

AGENDA
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
July 21, 2021

I. OPENING OF MEETING

1. Call to order
2. Roll call and quorum check

II. ADOPTION OF AGENDA

III. MINUTES

1. Minutes - Regular Meeting – 6/16/21*
2. Minutes – Special Meeting – 7/1/21*
3. Minutes – Reorganizational Meeting – 7/6/21*

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
2. Report from Building Principal – J. Mushtare
3. Report from Supervisor of Transportation – M. Pernat
4. Report from Buildings & Grounds – S. West

VI. CORRESPONDENCE

1. Cards from the Class of 2021

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)*
2. Treasurer's Report C Fund (Cafeteria)*
3. Treasurer's Report F Fund (Special)*
4. Treasurer's Report T Fund (Trust & Agency)*
5. Treasurer's Report L Fund (Library)*
6. Treasurer's Report H Fund (Checking) (Capital Project)*
Treasurer's Report H Fund (Savings) (Capital Project)*
7. NYLAF Investment Account *
8. Transfers Over \$1000 *

B. Other Reports (No Approval Required)

1. Warrants
Warrant #50 A Fund \$153,838.91 (General)*
Warrant #22 C Fund \$2,513.13 (Cafeteria)*
Warrant #23 F Fund \$0 (Special)*

Warrant #22 T Fund \$280.97 (Trust & Agency)*
 Warrant # H Fund \$0 (Capital Fund)
 Warrant # TE Fund \$0 (Trust-Scholarship)
 Warrant # L Fund \$0 (Library)
 Warrant #51 P Fund \$144,819.49(Payroll)*
 Warrant #52 A Fund \$51,157.07(General)*
 Warrant #53 A Fund \$1,301,750.01 (General)*
 Warrant #23 C Fund \$6,379.15(Cafeteria)*
 Warrant #24 F Fund \$31.16 (Special)*
 Warrant #23 T Fund \$3,324.43 (Trust & Agency)*
 Warrant # H Fund \$0 (Capital Fund)
 Warrant #7 TE Fund \$5,050.00 (Trust-Scholarship)*
 Warrant # L Fund \$0 (Library)
 Warrant #54 P Fund \$430,810.70(Payroll)*
 Warrant #55 P Fund \$194,708.38(Payroll)*
 Warrant #57 A Fund \$31,807.01(General)*
 Warrant #24 C Fund \$1,252.11 (Cafeteria)
 Warrant #25 F Fund \$1,903.44(Special)*
 Warrant # T Fund \$0(Trust & Agency)
 Warrant #13 H Fund \$40,376.26 (Capital Fund)*
 Warrant # TE Fund \$0 (Trust-Scholarship)
 Warrant # L Fund \$0 (Library)
 Warrant #56 P Fund \$12,720.85 (Payroll)*

2. Transfers Under \$1000*
3. Cafeteria Report Current Month*
4. Cafeteria Report Year to Date*
5. Internal Claims Auditor's Reports*
6. Budget Status Report - Fund A*
7. Revenue Status Report - Fund A*
8. Cash Flow Analysis*
9. Extracurricular Reconciliation Report*
10. 2019-2020 Budget Analysis Report*

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The final approval of the District Level SAVE Plan for the 2021-2022 school year, as the thirty day public comment period has concluded with no comments received.

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To rescind the appointment of Tom Tirado as the National Sr. Honor Society Advisor for the 2021-2022 school year.
2. The appointment of Beverly Murch as the National Sr. Honor Society Advisor for the 2021-2022 school year.
3. To accept the recommendation of the Superintendent to appoint Domenica Holleran, who holds certification in French, to a part-time position (.5 fte) in French commencing September 1, 2021. This is not a tenure bearing position. Her annual salary will be \$30,000.

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4. The appointment of Jennifer Sander as a Summer Remedial Reading Specialist, retroactive to July 6, 2021. The program will run from July 6, 2021 to August 12, 2021 from 8:00 am to 12:00 pm Monday through Thursday. Her salary will be 1/210th of her annual 2021-2022 salary paid by CRSSA funds.
5. The resignation of Jessica Hausmann as a Teacher's Aide effective July 1, 2021.*

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The approval of eight (8) out of District students, (all employees' children) to attend Laurens Central School Tuition free for the 2021-2022 school year as per Board of Education Policy #7130, Admission of Non-Resident Students.
2. To approve the 2021-2022 Breakfast and Lunch Prices for Students as follows:

Breakfast K-3	\$1.95
Breakfast 4-12	\$2.10
Lunch K-3	\$2.20
Lunch 4-12	\$2.45

3. To approve the 2021-2022 Lunch Prices for adults of \$4.10 + Tax.
4. The attached list of books as surplus and discard appropriately.*
5. The District Wide School Safety Team to include the following persons:

Board of Education Representative	Cynthia Struckle
Administration Representative	William Dorritie/John Mushtare
LTA Representative	Christine Cox
CSEA Representative	Beth VanDeusen
Community Representative	Thomas Francisco
Parent Representative	James Cox
Student Representative	Two Members of Student Council
School Safety Personnel	Matthew Pernat/Steve West
Other School Personnel	Andrea Hall/Crystal Wust
BOCES Safety Risk Officer	Josh Reiss
7. To authorize the merger of Boys' Varsity Soccer with Milford Central School for the Fall 2021 season.

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached 504 and CSE cases:*

CSE: 10815, 10905, 10965, 10701, 10534, 10949, 10969, 10822, 10930, 10737, 10337, 10953, 10855, 10674, 10918, 10818, 10637, 10114, 11078, 10410, 10427

CPSE: None

504: 10293, 10443, 10679, 10297, 10342

XI. INFORMATION

1. Student Enrollment – June 2021*
2. Change Order #HVAC-01*

XII. MEETINGS

1. Board of Education Meeting - August 18, 2021 7:30 pm
2. Board of Education Retreat – TBD

XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Litigation

XV. FINAL ADJOURNMENT

Surplus books removed from French room June 2021

Pirates fran ais des Cara'ibes	978-1-934958-59-9	11
Jean-Paul et ses bonnes id	978-1-60372-144-8	13
L'amour par internet	978-87-23-90578-9	12
Paree Que je t'aime	978-87-23-90604-5	12
Le nouvel Houdini	978-1-935575-30-6	8
Cent vingt minutes pour m	978-87-23-90512-3	15
Le vol des oiseaux	978-1-935575-15-3	8
Pauvre Anne	978-0-929724-54-2	11
La France en danger et les	978-0-983695-87-5	21
Les aventures d'Isabelle	978-0-982468-74-6	12
Brandon Brown veut un ch	978-1-935575-99-3	14
Brandon Brown dit la verite	978-1-940408-90-3	15
Catastrophe au camping des	978-87-23-90405-8	12
35 kilos d'espoir	978-2-7470-0660-6	8
Nuits mysterieuses a Lyon	978-1-935575-62-7	11

3rd Grade

enVision Math Common Core

ISBN-13 978-0-328-67261-5

Quantity of 16



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234
Tel. (518) 474-3906
Tel. (518) 474-3906
www.p12.nysed.gov/facplan/

CHANGE ORDER CERTIFICATION
Must be attached to back of Change Order

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

Change Order Number:
HVAC-01

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number 4 7 0 8 0 1 0 4 0 0 0 1 0 2 3
District BEDS Code Building Identification Number Project number

District & Building Name Laurens Central Schools / Main Building

Type of Project [X] Reconstruction / Alteration [] Addition & Alteration [] New Building [] Other

Project Description 2020-2021 Capital Outlay
-2019/20 Capital Outlay

Architect / Engineer firm King & King, Architects LLP 358 West Jefferson Street Syracuse, NY 13202
name address

Contact Person Jason Benedict, Partner (315) 682-6180 jbenedict@kingarch.com
name & title phone number & e-mail

District Contact Person Bill Dorritie, Superintendent (607) 432-2050 bdorritie@laurensccs.org
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:
(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
B. Relationship to Project Scope (How is this change related to the original project scope)
C. Basis of Need (Describe why the change is needed)
D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

1. A. Owner request.
B. Modification of the original scope of work.
C. Owner request - credit unused allowance funds from contract.
D. Contractor shall provide a credit for unused allowance funds.

Contract is Increased By:
[X] Contract is Decreased By: -\$4,000.00
[] Contract is Unchanged (Allowance)

CHANGE ORDER CERTIFICATION

Part Three

1 **Change order requirements:**

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2 **Certification of the Superintendent of Schools (District Superintendent if a BOCES project)**

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

06/21/2021 William F. Dorritie **WILLIAM F. DORRITIE**

Date Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

SIGN

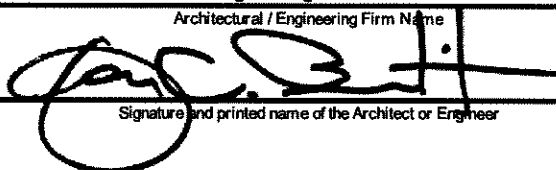
3 **Certification of the Architect or Engineer**

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

King + King Architects

Architectural / Engineering Firm Name



Signature and printed name of the Architect or Engineer

6/18/21

Date

king + king

358 West Jefferson Street
 Syracuse, New York 13202
 315/682-6180 FAX 315/682-7891

No.: HVAC-01

Date: 6/10/21

Contractor: Piccirilli Mechanical, Inc.

Contract Date: 12/1/2020

Project: Laurens Central Schools
 2020/21 Capital Outlay Project
 King + King Project #20-44-6918
 SED Control #47-08-01-04-0-001-023
 SED Project Manager: Jaime Byron

Contract: HVAC

Owner: Laurens Central Schools
 55 Main Street
 Laurens, New York 13796

You are hereby instructed, subject to the provisions of the above named contract, to make the following change therein:

Contractor to reduce the remaining balance of the allowance for the HVAC Contract. (\$4,000.00)

You are authorized to proceed with this work, charging a credit in the amount of FOUR THOUSAND DOLLARS AND 00/100 [(\$4,000.00)] as follows:

Charge Against Allowance Charge to Contract Sum

	<u>Allowance Balance</u>	<u>Prev. C.O. Charged Against Allowance</u>	<u>Current Charge Against Allowance</u>	<u>Allowance Remaining</u>
General Allow	\$4,000.00	\$0.00	\$4,000.00	\$0.00

The contract price is Increased by Decreased by Unchanged

The contract time is: No Change
 Original Contract Amount: \$86,000.00
 Previous Change Orders: \$0.00
 Previous Contract Amount: \$86,000.00
 Amount This Change Order: (\$4,000.00)
 New Contract Amount: \$82,000.00

Approved: King + King Architects LLP Architect

Approved: Laurens Central Schools Owner

By: [Signature] 6/10/21
 Jason Benedict, Partner (Date)

By: [Signature] 06/21/2021
 Bill Dorritie, Superintendent (Date)



Accepted: Piccirilli Mechanical, Inc. Contractor

By: [Signature] 6/10/21
 Luciano Piccirilli (Date)

Change Order

Draft MINUTES
**Laurens Central School
Board of Education
MPR - 7:30 PM
June 16, 2021**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, P. Bush

Board Members Absent: M. Wikoff, G. Murello

Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; K. DeGroat, District Treasurer; M. Pernat, Head of Transportation; C. Walker, District Coordinator for Technology; Members of the Staff and Community (see attached sign in sheet).

3. Public Hearing: Review of the District Level SAVE Plan

Public Hearing to Review the District Level SAVE Plan closed at 7:33 pm.

Adoption of Agenda

II. ADOPTION OF AGENDA

Motion made by P. Bush, seconded by T. Francisco to adopt the agenda. Motion carried 3-0-0.

Minutes

III. MINUTES

1. Minutes - Regular Meeting – 5/19/21

Motion made by T. Francisco, seconded by P. Bush to approve the minutes. Motion carried 3-0-0.

Open Comments

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – W. Dorritie
-Welcome Dr. Catherine Huber, District Superintendent for ONC BOCES
-Regents Testing
-Graduation
-Federal Funding
-Spring Sports – Both Track teams won Tri-Valley Championship and Section IV, Class D Championships
-Reminders
2. Building Principal's Report – J. Mushtare
-Catskill Review
-Kindergarten Field Trip to Utica Zoo
-Trap Shooting Club
-Sherburne Pageant of the Bands
-Musical Showcase
-NYSSMA

- Garden Club
- 6th Grade Graduation
- Kindergarten Graduation
- 3. Supervisor of Transportation Report – M. Pernat
 - DMV Audit
 - New bus 7/15
 - Bus Drills with Fire Department
 - Touch-up paint
- 4. Buildings and Grounds Report – S. West- Absent
 - Mr. Dorritie shared that the Capital Outlay project is near completion

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. NYLAF Investment Account
8. Transfers Over \$1000

Motion made by P. Bush, seconded by T. Francisco to approve the Treasurer's Reports. Motion carried 3-0-0.

B. Other Reports (No Approval Required)

1. Warrants

Warrant #45	A Fund \$157,107.67(General)
Warrant #20	C Fund \$5,377.97(Cafeteria)
Warrant #20	F Fund \$1,500.00 (Special)
Warrant #20	T Fund \$449.51 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #47	P Fund \$161,906.58(Payroll)
Warrant #48	A Fund \$139,715.42 (General)
Warrant #21	C Fund \$5,900.49(Cafeteria)
Warrant #21	F Fund \$185.50 (Special)
Warrant #21	T Fund \$187.31 (Trust & Agency)
Warrant #12	H Fund \$26,365.47 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #1	L Fund \$144.89 (Library)
Warrant #49	P Fund \$155,266.21(Payroll)
2. Transfers Under \$1000
3. Cafeteria Report Current Month
4. Cafeteria Report Year to Date
5. Internal Claims Auditor's Reports
6. Budget Status Report - Fund A
7. Revenue Status Report - Fund A
8. Cash Flow Analysis
9. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

L. Liner Long term Certified Substitute

1. The appointment of Louise Liner as a long term Certified Substitute Teacher, retroactive to May 17, 2021.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 3-0-0.

D. Dennett Summer Work

2. The appointment of Danielle Dennett to work an additional 20 days at 1/210th of her annual salary during the summer (July1 to August 31) as per the LTA Contract.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 3-0-0.

M. Horne Summer Work

3. The appointment of Matt Horne to work an additional 1 day per week at 1/210th of his annual salary during the summer (July1 to August 31) as per the LTA Contract.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 3-0-0.

Amendments Individual Contracts

4. The amendments to the contracts of the following individuals:

William Dorritie – Superintendent
John Mushtare – Building Principal
Matthew Pernat – Head Bus Driver
Pamela Weir – Confidential Secretary
Pamela Weir – District Clerk

Motion made by P. Bush, seconded by T. Francisco to approve the above contract amendments. Motion carried 3-0-0.

Individual Contracts

5. The 3 year contract for the following individuals:

Charles Conklin – Assistant Building Maintenance Mechanic
Kristyn DeGroat – District Treasurer
Patrick Dugan – Assistant Building Maintenance Mechanic
Kerry Gartung – Secretary to Director of ISS/Data Specialist
Lindsey Gifford – Director of Instructional Support Services
Charles Walker – District Technology Coordinator/Technician
Steve West – Director of Facilities/Athletic Director
Edward Wright – Deputy District Treasurer

Motion made by T. Francisco, seconded by P. Bush to approve the above contracts. Motion carried 3-0-0.

L. Flachs Contract

6. The 1 year contract for Lisa Flachs, Social Worker for the 2021-2022 school year.

Motion made by P. Bush, seconded by T. Francisco to approve the above contract. Motion carried 3-0-0.

2021-22 Appointments

7. The following appointments for the 2021-2022 school year:

Andrea Hall	Eligibility Chairperson	\$1510
Andrea Hall	Back-up Attendance	\$1030
Randi Bell	Arts in Education Coordinator	\$618
Andrea Hall	Bus Dispatcher/Attendance	\$2650
Robert Zack	Tax Collector	\$1773
Pam Weir	Records Management	\$982
Kerri Gartung	New Student Registration	\$1030
Jackie Tate	Co-Team Leader	\$7241
Beth VanDeusen	Co-Team Leader	\$7241
Andrea Hall	Substitute Coordinators	\$3090
Edward Wright		(divided equally)
Any LCS Employee appointed by the Superintendent as a Before School Monitor		\$10.00 per day

Motion made by T. Francisco, seconded by P. Bush to approve the above appointments. Motion carried 3-0-0.

A. Furner Summer Aide

8. The appointment of Ashley Furner as a teacher aide for the Extended School Year Special Education summer program. Her hourly rate will be calculated from her 2021-2022 salary.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 3-0-0.

Correction Substitute Coordinators Stipend 20-21

9. The correction of the stipend amount for the Substitute Coordinators for the 2020-2021 school year from \$4000 (divided equally) to \$4500 (divided equally), as per the approved 2020-2021 school budget.

Motion made by P. Bush, seconded by T. Francisco to approve the above correction. Motion carried 3-0-0.

A. Sosnowski Resignation

10. The resignation of Alicen Sosnowski as an Elementary Teacher, effective July 30, 2021.

Motion made by T. Francisco, seconded by P. Bush to accept the above resignation. Motion carried 3-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Funding of Reserves

1. Resolution to approve the funding of any/all of the following reserves from the 20-21 Fund Balance. Amounts to be determined upon completion of the external audit:

- Encumbrances
- Unemployment
- Workers Compensation
- Emergency Repairs
- Employee Benefit Liability Reserve
- Capital (Buses and Building)
- Tax Certiorari
- ERS and TRS (as subset of ERS as required by NYS legislation)

Motion made by P. Bush, seconded by T. Francisco to approve the above funding. Motion carried 3-0-0.

Solid Waste Bid

2. The Solid Waste Removal Bid #2021-130 awarding Casella Waste Management for the 2021-2022 School Year.

Motion made by T. Francisco, seconded by P. Bush to approve the above bid. Motion carried 3-0-0.

District Level SAVE Plan

3. The District Level SAVE Plan following completion of the 30 day public comment period with final approval to be granted at the July 21, 2021 Board of Education Meeting.

Motion made by P. Bush, seconded by T. Francisco to approve the above plan. Motion carried 3-0-0.

Building Level SAVE Plan

4. The Laurens Central School Building Level SAVE Plan for the 2021-2022 School Year.

Motion made by T. Francisco, seconded by P. Bush to approve the above plan. Motion carried 3-0-0.

Ratify CSEA Contract

5. To ratify the tentative agreement with the CSEA, Local 1000 AFSCME, AFL CIO, effective July 1, 2021 and continuing until June 30, 2023.

Motion made by P. Bush, seconded by T. Francisco to approve the CSEA Contract. Motion carried 3-0-0.

Contract for Vision Services

6. The contract with Diane McMillan, a licensed CLVT Low Vision Therapist, for vision services for the 2021-2022 school year.

Motion made by T. Francisco, seconded by P. Bush to approve the above contract. Motion carried 3-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE, CPSE and 504 cases:*

CSE: 10749, 10334, 10907, 10865, 10286, 10194, 10225, 11029, 10398, 10713, 10913, 10953, 10354, 10286, 10856, 10954, 10805

CSPE: None

504: None

Motion made by P. Bush, seconded by T. Francisco to approve the above cases. Motion carried 3-0-0.

Information

XI. INFORMATION

1. Enrollment Report May 31, 2021*

Meetings

XII. MEETINGS

1. Board of Education Special Meeting - Thursday, July 1, 2021, 7:30 pm
2. Board of Education Reorganizational Meeting - Tuesday, July 6, 2021, 7:00 pm
3. Board of Education Meeting - Wednesday, July 21, 2021, 7:30 pm

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student

The Board adjourned to executive session at 7:47 pm for Personnel and Student matters. Motion made by T. Francisco, seconded by P. Bush. Motion carried 3-0-0.

The board adjourned from executive session at 8:28 pm. Motion made by T. Francisco, seconded by P. Bush. Motion carried 3-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned, without further discussion, at 8:28 pm. Motion made by P. Bush, seconded by T. Francisco. Motion carried 3-0-0.

PLEASE PRINT YOUR NAME BELOW June 16, 2021

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

- 1. *Catie Huber*
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
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- 13.
- 14.
- 15.
- 16.

**Draft MINUTES
Laurens Central School
Special Meeting of the Board of Education
FACS Room 115 - 7:30 PM
July 1, 2021**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:31 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, P. Bush

Board Members Absent: M. Wikoff

Others Present: W. Dorritie, Superintendent; P. Weir, District Clerk; S. West, B & G; Members of the Staff and Community (see attached sign in sheet).

Adoption of Agenda

II. ADOPTION OF AGENDA

Motion made by P. Bush, seconded by G. Murello to adopt the agenda. Motion carried 4-0-0.

Personnel

III. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Summer Work, L. Flachs

1. The appointment of Lisa Flachs to work an additional 10 days at the rate of \$50.20 per hour during the summer (July 1 to August 31) as per her Contract.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 4-0-0.

Summer Work, C. Wust

2. The appointment of Crystal Wust to work up to 10 additional days during the summer, retroactive to June 28th, at 1/210th of her annual salary as per the LTA Contract.

Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.

Summer School Aide, M. Gregory

3. The appointment of Melissa Gregory as a teacher aide for the Extended School Year Special Education summer program. Her hourly rate will be calculated based on a starting teacher aide's 2021-2022 salary.

Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Capital Outlay – Mechanical Work

1. Upon the recommendation of King & King Architects, the Board rejects all bids for the Mechanical Work portion of the 2021-2022 Capital Outlay project.

Motion made by T. Francisco, seconded by G. Murello to approve the above recommendation. Motion carried 4-0-0.

Construction Management Services

2. Upon the recommendation of King & King Architects, the Board accepts the base Construction Services LLC for the 2021-2022 Capital Project.

Motion made by T. Francisco, seconded by G. Murello to approve the above recommendation. Motion carried 4-0-0.

Executive Session

IV. EXECUTIVE SESSION

The board adjourned to Executive Session at 7:45 pm to discuss Personnel matters. Motion made by P. Bush, seconded by T. Francisco. Motion carried 4-0-0.

The board adjourned from executive session at 7:53 pm. Motion made by T. Francisco, seconded by P. Bush. Motion carried 4-0-0.

Final Adjournment

V. FINAL ADJOURNMENT

The board adjourned, without further discussion at 7:45 pm. Motion made by P. Bush, seconded by G. Murello. Motion carried 4-0-0.

PLEASE PRINT YOUR NAME BELOW July 1, 2021 Special Meeting

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Draft MINUTES
Laurens Central School
Board of Education
Reorganizational Meeting
FACS Room 115 - 7:00 PM
July 6, 2021

Opening of Meeting

I. OPENING OF MEETING

A. Call to Order

The meeting was called to order at 7:08 pm by Superintendent W. Dorritie.

B. Adoption of Agenda

Motion made by C. Struckle, seconded by T. Francisco to adopt the agenda.
Motion carried 3-0-0.

Board of Education Members

II. BOARD OF EDUCATION MEMBERS

A. Board of Education Member Oath of Office: Peggy Bush

The Oath of office will be administered to P. Bush at a later date.

Roll Call

III. ROLL CALL AND QUORUM CHECK

Board Members Present: C. Struckle, T. Francisco, M. Wikoff

Board Members Absent: P. Bush, G. Murello

Others Present: W. Dorritie, Superintendent; P. Weir, District Clerk; K. DeGroat, District Treasurer; Members of the Staff and Community (see attached sign in sheet).

Election of Officers

IV. ELECTION OF OFFICERS

A. President - Oath of Office

T. Francisco nominated C. Struckle as Board President, seconded by M. Wikoff and carried 3-0-0.

Superintendent W. Dorritie administered the Oath of Office to C. Struckle.

B. Vice President - Oath of Office

C. Struckle nominated T. Francisco as Board Vice President, seconded by M. Wikoff and carried 3-0-0.

Board President C. Struckle administered the Oath of Office to T. Francisco.

Appointment of Officers

V. APPOINTMENT OF OFFICERS

A. District Clerk – Pamela Weir - Oath of Office

B. Deputy District Clerk – William Dorritie – Oath of Office

C. Tax Collector – Robert Zack- Oath of Office

D. District Treasurer – Kristyn DeGroat - Oath of Office

E. Deputy Treasurer – Edward Wright - Oath of Office

F. Internal Claims Auditor – Joanne Johnston - Oath of Office

G. District Representative Officer on the Governing Board of the Catskill Area Schools Employee Benefit Plan – William Dorritie

H. District Representative Interim Designee on the Governing Board of the Catskill Area Schools Employee Benefit Plan – Kristyn DeGroat

Motion made by M. Wikoff, seconded by T. Francisco to approve the above appointments. Motion carried 3-0-0.

President, C. Struckle administered the Oath of Office to officers Pamela Weir, William Dorritie, Kristyn DeGroat, and Edward Wright. The Oath of Office will be administered to absent officers at a later date.

Other Appointments

VI. OTHER APPOINTMENTS

- A. School Physician - School Based HealthZone-Dr. Kerri LeBlanc, MD & Jessica Gaske, PNP
- B. Attorney – (Ferrara, Fiorenza, PC), (Hogan, Sarzynski, Lynch, Surowka & DeWind LLP), (Girvin and Ferlazzo, PC)
- C. Records Access/Management Officer – Pamela Weir
- D. Central Treasurer - Extra Curricular Activity Accounts – Kristyn DeGroat
- E. Faculty Advisor, Extracurricular – William Dorritie
- F. Attendance Officer – Crystal Wust
- G. Insurance Consultant - Tim Parsons
- H. District Auditor – Cywnar & Co.
- I. Fire Safety Inspector – Josh Reiss, ONC BOCES Safety Risk Management
- J. Investment Officers – Kristyn DeGroat and William Dorritie
- K. Permanent Chairperson for District Meetings and Elections – William Dorritie
- L. Asbestos Designee – Steve West, Director of Facilities III
- M. Safety Coordinator – Steve West, Director of Facilities III
- N. Dignity for All Students Coordinator – John Mushtare
- O. Census Enumerator – Crystal Wust
- P. Purchasing Agent – William Dorritie
- Q. Education Law 2D Compliance Officer – William Dorritie
- R. Committee on Special Education and Committee on Pre-School Education
See attached Regulations*
- S. Impartial Hearing Officers
Approval of the list of Impartial Hearing Officers as certified by the Impartial Hearing Reporting System for Otsego County

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointments. Motion carried 3-0-0.

Designations

VII. DESIGNATIONS

- A. Official Banks
 - 1. Key Bank
 - 2. Community Bank, N.A.
 - 3. NBT Bank, N.A.
 - 4. NYLAF New York Liquid Asset Fund
 - 5. Any other bank or trust company when bidding conditions warrant
- B. Regular Monthly Board of Education Meetings
 - 1. 7/21/21* Wednesday
 - 2. 8/18/21
 - 3. 9/15/21
 - 4. 10/20/21
 - 5. 11/17/21
 - 6. 12/15/21
 - 7. 1/19/22
 - 8. 2/16/22
 - 9. 3/16/22
 - 10. 4/20/22
 - 11. 5/3/22 - Public Hearing
 - 12. 5/17/22 - Annual Meeting (Budget Vote)
 - 13. 5/18/22 - Regular Board Meeting
 - 14. 6/15/22
- C. Official Newspaper - The Daily Star, Oneonta, NY

Motion made by T. Francisco, seconded by M. Wikoff to approve the above designations. Motion carried 3-0-0.

Authorizations

VIII. AUTHORIZATIONS

- A. Certify Payrolls – William Dorritie
- B. Certify attendance at Conferences/Workshops/Conventions/Attendance – William Dorritie
- C. Designation of authorized signatures on payroll checks – Kristyn DeGroat or Edward Wright or William Dorritie
- D. Designation of authorized signatures on all other checks – Kristyn DeGroat or Edward Wright and William Dorritie
- E. Authorize the Superintendent to transfer up to \$1,000 within the General Fund Budget
- F. Superintendent to apply for Grants in Aid (State and Federal)
- G. Authorize and designate Kristyn DeGroat, Edward Wright and William Dorritie to direct and effect wire transfers of funds from the district’s account with Key Bank, Community Bank, N.A, NBT Bank, N.A., NYLAF New York

Motion made by M. Wikoff, seconded by T. Francisco to approve the above authorizations. Motion carried 3-0-0.

Bonding of Personnel

IX. BONDING OF PERSONNEL

- A. District Clerk (Pamela Weir)
- B. Deputy District Clerk (William Dorritie)
- C. District Treasurer (Kristyn DeGroat)
- D. District Tax Collector (Robert Zack)
- E. Central Treasurer - Extra Curricular Activity Funds (Kristyn DeGroat)
- F. Deputy District Treasurer (Edward Wright)
- G. Superintendent (William Dorritie)
- H. Internal Claims Auditor (Joanne Johnston)

Motion made by M. Wikoff, seconded by T. Francisco to approve the above bonding. Motion carried 3-0-0.

Other Items

X. OTHER ITEMS

- A. Adoption of Board of Education Policies
- B. Establish mileage reimbursement - \$.56
- C. Old Age Exemption - \$16,000
- D. Substitute Teacher Salary
 - 1. Certified - \$100.00 per diem
 - 2. Non-certified - \$90.00 per diem
- E. Substitute School Nurse (RN) Salary - \$100.00 per diem (LPN \$75.00 per diem)
- F. Bus Driver Substitute Rate: \$20.00 per hour (Regular run and Springbrook)
- G. 2021-2022 Free and Reduced Price Policy
- H. The 2021-2022 Laurens Central School Professional Development Plan. (CTLE Plan: Continuing Teacher and Leader Education Plan)

Motion made by T. Francisco, seconded by M. Wikoff to approve the above other items. Motion carried 3-0-0.

Adjournment

XI. ADJOURNMENT

The Board adjourned without further discussion at 7:15 pm. Motion made by M. Wikoff, seconded by T. Francisco. Motion carried 3-0-0.

PLEASE PRINT YOUR NAME BELOW July 6, 2021 Reorg. Meeting

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1. *Ed Wright*

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