

AGENDA
Laurens Central School
Board of Education
Via Zoom - 7:30 PM
December 16, 2020

I. OPENING OF MEETING

1. Call to order
2. Roll call and quorum check

II. ADOPTION OF AGENDA

III. MINUTES

1. Minutes – Regular Meeting - 11/18/20*
2. Minutes – Special Meeting – 11/30/20*

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
4. Report from Building Principal – J. Mushtare
5. Report from Supervisor Transportation – M. Pernat
6. Report from Supervisor Buildings & Ground – S. West

VI. CORRESPONDENCE

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)*
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
- Treasurer's Report H Fund (Savings) (Capital Project)*
7. Treasurer's Report Repair Reserve*
8. Treasurer's Report Capital Reserve*
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve*
10. NYLAF Investment Account *
11. Transfers Over \$1000*

B. Other Reports (No Approval Required)

1. Warrants
 Warrant #19 A Fund \$134,422.77 (General)*

Warrant #7	C Fund \$4,001.85 (Cafeteria)*
Warrant #7	F Fund \$2,184.50 (Special)*
Warrant #8	T Fund \$143.82 (Trust & Agency)*
Warrant #5	H Fund \$1,155.28 (Capital Fund)*
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #20	P Fund \$144,034.88 (Payroll)*
Warrant #21	A Fund \$135,022.58 (General)*
Warrant #8	C Fund \$4,421.99 (Cafeteria)*
Warrant #8	F Fund \$5,948.69 (Special)*
Warrant #9	T Fund \$1,352.05 (Trust & Agency)*
Warrant #6	H Fund \$820.81 (Capital Fund)*
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #22	P Fund \$150,736.63 (Payroll)*

2. Transfers Under \$1000*
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The appointment of Kayla Johnson as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance her salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide.
2. The appointment of Taylor Murch as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance his salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide.
3. The appointment of Shawn Burton as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance her salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide.
4. The appointment of Jessica DeBoer as the CROP Site Coordinator for the 2020-2021 school year. Her salary will be \$25.75 per hour and paid through the CROP Grant.

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To declare the attached list of items as surplus and discard appropriately.*

2. The attached resolution approving the New York Liquid Asset Fund amendment.*
3. The District's Corrective Action Plan in response to the annual Extracurricular Audit as set forth in the Management Letter dated October 28, 2020 and as required by the NYSED.*

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.*

CSE: 10737, 11078

CPSE: 11077

504: None

XI. INFORMATION

1. Student Enrollment Report December 10, 2020*
2. NYSIR News – November 2020*

XII. MEETINGS

1. January 20, 2021 - Board of Education Meeting 7:30 PM

XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. None

XV. FINAL ADJOURNMENT

Draft MINUTES
**Laurens Central School
Board of Education
MPR - 7:30 PM
November 18, 2020**

- Opening of Meeting** **I. OPENING OF MEETING**
1. Call to order
- The meeting was called to order at 7:30 pm by President C. Struckle.**
2. Roll call and quorum check
- Board Members Present: C. Struckle, M. Wikoff, T. Francisco, G. Murello, P. Bush**
- Board Members Absent: None**
- Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; K. DeGroat, District Treasurer; P. Weir, District Clerk; C. Walker, District Coordinator for Technology; Members of the Staff and Community (see attached sign in sheet).**
- Adoption of Agenda** **II. ADOPTION OF AGENDA**
- Motion made by T. Francisco, seconded by P. Bush to adopt the agenda. Motion carried 5-0-0.**
- Minutes** **III. MINUTES**
1. Minutes – 10/21/20
- Motion made by G. Murello, seconded by M. Wikoff to approve the minutes. Motion carried 5-0-0.**
- Introduction of Visitors** **IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**
- Reports and Discussions** **V. REPORTS AND DISCUSSIONS**
1. Superintendent's Report – B. Dorritie
- Transportation Aid
- Free lunch for all students
- State DOH rules
- Athletics – postponed until January 4
- Guidance Kindness Challenge
- Happy Thanksgiving
2. Report from Building Principal – J. Mushtare
- Report cards
- Parent/Teacher Conferences
- Guidance Department
- System of Care Grant
- Child Study Groups
3. Report from Supervisor Transportation – M. Pernat – Written
4. Report from Supervisor Buildings & Ground – S. West- Absent
- Correspondence** **VI. CORRESPONDENCE**
1. Thank you note from June Townsend
- President C. Struckle read the thank you note from June Townsend, a former LCS teacher.**

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 - 1. Treasurer's Report A Fund (General)
 - 2. Treasurer's Report C Fund (Cafeteria)
 - 3. Treasurer's Report F Fund (Special)
 - 4. Treasurer's Report T Fund (Trust & Agency)
 - 5. Treasurer's Report L Fund (Library)
 - 6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
 - 7. Treasurer's Report Repair Reserve
 - 8. Treasurer's Report Capital Reserve
 - 9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
 - 10. NYLAF Investment Account
 - 11. Transfers Over \$1000

Motion made by P. Bush, seconded by T. Francisco to approve the above Treasurer Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

- 1. Warrants

Warrant #17	A Fund \$141,251.90 (General)
Warrant #6	C Fund \$3,070.85 (Cafeteria)
Warrant #6	F Fund \$1,850.00 (Special)
Warrant #7	T Fund \$873.00 (Trust & Agency)
Warrant #4	H Fund \$1,237.50 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #18	P Fund \$152,108.49 (Payroll)
Warrant #15	A Fund \$140,953.27 (General)
Warrant #5	C Fund \$2,689.25 (Cafeteria)
Warrant #	F Fund \$0 (Special)
Warrant #6	T Fund \$143.82 (Trust & Agency)
Warrant #3	H Fund \$2,400.00 (Capital Fund)
Warrant #4	TE Fund \$300.00 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #16	P Fund \$142,729.19 (Payroll)
- 2. Transfers Under \$1000
- 3. Cafeteria Report Current Month
- 4. Cafeteria Report Year to Date
- 5. Internal Claims Auditor's Reports
- 6. Budget Status Report - Fund A
- 7. Revenue Status Report - Fund A
- 8. Cash Flow Analysis
- 9. Extracurricular Reconciliation Report 10/31/20

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- Permanent Appointment P. Weir** 1. The permanent appointment and contract of Pamela Weir to the position of Confidential Secretary to the Superintendent, effective retroactive to November 13, 2020.
- Motion made by M. Wikoff, seconded by T. Francisco to approve the above permanent appointment. Motion carried 5-0-0.**
- Permanent Appointment P. Weir** 2. The permanent appointment and contract of Pamela Weir to the position of District Clerk, effective retroactive to November 13, 2020.
- Motion made by P. Bush, seconded by G. Murello to approve the above permanent appointment. Motion carried 5-0-0.**
- Substitute Library Aide** 3. The appointment of Judy MacLachlan as a Substitute Library Aide for the 2020-2021 school year, retroactive to October 30, 2020. Her salary will be \$11.80 per hour.
- Motion made by M. Wikoff, seconded by P. Bush to approve the above appointment. Motion carried 5-0-0.**
- Substitute Bus Driver** 4. The appointment of Scott Bolton as a Substitute Bus Driver for the 2020-2021 school year, retroactive to November 16, 2020. His salary will be \$20.00 per hour as per the CSEA Contract.
- Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.**
- Girls Varsity Basketball Coach** 5. The appointment of Scott Bolton as the Girls Varsity Basketball Coach for the 2020-2021 school year. Salary to be established by the Extracurricular Salary schedule.
- Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.**

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- Tax Collector Report** 1. To accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant direct that the lists of the delinquent tax items, with the addition of the two percent penalty be certified to the office of the county treasurer and/or other tax enforcement offices; AND IT IS FURTHER RESOLVED, that the tax warrant, tax roll and the tax collector's copies of the tax receipts be placed on file and be given fire protection in the school vault safe.
- Motion was made by T. Francisco, seconded by G. Murello to accept the attached report. Motion carried 5-0-0.**
- Surplus** 2. To declare the following items as surplus and discard appropriately:
- Latitude 3490 computer
LCS# 3LA00002490
Laurens CSD # 20140452
- InFocus projector
LCS# 3LA00001594
Laurens CSD # 20090173

Motion was made by P. Bush, seconded by M. Wikoff to approve the above surplus. Motion carried 5-0-0.

Multi-year Reserve Plan

3. The Laurens Central School multi-year reserve plan.

Motion made by M. Wikoff, seconded by T. Francisco to approve the above plan. Motion carried 5-0-0.

Letter of Intent Bus Purchase

4. The attached Letter of Intent for the purchase of a school bus from Leonard Bus Sales. This purchase is pending voter approval on May 18, 2021.

Motion made by G. Murello, seconded by P. Bush to approve the above letter of intent. Motion carried 5-0-0.

2019-2020 Audit Report

5. To accept the 2019-2020 Audit as completed by External Auditor, Cwynar and Company.

Motion was made by T. Francisco, seconded by P. Bush to accept the 2019-2020 Audit. Motion carried 5-0-0.

Corrective Action Plan

6. To approve the District's Corrective Action Plan in response to the annual External Audit as set forth in the Management Letter dated October 28, 2020 and as required by the NYSED.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above plan. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.

CSE: 11021

CPSE: None

504: 11067, 11068

Motion made by P. Bush, seconded by T. Francisco to approve the Above cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Student Enrollment November 1, 2020
2. NYSIR Digest – Autumn 2020
3. LTA Contract

Meetings

XII. MEETINGS

1. Faculty/Staff Holiday Celebration- December 15, 2020 3:00 pm
2. Board of Education Meeting – December 16, 2020

Open Comment

XIII. OPEN COMMENT PERIOD

Board member Peggy Bush asked the District Treasurer, K. Degroat whether she has heard anything from the county about the money we usually get from them for taxes. K. Degroat said we have not heard anything yet.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Litigation
2. Personnel

The Board adjourned to executive session at 7:46 pm to discuss, Litigation and Personnel. Motion made by G. Murello, seconded by P. Bush. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:16 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

The Board adjourned, without further discussion, at 8:17 pm. Motion made by T. Francisco, seconded by M. Wikoff. Motion carried 5-0-0.

Draft MINUTES
**Laurens Central School
Board of Education Special Meeting
Via Zoom - 7:30 PM
November 30, 2020**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:28 pm by President C. Struckle.

2. Roll call and quorum check

Board members present: C. Struckle, T. Francisco, G. Murello, P. Bush, M. Wikoff

Others present: B. Dorritie, Superintendent; P. Weir, District Clerk; K. DeGroat, District Treasurer; S. West, Buildings and Grounds

Adoption of Agenda

II. ADOPTION OF AGENDA

**Motion made by P. Bush, seconded by M. Wikoff to adopt the agenda.
Motion carried 5-0-0.**

New Business

III. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Capital Outlay Bid

1. To accept the following 2020-2021 Capital Outlay Bid results as recommended by Architect, Jason Benedict, King and King Architects:
- | | |
|---|----------|
| - Piccirelli Mechanical Inc. - Base Bid of \$64,000 | |
| Alternate HC-03: \$8,000 | |
| Alternate HC-04: \$5,000 | |
| <u>Alternate HC-05: \$9,000</u> | |
| Total: | \$86,000 |

Motion made by G. Murello, seconded by T. Francisco to accept the above bid. Motion carried 5-0-0.

Board member T. Francisco asked Steve West if this contractor was the same one that we had problems with back in 2007. Steve responded that this contractor has since split from the group that we had problems with and we had no reason to disqualify them.

Final Adjournment

IV. FINAL ADJOURNMENT

The Board adjourned, without further discussion at 7:31 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

Surplus – December 2020

Obsolete or failed equipment:

Optiplex 740 computer
Laurens CSD 20090247
3LA00001202

Optiplex 960 computer
Laurens CSD 20140161
3LA00002001

Optiplex 740 computer
3LA00000786

Optiplex 960 Computer
Laurens CSD 20140162
3LA00002005

Dell monitor 3LA52

Dell monitor CN-0G554F-64180-85J-4BUL

Optiplex 980 computer
Laurens CSD 20140290
3LA00002190

Optiplex 980 computer
Laurens CSD 20140275
3LA00002175

Optiplex 980 computer
Laurens CSD 20140308
3LA00002283

Optiplex 980 computer
Laurens CSD 20140268
3LA00002168

Optiplex 980 computer
Laurens CSD 20140271
3LA00002171

Optiplex 980 computer
Laurens CSD 2014307
3LA00002282

Optiplex 980 computer
Laurens CSD 2014276
3LA00002176

IMPORTANT NOTICE FROM NYLAF

To all Participants of the New York Liquid Asset Fund (NYLAF):

The NYLAF Board of Directors are pleased to announce an upcoming enhancement to our Fund.

After a review conducted by RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) and PMA Financial, LLC (PMA), along with the full support of the Board of Directors, RBC GAM-US has agreed to transition its roles as the investment consultant and marketing agent and its full relationship management team to PMA (NYLAF's current Administrator since 2015) to create a stronger Fund for the future.

PMA's history of providing exceptional products and services to 14 LGIPs (Local Government Investment Pools) across the nation aligns well with the Fund's approach, and this crucial element played an important part in the strategic review. Creating stronger economies of scale will provide the Fund's Participants with increased benefits, and greater efficiencies to meet their needs today and into the future.

RBC GAM-US fully supports this enhancement, which includes transitioning to PMA team members who have worked with NYLAF since 2007. These individuals have played an important role in supporting NYLAF's growth, and they will continue do so with PMA as they assist hundreds of school districts and municipalities on a daily basis.

On November 19, 2020, in support of this transition, the Governing Board (the "Governing Board") of the New York Liquid Asset Fund ("NYLAF") approved certain changes (collectively, the "Amendment") to the Municipal Cooperation Agreement, amended and restated as of August 1, 2020, that governs NYLAF (the "Agreement").

The Amendment changes the Investment Advisor from RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) to PMA Asset Management, LLC and changes the Marketing agent from RBC Capital Markets, LLC to PMA Securities, LLC. An Affiliate of these companies, PMA Financial Network, LLC currently serves as the Administrator for NYLAF.

In order for the Amendment to take effect, Sections 10.1 and 13.1 of the Agreement require, within 60 days of the adoption of the Governing Board's resolution, each Participant adopt a resolution approving such amendment and any additional terms required in connection therewith.

As such, we have attached a resolution authorizing the Amendment and ask that each Participant's board adopt said resolution (by majority vote) and return a certified copy to jstorch@jeffstorchlaw.com by January 29th, 2021.

If you have any further questions, please contact myself or Jeff Storch, the attorney for NYLAF or Rajesh Chainani "RC", at the addresses below.

Dennis Kane
Email: dennis.kane@nylaf.org
Phone: 716.479.1341

Jeff Storch
Email: jstorch@jeffstorchlaw.com
Phone: 646.694.9699

Rajesh Chainani (RC)
Email: rajesh.chainani@rbc.com
Phone: 866-99-NYLAF (Option 2.1)

Thank you in advance for your attention to this matter and have a wonderful holiday season.

Dennis Kane
Executive Director



RESOLUTION OF THE BOARD OF _____, NEW YORK

WHEREAS, the undersigned, being a majority of the Board of the _____ (the "Board"), hereby adopt, and by executed counterpart, approve, as of the ____ day of _____, 20____, the following actions and resolutions:

WHEREAS, the _____ (municipality/school district) is a Participant in the New York Liquid Asset Fund ("NYLAF"), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the "Agreement"); and

WHEREAS, the Governing Board of NYLAF (the "Governing Board") wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board's resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant's governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT:

RESOLVED, that the Board approves the following:

(a) the Definitions set forth in Article I of the Agreement shall be amended as follows:

"Investment Consultant" means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.

"Marketing Agent" means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.

"Services and Marketing Agreement" means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.

(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read "PMA Asset Management, LLC" or PMA Securities LLC."

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board;

Member _____ submitted the above resolution and moved for its adoption. The motion was seconded by Member _____. The Board of _____ was polled. The motion was adopted by a vote of _____ affirmative votes (being at least a majority of the voting strength of the Board) with _____ negative votes and _____ votes absent.

The undersigned hereby certifies that (s)he is the Clerk of the _____ and that the foregoing is a true and accurate record of the resolution duly adopted at a meeting of the Board of _____ held on _____, 20__.

SEAL

Clerk:



LAURENS CENTRAL SCHOOL

"WHERE COMMUNITY AND SCHOOL CREATE SUCCESS."

P.O. BOX 301
LAURENS, NEW YORK 13796
TELEPHONE (607) 432-2050
FAX (607) 432-4388

WILLIAM F. DORRITIE
Superintendent

JOHN MUSHTARE
Building Principal

December 1, 2020

NYS Education Department
Office of Audit Services
89 Washington Ave., Room 524 EB
Albany, NY 12234

Dear Sir:

The purpose of this correspondence is to provide your office with the Laurens Central School District's response to the management letter as written by district auditors, Cwynar and Company.

Comment #1: Extraclassroom Cash Receipts (LCSD 19.6)

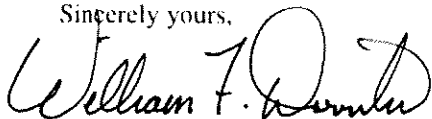
The Auditor recommends that cash collection reports should be accompanied by a source of revenue report. This could include a list of funds collected by name, ticket sales, fundraising profit and lost reports, etc.

District Response:

The district continues to require clubs to submit source of funds. We review this procedure every year with our club advisors. We will start to send deposit back to clubs in there is missing information.

Please contact my office at (607) 432-2050 Ext. 1121 or 1141 should you have any questions about the information provided.

Sincerely yours,



William Dorritie
Superintendent