

Draft MINUTES
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
April 27, 2022

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, P. Bush, M. Wikoff

Board Members Absent: G. Murello

Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; M. Pernat, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

Adoption of Agenda with Addenda

II. ADOPTION OF AGENDA with Addenda

Motion made by T. Francisco, seconded by P. Bush to adopt the Agenda with addenda. Motion carried 4-0-0.

Minutes

III. MINUTES

1. Minutes – Regular Meeting – 3/16/22

Motion made by P. Bush, seconded by T. Francisco to approve the minutes. Motion carried 4-0-0.

2. Minutes – Special Meeting – 4/6/22

Motion made by M. Wikoff, seconded by T. Francisco to approve the special meeting minutes. Motion carried 4-0-0.

3. Minutes – Special Meeting – 4/22/22

Motion made by P. Bush, seconded by T. Francisco to approve the special meeting minutes. Motion carried 4-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

At this time parent, Brandi Pepper asked to speak to the board of education.

The board adjourned to Executive Session at 7:31 pm. Motion made by T. Francisco, seconded by P. Bush. Motion carried 4-0-0.

B. Dorritie also invited Mr. John Mushtare, Building Principal to Executive Session.

The board adjourned from Executive Session at 7:41 pm. Motion made by M. Wikoff, seconded by P. Bush. Motion carried 4-0-0.

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Senior Class Field Trips - Members of Senior Class & Advisors
-Senior class member Kya McNicol presented 2 ideas to the board that the senior class would like to do as day field trips. All costs for the trips will be paid for by the class. They will take 4 chaperones for approximately 18 students.
2. Superintendent's Report – W. Dorritie
-3-8 NYS and Regents Testing
-Cabaret
-Final Concert – 2 dates
-Marching Band
-Reminders-Budget Hearing & Vote
-Spring Sports
-Awards Ceremony
-Emergency Days
-Clark Scholarship recipients – Congratulations!
3. Report from Building Principal – J. Mushtare
-Collaboration with SUNY Oneonta, etc.
-Nutrition class from SUNY Oneonta
-Praise for faculty & staff
4. Report from Supervisor Transportation – M. Pernat
-Operation Safe Stop
-4 new drivers all doing well
-Busy with athletic bus runs and other trips
5. Report for Buildings & Ground – S. West - Absent

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 1. Treasurer's Report A Fund (General)
 2. Treasurer's Report C Fund (Cafeteria)
 3. Treasurer's Report F Fund (Special)
 4. Treasurer's Report T Fund (Trust & Agency)
 5. Treasurer's Report L Fund (Library)
 6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
 7. NYLAF Investment Account
 8. Transfers Over \$1000

Motion made by T. Francisco, seconded by P. Bush to approve the Treasurer's Reports. Motion carried 4-0-0.

B. Other Reports (No Approval Required)

1. Warrants

Warrant #37	A Fund \$165,050.26 (General)
Warrant #16	C Fund \$6,740.07 (Cafeteria)
Warrant #17	C Fund \$763.04 (Cafeteria)
Warrant #18	F Fund \$7,791.27 (Special)
Warrant #15	T Fund \$2,607.99 (Trust & Agency)
Warrant #15	H Fund \$162.22 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #36	P Fund \$143,578.91 (Payroll)
Warrant #39	A Fund \$124,556.74 (General)

Warrant #18	C Fund \$8,017.03 (Cafeteria)
Warrant #19	F Fund \$114.36 (Special)
Warrant #16	T Fund \$648.93 (Trust & Agency)
Warrant #16	H Fund \$10.61 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #38	P Fund \$149,094.84 (Payroll)
Warrant #	A Fund \$0 (General)
Warrant #	C Fund \$0 (Cafeteria)
Warrant #	F Fund \$0 (Special)
Warrant #	T Fund \$0 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #38	P Fund \$165,296.52 (Payroll)

2. Transfers Under \$1000
3. Cafeteria Report Current Month
4. Cafeteria Report Year to Date
5. Internal Claims Auditor's Reports
6. Budget Status Report - Fund A
7. Revenue Status Report - Fund A
8. Cash Flow Analysis
9. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

R. Wikoff Substitute Cafeteria

1. The appointment of Rose Wikoff as a Substitute Cafeteria Worker for the remainder of the 2021-2022 school year. Her salary will be \$13.20 per hour.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 4-0-0.

D. Martin Long-term Certified Substitute

2. The appointment of Daniel Martin as a Long-Term Certified Substitute Instrumental Music Teacher for the remainder of the 2021-2022 school year, retroactive to April 19, 2022.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 4-0-0.

2022-23 Summer Help

3. The appointment of the following summer help for the 2022-23 school year:

Jackie Tate – Summer Cleaner \$13.78 per hour
 Beth VanDeusen – Summer Cleaner \$14.43 per hour
 Malinda Brodie - Summer Cleaner \$13.30 per hour

Any Laurens Central School Staff/Faculty or Substitute as needed by Buildings and Grounds. Salary will be \$13.20 per hour.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointments. Motion carried 4-0-0.

L. Carrigan Internal Claims Auditor 4. The appointment of Lindsey Carrigan as Internal Claims Auditor effective April 21, 2022 and continuing to July 5, 2022. Her salary will be \$100.00 per month, pro-rated for April 2022.

Motion made by P. Bush, seconded by M. Wikoff to approve the above appointment. Motion carried 4-0-0.

A. Gray Resignation 5. The resignation of Abigail Gray as an Elementary Teacher effective June 30, 2022.

Motion made by M. Wikoff, seconded by T. Francisco to accept the above resignation. Motion carried 4-0-0.

A. Schlee District Treasurer 6. The attached contract of Amy Schlee as the District Treasurer effective May 16, 2022 and continuing until May 15, 2023.

Motion made by P. Bush, seconded by T. Francisco to approve the above contract. Motion carried 4-0-0.

D. Martin Marching Band 7. The appointment of Daniel Martin as the Marching Band Advisor for the remainder of the 2021-2022 school year. Salary to be as established by the Extracurricular Salary schedule, prorated for the 21 -22 school year.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 4-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Election Inspectors 1. The appointment of the following individuals as Election Inspectors for the May 17, 2022, Vote, to be held in room 101 of the Laurens Central School, between the hours of 12:00 a.m. and 8:00 p.m.:

Pamela Weir, Chief Election Officer
Andrea Hall, Election Inspector
Linda Reeves, Election Inspector
Deborah Trask, Election Inspector

Motion made by T. Francisco, seconded by P. Bush to approve the above appointments. Motion carried 4-0-0.

Cooperative Purchasing 2. The attached resolutions for the 2022-2023 Cooperative Purchasing Services through DCMO BOCES.

- A. Cooperative Purchasing
- B. Cafeteria Supplies and Food Bid
- C. Generic

Motion made by P. Bush, seconded by T. Francisco to approve the attached Cooperative Purchasing Services. Motion carried 4-0-0.

Maintenance Services Bid 3. To award the Maintenance Services bid to Technical Building Services, Inc. in the amount of \$41,946.00 for the period of July 1, 2022 to June 30, 2023, with the option to renew for an additional 4 years.

Motion made by M. Wikoff, Seconded by T. Francisco to award the above bid. Motion carried 4-0-0.

- MOA** 4. The attached Memorandum of Agreement between the Laurens Central School District and the Laurens Teachers Association.
- Motion made by P. Bush, seconded by T. Francisco to approve the attached MOA. Motion carried 4-0-0.**
- SEQRA 22-23 Capital Outlay** 5. The attached State Environmental Quality Review Type II Action for the proposed 2022-23 Capital Outlay Project.
- Motion made by M. Wikoff, seconded by T. Francisco to approve the attached SEQRA. Motion carried 4-0-0.**
- Surplus Mixer** 6. To declare a Hobart D340 Mixer with 3 attachments as surplus and put it up for bid.
- Motion made by T. Francisco, seconded by P. Bush to approve the above surplus. Motion carried 4-0-0.**
- CSE** **X. COMMITTEE ON SPECIAL EDUCATION**
Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases:
- CSE: None
- CPSE: None
- 504: 10875, 10413, 10728
- Motion made by T. Francisco, seconded by M. Wikoff to approve the above CSE cases. Motion carried 4-0-0.**
- Information** **XI. INFORMATION**
1. Student Enrollment Report– March 31, 2022*
- Meetings** **XII. MEETINGS**
1. Budget Hearing – May 3, 2022 Multi-purpose Room 7:00 pm
2. Annual Meeting/ School Budget Vote – May 17, 2022 12:00- 8:00 pm Room 101
3. Final Concert – Elementary May 17, 2022 6:00 pm & High School May 24, 2022 6:30 pm Multi-Purpose Room
4. Board of Education Meeting – May 18, 2022, 7:30 pm Room 115
- Open Comment** **XIII. OPEN COMMENT PERIOD**
-Parent F. Carbonara asked the board members questions about how the process works when someone wants to speak to the board – C. Struckle and P. Bush responded
- Executive Session** **XIV. EXECUTIVE SESSION**
Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:
1. Personnel
2. Student
- The Board adjourned to executive session at 8:08 pm to discuss Personnel and Student issues. Motion made by T. Francisco, seconded by P. Bush. Motion carried 4-0-0.**

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:53 pm. Motion made by T. Francisco, seconded by P. Bush. Motion carried 4-0-0.

The Board adjourned, without further discussion at 8:54 pm. Motion made by M. Wikoff, seconded by C. Struckle . Motion carried 4-0-0.

PLEASE PRINT YOUR NAME BELOW

April 27, 2022

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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|-------------------|-----|
| 1. Jennifer Lewis | 13. |
| 2. Brandi Pepper | 14. |
| 3. Amy Schlee | 15. |
| 4. Kya McNeil | 16. |
| 5. FRED Carbonara | 17. |
| 6. Analia Quijpe | 18. |
| 7. | 19. |
| 8. | 20. |
| 9. | 21. |
| 10. | 22. |
| 11. | 23. |
| 12. | 24. |