matters. Motion made by R. Holstead, seconded by T. Francisco. Motion carried 5-0-0.**

**The board adjourned from executive session at 10:57 PM. Motion made by T. Francisco, seconded by R. Holstead. Motion carried 5-0-0.**

**Superintendents Contract**

**Be It Resolved** that the Laurens Board of Education approve the Contract of Romona Wenck, Superintendent, with changes as written. Motion made by T. Francisco, seconded by R. Holstead. Motion carried 5-0-0.

**Final Adjournment**

**XV. FINAL ADJOURNMENT**

**The board adjourned, without further discussion, at 11:05 PM. Motion made by R. Holstead, seconded by C. Struckle. Motion carried 5-0-0.**

**Respectfully submitted,**

**Sheryl A. Dugan  
District Clerk**