

Draft MINUTES
**Laurens Central School
Board of Education
FACS Room 115 – 7:30 PM
February 16, 2022**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, P. Bush, M. Wikoff

Board Members Absent: None

Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; M. Pernat, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

**Adoption of Agenda
With Addenda**

II. ADOPTION OF AGENDA with Addenda

Motion made by P. Bush, seconded by M. Wikoff to adopt the Agenda with addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes – Regular Meeting – 1/19/22

Motion made by G. Murello, seconded by T. Francisco to approve the minutes. Motion carried 5-0-0.

2. Minutes – Special Meeting – 2/9/22

Motion made by P. Bush, seconded by M. Wikoff to approve the special meeting minutes. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
 - June Regents Exams
 - 3-8 State Testing
 - Choral Cabaret – March 25, 26, 27
 - Coaches vs. Cancer
 - 2022-2023 Budget
 - Capital Project
 - Phone System
2. Report from Building Principal – J. Mushtare
 - 100th Day of School
 - Agricultural Literacy Week
 - Colorguard performance
 - Artwork being displayed in building
 - Winter Play Days postponed
3. Report from Supervisor Transportation – M. Pernat
 - Colorguard Shows

- New Bus Drivers – Full time and substitutes
- 4. Report from Supervisor Buildings & Grounds – S. West – absent

Correspondence

VI. CORRESPONDENCE

- 1. Letter from parent J. Walsh

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

- 1. Treasurer's Report A Fund (General)
- 2. Treasurer's Report C Fund (Cafeteria)
- 3. Treasurer's Report F Fund (Special)
- 4. Treasurer's Report T Fund (Trust & Agency)
- 5. Treasurer's Report L Fund (Library)
- 6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
- 7. NYLAF Investment Account
- 8. Transfers Over \$1000

B. Other Reports (No Approval Required)

- 1. Warrants
 - Warrant #28 A Fund \$155,773.65 (General)
 - Warrant #12 C Fund \$7,385.42 (Cafeteria)
 - Warrant #14 F Fund \$11,360.81 (Special)
 - Warrant #11 T Fund \$1,320.47 (Trust & Agency)
 - Warrant #11 H Fund \$13,680.02 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant #2 L Fund \$458.65 (Library)
 - Warrant #29 P Fund \$141,163.92 (Payroll)
 - Warrant #31 A Fund \$158,993.32 (General)
 - Warrant #13 C Fund \$4,751.21 (Cafeteria)
 - Warrant #15 F Fund \$3,315.87 (Special)
 - Warrant #12 T Fund \$137.15 (Trust & Agency)
 - Warrant #12 H Fund \$13,787.51 (Capital Fund)
 - Warrant # TE Fund \$0 (Trust-Scholarship)
 - Warrant # L Fund \$0 (Library)
 - Warrant #30 P Fund \$156,164.36 (Payroll)
- 2. Transfers Under \$1000
- 3. Cafeteria Report Current Month
- 4. Cafeteria Report Year to Date
- 5. Internal Claims Auditor's Reports
- 6. Budget Status Report - Fund A
- 7. Revenue Status Report - Fund A
- 8. Cash Flow Analysis
- 9. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

B. Roecklein Track Coach

- 1. The appointment of Brian Roecklein as the Track Coach for the 2021-2022 school year. Salary to be established by the Extracurricular Salary schedule.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

K. DeGroat Resignation

2. The resignation of Kristy DeGroat as District Treasurer and Extra-curricular Treasurer effective March 5, 2022.

Motion made by G. Murello, seconded by T. Francisco to accept the above resignation, with regrets. Motion carried 5-0-0.

K. Rorick Substitute Nurse

3. The appointment of Katherine Rorick as a Substitute School Nurse (RN) for the 2021-2022 school year, retroactive to January 28, 2022. Her salary will be \$100.00 per day.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

P. Weir Extra-curricular Treasurer

4. The appointment of Pam Weir as the Extracurricular Treasurer, effective March 7, 2022, for the remainder of the 2021-2022 school year. Salary to be as established by the Extracurricular Salary schedule, prorated for the 21 -22 school year.

Motion made by P. Bush, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

J. Stahl Long-term Non-Certified Substitute

5. The appointment of Jessica Stahl as a Long-term Non-Certified Substitute 2nd Grade Teacher, retroactive to February 14, 2022.

Motion made by G. Murello, seconded by P. Bush to approve the above appointment. Motion carried 5-0-0.

C. White Modified Baseball Coach

6. The appointment of Codi White as the Modified Baseball Coach for the 2021-2022 school year, pending fingerprint clearance and completion of required courses for first year coaches. Salary to be established by the Extracurricular Salary schedule.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

M. Djurdjevich Probationary Bus Driver

7. The probationary appointment of Milan Djurdjevich as a Bus Driver, effective date to be determined pending successful completion of a road test to gain the required passenger and school bus endorsements. His salary will be \$9,296 per year as per the CSEA Contract.

Motion made by P. Bush, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

D. McCarthy Substitute Bus Driver

8. The appointment of David McCarthy as a Substitute Bus Driver for the 2021-2022 school year, pending the successful completion of a road test to gain the required passenger and school bus endorsements.

Motion made by G. Murello, seconded by P. Bush to approve the above appointment. Motion carried 5-0-0.

Substitutes 2021-2022

9. The appointment of the following individuals as substitutes for the remainder of the 2021-2022 school year:

Non-Certified Teachers - \$90.00 per day
Brenda Long – pending fingerprint clearance
Kathryn Flanagan
Harvey Sandig

Teacher Aides - \$13.20 per hour
Brenda Long – pending fingerprint clearance
Kathryn Flanagan
Harvey Sandig

Cafeteria - \$13.20 per hour
Kathryn Flanagan

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointments. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Asst. Maintenance Mechanic
Job Description**

1. The attached job description for Assistant Maintenance Mechanic, board policy number 9240.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above job description. Motion carried 5-0-0.

Updated Corrective Action Plan

2. The District's Updated Corrective Action Plan in response to the annual External Audit as set forth in the Management Letter dated November 3, 2021 and as required by the NYSED.

Motion made by G. Murello, seconded by P. Bush to approve the above updated plan. Motion carried 5-0-0.

Spring Sports Mergers

3. To authorize the merger of the following spring sports with Milford Central School for the 2021-2022 school year:

Modified Softball
Modified Baseball
Varsity Baseball

Motion made by T. Francisco, seconded by P. Bush to authorize the above mergers. Motion carried 5-0-0.

**Resolution for Tax Certiorari
Settlement**

4. The attached corrected resolution approving the tax certiorari settlement with Otsego Electric Cooperative, Inc.

Motion made by P. Bush, seconded by G. Murello to approve the above resolution. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CPSE, CSE and 504 cases:*

CSE
10904

CPSE
None

Motion made by G. Murello, seconded by T. Francisco to approve the above CSE cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Student Enrollment Report – January 31, 2022
2. CASSC – School Boards Institute

Meetings

XII. MEETINGS

1. Board of Education Meeting – March 16, 2022 7:30 pm
2. CASSC – School Boards Institute – March 24, 2022 6:00 pm

Open Comment

XIII. OPEN COMMENT PERIOD

M. Wikoff thanked Key Club for the Valentine's Day cards they made for nursing home residents. They were very much appreciated.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Litigation
3. Student

The Board adjourned to executive session at 7:47 pm to discuss Personnel, Litigation, and Student issues. Motion made by P. Bush, seconded by T. Francisco. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:22 pm. Motion made by T. Francisco, seconded by G. Murello. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:23 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW

February 16, 2022

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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