

AGENDA
Laurens Central School
Board of Education
MPR – 7:30 PM
February 17, 2021

I. OPENING OF MEETING

1. Call to order
2. Roll call and quorum check

II. ADOPTION OF AGENDA

III. MINUTES

1. Minutes – Regular Meeting – 1/20/21*

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

V. REPORTS AND DISCUSSIONS

1. Director of ISS Report – L. Gifford
2. Superintendent's Report – B. Dorritie
2. Report from Building Principal – J. Mushtare
3. Transportation – M. Pernat
4. Buildings & Grounds – S. West

VI. CORRESPONDENCE

1. Letter from parent*

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)*
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
6. Treasurer's Report H Fund (Savings) (Capital Project)*
7. NYLAF Investment Account *
8. Transfers Over \$1000*

B. Other Reports (No Approval Required)

1. Warrants
 - Warrant #29 A Fund \$170,562.66 (General)*
 - Warrant #12 C Fund \$2,066.13 (Cafeteria)*
 - Warrant #12 F Fund \$1,540.21 (Special)*
 - Warrant #13 T Fund \$766.38 (Trust & Agency)*

Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #30	P Fund \$134,113.39 (Payroll)*
Warrant #31	A Fund \$165,203.95 (General)*
Warrant #13	C Fund \$4,730.49 (Cafeteria)*
Warrant #13	F Fund \$9,100.00 (Special)*
Warrant #14	T Fund \$2,420.15 (Trust & Agency)*
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #32	P Fund \$147,641.72 (Payroll)*

2. Transfers Under \$1000
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The appointment of Pamela Weir as Records Management Coordinator for the remainder of the 2020-2021 school year, retroactive to February 1, 2021. Her salary will be \$953, pro-rated.
2. The appointment of Celeste Leone as a Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance her salary will be \$100.00 a day for a Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide.

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The attached resolution to open additional accounts at Community Bank NA.*
2. The nomination of Jacqueline Parry to serve a three (3) year term on the ONC BOCES Board of Education.
3. The attached resolution regarding State Environmental Quality Review Type II Action for the proposed Capital Project.*

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CPSE, CSE and 504 cases:*

CPSE

None

CSE

None

504

10221

XI. INFORMATION

1. Student Enrollment Report – February 12, 2021*
2. Upcoming BOCES Activities*
3. NYSIR Services*

XII. MEETINGS

1. CASSC School Boards Institute Virtual Training – February 25, 2021 6:00 pm
2. Board of Education Meeting – March 17, 2021 7:30 pm

XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Negotiations
2. Financial
3. Student
4. Personnel

XV. FINAL ADJOURNMENT

Draft MINUTES
**Laurens Central School
Board of Education
MPR - 7:30 PM
January 20, 2021**

- | | |
|--|---|
| Opening of meeting | I. OPENING OF MEETING <ol style="list-style-type: none">1. Call to order

<p style="text-align: center;">The meeting was called to order at 7:30 pm by President C. Struckle.</p>2. Roll call and quorum check

<p>Board Members Present: C. Struckle, G. Murello, P. Bush</p><p>Board Members Absent: T. Francisco, M. Wikoff</p><p>Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; K. DeGroat, District Treasurer; P. Weir, District Clerk; C. Walker, District Coordinator for Technology; Members of the Staff and Community (see attached sign in sheet).</p> |
| Adoption of Agenda With Addenda | II. ADOPTION OF AGENDA with Addenda

<p style="text-align: center;">Motion made by G. Murello, seconded by P. Bush to adopt the agenda with addenda. Motion carried 3-0-0.</p> |
| Minutes | III. MINUTES <ol style="list-style-type: none">1. Minutes – 12/16/20

<p style="text-align: center;">Motion made by P. Bush, seconded by G. Murello to approve the minutes. Motion carried 3-0-0.</p> |
| Introduction of Visitors | IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD |
| Reports and Discussions | V. REPORTS AND DISCUSSIONS <ol style="list-style-type: none">1. Superintendent's Report – B. Dorritie<ul style="list-style-type: none">-School reopening-COVID Vaccinations-2021-2022 Budget-Governmental Accounting course-2021-2022 School Calendar-BOCES Regional Enrollment-Kelly Miller Book-Jeff Hahn – moment of silence2. Report from Building Principal – J. Mushtare<ul style="list-style-type: none">-Good to have kids back in the building-Looking for ways to help students that are falling behind3. Report from Supervisor Transportation – M. Pernet<ul style="list-style-type: none">-Bus drivers doing a great job-Happy to have kids back4. Report from Supervisor Buildings & Grounds – S. West<ul style="list-style-type: none">-Fuel bids-Drain line project in music room-Capital Outlay project |

Correspondence

Fiscal Reports

IV. CORRESPONDENCE

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over \$1000

Motion made by G. Murello, seconded by P. Bush to approve the above Treasurer Reports. Motion carried 3-0-0.

B. Other Reports (No Approval Required)

1. Warrants
 - Warrant #23 A Fund \$298,364.25 (General)
 - Warrant #9 C Fund \$3,570.30 (Cafeteria)
 - Warrant #9 F Fund \$2,140.00 (Special)
 - Warrant #10 T Fund \$137.15 (Trust & Agency)
 - Warrant #7 H Fund \$960.00 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #24 P Fund \$138,945.35 (Payroll)
 - Warrant #25 A Fund \$308,617.07 (General)
 - Warrant #10 C Fund \$4,036.59 (Cafeteria)
 - Warrant #10 F Fund \$2,520.00 (Special)
 - Warrant #11 T Fund \$1,497.93(Trust & Agency)
 - Warrant # H Fund \$0 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #26 P Fund \$139,547.78 (Payroll)
 - Warrant #27 A Fund \$122,311.94 (General)
 - Warrant #11 C Fund \$1,556.11 (Cafeteria)
 - Warrant #11 F Fund \$8,793.07 (Special)
 - Warrant #12 T Fund \$137.15(Trust & Agency)
 - Warrant #8 H Fund \$840.00 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #28 P Fund \$149,759.24 (Payroll)
2. Transfers Under \$1000
3. Cafeteria Report Current Month
4. Cafeteria Report Year to Date
5. Internal Claims Auditor's Reports
6. Budget Status Report - Fund A
7. Revenue Status Report - Fund A
8. Cash Flow Analysis
9. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Retirement N. Graham

1. The retirement of Naomi Graham as French Teacher effective June 30, 2021.

Motion made by P. Bush, seconded by G. Murello to accept the above retirement. Motion carried 3-0-0.

CROP Activity Leader

2. The appointment of Yvonne Angell as a CROP Activity Leader for the 2020-2021 school year. Her salary will be \$17.50, to be paid by the CROP Grant.

Motion made by G. Murello, seconded by P. Bush to approve the above appointment. Motion carried 3-0-0.

Substitute Aide/Cafeteria

3. The appointment of Jennifer Prince as a Substitute Teacher’s Aide and Cafeteria Worker for the 2020-2021 school year. Her salary will be \$12.50 per hour.

Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 3-0-0.

Custodian - S. Weitzel

4. The Provisional appointment of Sam Weitzel as a Custodian effective February 1, 2021, pending Fingerprint Clearance as per the SAVE Regulations. His annual salary will be \$28,815 pro-rated.

Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 3-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Surplus

1. To declare the following items as surplus and discard appropriately:

Epson 900printer
LCS# 3LA00000265

Optiplex 740 computer
LCS# 3LA00000769

Optiplex 740 computer
LCS# 3LA00000770

20 2-way Radios
No inventory stickers

Motion was made by G. Murello, seconded by P. Bush to approve the above surplus. Motion carried 3-0-0.

Award Fuel Bids

2. To award the following fuel bids for the 2021-2022 school year:

Ultra Low Sulfur Diesel Fuel: Not awarded

Unleaded Gasoline: Not awarded

Kerosene: Awarded to Reinhardt

#2 Fuel Oil: Awarded to Reinhardt

LP Gas: Awarded to Mirabito

Motion made by P. Bush, seconded by G. Murello to award the above fuel bids for the 2021-2022 school year. Motion carried 3-0-0.

Fuel Bid Authorization

3. To authorize the Superintendent to accept or reject the 2021-2022 Fuel Bids that are to be opened at 2:00 pm on February 10, 2021, at Laurens Central School.

Motion made by G. Murello, seconded by P. Bush to approve the above authorization. Motion carried 3-0-0.

Contract Vision Services

4. The contract with Diane McMillan, a licensed CLVT Low Vision Therapist, for vision services for the remainder of the 2020-2021 school year.

Motion made by P. Bush, seconded by G. Murello to approve the above contract. Motion carried 3-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.

CSE: 11081

CPSE: None

504: None

Motion made by G. Murello, seconded by P. Bush to approve the above case. Motion carried 3-0-0.

Information

XI. INFORMATION

1. Student Enrollment Report December 31, 2020
2. 2021-2022 Budget Timeline
3. ONC Enrollment 20-21
4. CASSC School Boards Institute
5. NYSIR Legal Digest – Winter 2020

Meetings

XII. MEETINGS

1. February 17, 2021 Board of Education 6:30 PM Workshop/7:30 PM Meeting

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Negotiations

The Board adjourned to executive session at 7:54 pm to discuss, Personnel and Negotiations. Motion made by P. Bush, seconded by G. Murello. Motion carried 3-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:40 pm. Motion made by C. Struckle, seconded by P. Bush. Motion carried 3-0-0.

The Board adjourned, without further discussion, at 8:42 pm. Motion made by P. Bush, seconded by G. Murello. Motion carried 3-0-0.

PLEASE PRINT YOUR NAME BELOW

January 20, 2021

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

- | | |
|-----|-----|
| 1. | 13. |
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| 9. | 21. |
| 10. | 22. |
| 11. | 23. |
| 12. | 24. |

Resolution of Lodge, Association or Other Similar Organization

COMMUNITY BANK NA
ONEONTA CHESTNUT ST BRANCH (304)
434 CHESTNUT STREET
ONEONTA, NY 13820-0000




By: LAURENS CENTRAL SCHOOL
PO BOX 301
LAURENS, NY 13796

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Pamela Weir, certify that I am Secretary (clerk) of the above named association organized under the laws of NYS, Federal Employer I.D. Number 15-6002262, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 2/17/2022 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature <i>(if used)</i>
A. WILLIAM F DORRITIE SUPERINTENDENT	X 	X _____
B. EDWARD S WRIGHT DEPUTY TREASURER	X 	X _____
C. KRISTYN B DEGROAT FINANCIAL MANAGER	X 	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>1</u>
<u>A, C</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>1</u>
<u>A, B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>1</u>
<u>A, C</u>	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u>1</u>
<u>A, C</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>1</u>
<u>A, C</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>1</u>
<u>A, B, C</u>	(7) Other:	<u>1</u>

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution.

Resolutions

The Association named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated in this resolution, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Effect on Previous Resolutions. This resolution supersedes resolution dated _____ completed, all resolutions remain in effect.

. If not

Certification of Authority

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

Pamela J. White
(Secretary)

Kevin B. DeWitt
(Attest by Other Officer)

(Attest by Other Officer)

For Financial Institution Use Only	
Acknowledged and received on _____	(date) by _____ (initials)
<input type="checkbox"/> This resolution is superseded by resolution dated _____	
Comments:	

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of Education of the Laurens Central School District (the “Board”) has considered the effect upon the environment of proposed capital work, including but not limited to the following:

Improvements and renovations to the infrastructure, mechanical systems, buildings and grounds, and athletic fields at the District’s main school building and the Village Library, in addition to removal and installation of the bus lift at the District’s bus garage and installation of a heating system and room insulation at the District’s storage barn.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: February _____, 2021

Board Clerk
Laurens Central School District