

AGENDA
Laurens Central School
Board of Education
MPR - 7:30 PM
January 20, 2021

I. OPENING OF MEETING

1. Call to order
2. Roll call and quorum check

II. ADOPTION OF AGENDA

III. MINUTES

1. Minutes – 12/16/20*

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
2. Report from Building Principal – J. Mushtare
3. Report from Supervisor Transportation – M. Pernat
4. Report from Supervisor Buildings & Grounds – S. West

VI. CORRESPONDENCE

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)*
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
Treasurer's Report H Fund (Savings) (Capital Project)*
7. Treasurer's Report Repair Reserve*
8. Treasurer's Report Capital Reserve*
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve*
10. NYLAF Investment Account *
11. Transfers Over \$1000*

B. Other Reports (No Approval Required)

1. Warrants
Warrant #23 A Fund \$298,364.25 (General)*
Warrant #9 C Fund \$3,570.30 (Cafeteria)*
Warrant #9 F Fund \$2,140.00 (Special)*

Warrant #10 T Fund \$137.15 (Trust & Agency)*
 Warrant #7 H Fund \$960.00 (Capital Fund)*
 Warrant # TE Fund \$0 (Trust-Scholarship)
 Warrant # L Fund \$0 (Library)
 Warrant #24 P Fund \$138,945.35 (Payroll)*
 Warrant #25 A Fund \$308,617.07 (General)*
 Warrant #10 C Fund \$4,036.59 (Cafeteria)*
 Warrant #10 F Fund \$2,520.00 (Special)
 Warrant #11 T Fund \$1,497.93(Trust & Agency)*
 Warrant # H Fund \$0 (Capital Fund)
 Warrant # TE Fund \$0 (Trust-Scholarship)
 Warrant # L Fund \$0 (Library)
 Warrant #26 P Fund \$139,547.78 (Payroll)*
 Warrant #27 A Fund \$122,311.94 (General)*
 Warrant #11 C Fund \$1,556.11 (Cafeteria)*
 Warrant #11 F Fund \$8,793.07 (Special)
 Warrant #12 T Fund \$137.15(Trust & Agency)*
 Warrant #8 H Fund \$840.00 (Capital Fund)
 Warrant # TE Fund \$0 (Trust-Scholarship)
 Warrant # L Fund \$0 (Library)
 Warrant #28 P Fund \$149,759.24 (Payroll)*

2. Transfers Under \$1000*
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The retirement of Naomi Graham as French Teacher effective June 30, 2021.*
2. The appointment of Yvonne Angell as a CROP Activity Leader for the 2020-2021 school year. Her salary will be \$17.50, to be paid by the CROP Grant.
3. The appointment of Jennifer Prince as a Substitute Teacher's Aide and Cafeteria Worker for the 2020-2021 school year. Her salary will be \$12.50 per hour.
4. The Provisional appointment of Sam Weitzel as a Custodian effective February 1, 2021, pending Fingerprint Clearance as per the SAVE Regulations. His annual salary will be \$28,815 pro-rated.

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To declare the following items as surplus and discard appropriately:

Epson 900printer
LCS# 3LA00000265

Optiplex 740 computer
LCS# 3LA00000769

Optiplex 740 computer
LCS# 3LA00000770

20 2-way Radios
No inventory stickers

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.

CSE: 11081

CPSE: None

504: None

XI. INFORMATION

1. Student Enrollment Report December 31, 2020*
2. 2021-2022 Budget Timeline*
3. ONC Enrollment 20-21*
4. CASSC School Boards Institute*
5. NYSIR Legal Digest – Winter 2020*

XII. MEETINGS

1. February 17, 2021 Board of Education 6:30 PM Workshop/7:30 PM Meeting

XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Negotiations

XV. FINAL ADJOURNMENT

Draft MINUTES
**Laurens Central School
Board of Education
Via Zoom - 7:30 PM
December 16, 2020**

- | | |
|---------------------------------|--|
| Opening of Meeting | I. OPENING OF MEETING
1. Call to order
<p style="text-align: center;">The meeting was called to order at 7:34 pm by President C. Struckle.</p> 2. Roll call and quorum check
<p style="text-align: center;">Board Members Present: C. Struckle, M. Wikoff, T. Francisco, G. Murello, P. Bush</p> <p style="text-align: center;">Board Members Absent: None</p> <p style="text-align: center;">Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; K. DeGroat, District Treasurer; P. Weir, District Clerk; Members of the Staff and Community (see attached sign in sheet).</p> |
| Adoption of Agenda | II. ADOPTION OF AGENDA
<p style="text-align: center;">Motion made by G. Murello, seconded by T. Francisco to adopt the agenda. Motion carried 5-0-0.</p> |
| Minutes | III. MINUTES
1. Minutes – Regular Meeting - 11/18/20
<p style="text-align: center;">Motion made by G. Murello, seconded by M. Wikoff to approve the minutes. Motion carried 5-0-0.</p> 2. Minutes – Special Meeting – 11/30/20
<p style="text-align: center;">Motion made by P. Bush, seconded by M. Wikoff to approve the minutes. Motion carried 5-0-0.</p> |
| Introduction of Visitors | IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD |
| Reports and Discussions | V. REPORTS AND DISCUSSIONS
1. Superintendent's Report – B. Dorritie
-Remote learning until January 19 th
-Work delivery to students on January 4 or 5
2. Report from Building Principal – J. Mushtare
-Social Emotional Learning
-Packets were delivered to students last week – Aides helping
-No holiday lunch due to remote learning – Café may do something when we return
-Student Council virtual spirit week
-Virtual Share & Shine
3. Report from Supervisor Transportation – M. Pernet
-things are going well
-6 vehicles put inside before snowstorm
-Bus cleaning
-Refreshing paint |

4. Report from Supervisor Buildings & Ground – S. West
 - Drainage pipe update- more broken sections found – will run a new line
 - Custodians busy getting a jumpstart on summer work
 - Capital Outlay Project – no start date yet

Correspondence

IV. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over \$1000

Motion made by G. Murello, seconded by P. Bush to approve the above Treasurer Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

1. Warrants

Warrant #19	A Fund \$134,422.77 (General)
Warrant #7	C Fund \$4,001.85 (Cafeteria)
Warrant #7	F Fund \$2,184.50 (Special)
Warrant #8	T Fund \$143.82 (Trust & Agency)
Warrant #5	H Fund \$1,155.28 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #20	P Fund \$144,034.88 (Payroll)
Warrant #21	A Fund \$135,022.58 (General)
Warrant #8	C Fund \$4,421.99 (Cafeteria)
Warrant #8	F Fund \$5,948.69 (Special)
Warrant #9	T Fund \$1,352.05 (Trust & Agency)
Warrant #6	H Fund \$820.81 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #22	P Fund \$150,736.63 (Payroll)
2. Transfers Under \$1000
3. Cafeteria Report Current Month
4. Cafeteria Report Year to Date
5. Internal Claims Auditor's Reports
6. Budget Status Report - Fund A
7. Revenue Status Report - Fund A
8. Cash Flow Analysis
9. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Non-Certified Substitute

1. The appointment of Kayla Johnson as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance her salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide (increased to \$12.50 on 1/1/2021).

Motion was made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

Non-Certified Substitute

2. The appointment of Taylor Murch as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance his salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide (increased to \$12.50 on 1/1/2021).

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

Non-Certified Substitute

3. The appointment of Shawn Burton as a Non-Certified Substitute Teacher and Aide for the 2020-2021 school year. Pending fingerprint clearance her salary will be \$90.00 a day for a Non-Certified Substitute Teacher and \$11.80 per hour for a Substitute Aide (increased to \$12.50 on 1/1/2021).

Motion made by P. Bush, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

CROP Site Coordinator

4. The appointment of Jessica DeBoer as the CROP Site Coordinator for the 2020-2021 school year. Her salary will be \$25.75 per hour and paid through the CROP Grant.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Surplus

1. To declare the attached list of items as surplus and discard appropriately.

Motion was made by T. Francisco, seconded by G. Murello to approve the attached surplus. Motion carried 5-0-0.

NYLAF Amendment

2. The attached resolution approving the New York Liquid Asset Fund amendment.

Motion was made by P. Bush, seconded by T. Francisco to approve the attached resolution. Motion carried 5-0-0.

Corrective Action Plan

3. The District's Corrective Action Plan in response to the annual Extracurricular Audit as set forth in the Management Letter dated October 28, 2020 and as required by the NYSED.

Motion made by G. Murello, seconded by T. Francisco to approve the above plan. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.*

CSE: 10737, 11078

CPSE: 11077

504: None

Motion made by T. Francisco, seconded by G. Murello to approve the above cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Student Enrollment Report December 10, 2020*
2. NYSIR News – November 2020*

Meetings

XII. MEETINGS

1. January 20, 2021 - Board of Education Meeting 7:30 PM

Open Comment

XIII. OPEN COMMENT PERIOD

Board member Tom Francisco asked Steve West how the building was holding up with the first cold spell. Steve West said that it is doing well. He and Patrick Dugan are able to monitor the system remotely to keep tabs on it.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. None

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned, without further discussion, at 7:50 pm. Motion made by T. Francisco, seconded by G. Murello. Motion carried 5-0-0.

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

1. Jessica DeBoer
2. Jtere West
3. Matt Pernat
- 4.
- 5.
- 6.
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