Draft MINUTES
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
July 15, 2026

Opening of Meeting

I. OPENING OF MEETING

A. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff, P. Bush-Allen

Board Members Absent: None

Others Present: B. Dorritie, Superintendent; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

B. Call to order

The meeting was called to order at 7:31 pm by President C. Struckle.

C. Additions to Agenda

None

Approval of Consent Agenda

II. APPROVAL OF CONSENT AGENDA ITEMS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. Minutes – Regular Meeting - 6/17/26
   Minutes – Reorganizational Meeting – 7/7/2026
2. June 2026 Fiscal Reports
   A. Treasurer's Report:
      1. Treasurer's Report A Fund (General)
         Treasurer's Report A Fund (Payroll)
      2. Treasurer's Report C Fund (Cafeteria)
      3. Treasurer's Report F Fund (Special)
      4. Treasurer's Report T Fund (Trust Custodial
      5. Treasurer's Report L Fund (Library)
      6. Treasurer's Report H Fund (Checking) (Capital Project)
         Treasurer's Report H Fund (Savings) (Capital Project)
      7. Treasurer's Report Repair Reserve
      8. Treasurer's Report Capital Reserve
      9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
      10. NYLAF Investment Account
      11. Transfers Over $1000

   B. Other Reports (No Approval Required)
      1. Warrants

Warrant #63	A Fund $63,898.29 (General)
Warrant #31	C Fund $4,635.68 (Cafeteria)
Warrant #	F Fund $0 (Special)
Warrant #	T Fund $0 (Trust Custodial)
Warrant #	TE Fund $0 (Trust-Scholarship)
Warrant #25	H Fund $72,933.40 (Capital Fund)
Warrant #	L Fund $0 (Library)

Warrant #64	P Fund $178,216.27 (Payroll)
Warrant #65	A Fund $19,629.37 (General)
Warrant #32	C Fund $4,528.18 (Cafeteria)
Warrant #	F Fund $0 (Special)
Warrant #21	T Fund $35.00 (Trust Custodial)
Warrant #	TE Fund $0 (Trust-Scholarship)
Warrant #26	H Fund $219,293.70 (Capital Fund)
Warrant #	L Fund $0 (Library)
Warrant #	P Fund $0 (Payroll)
Warrant #66	A Fund $1,667,187.56 (General)
Warrant #33	C Fund $1,792.53 (Cafeteria)
Warrant #31	F Fund $111.10 (Special)*
Warrant #22	T Fund $714.94 (Trust Custodial)
Warrant #10	TE Fund $6,550.00 (Trust-Scholarship)
Warrant #27	H Fund $196,555.00 (Capital Fund)
Warrant #	L Fund $0 (Library)
Warrant #67	P Fund $228,441.51 (Payroll)
Warrant #68	P Fund $576,812.47 (Payroll)
Warrant #69	A Fund $14,468.10 (General)
Warrant #34	C Fund $439.08 (Cafeteria)
Warrant #	F Fund $0 (Special)
Warrant #	T Fund $0 (Trust Custodial)
Warrant #	TE Fund $0 (Trust-Scholarship)
Warrant #28	H Fund $144,966.47 (Capital Fund)
Warrant #	L Fund $0 (Library)
Warrant #70	P Fund $15,095.52 (Payroll)

2. Transfers Under $1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

3. Committee on Special Education

CSE: 11205, 10856, 10907, 10945, 10913, 10999, 21241, 10967, 21276, 10201, 11081, 10233, 11085, 21226, 10701, 10815, 11040, 10798, 11061

CPSE: None

504: 10726, 11103, 11090, 21239

Motion made by P. Bush-Allen, seconded by G. Murello to approve the above consent agenda items. Motion carried 5-0-0.

Open Comment

III. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

IV. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
   -review of Regents results
   -Community Day July 25th – poster handed out
   -review of Discipline data
   -Capital Project updates
2. Report from Building Principal – K. Lossi – written - absent
3. Report from Supervisor Transportation – J. Kessler
   -Summer school bus runs to Springbrook and Pathfinder
   -BOCES run – taking 2 students
   -taking CROP students and staff to Milford
   -1 bus down for repairs
4. Report from Supervisor Buildings & Ground – S. West - absent

Correspondence

V. CORRESPONDENCE

1. Letter from Brian LaTourette, Member board of Directors – NYSSBA Area 8

Old Business

VI. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The final approval of the District Level SAVE Plan for the 2026-2027 school year, as the thirty-day public comment period has concluded with no comments received.

   Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the SAVE Plan. Motion carried 5-0-0.

2. The corrected amendment for the individual contract of Lindsey Gifford for the 2026-2027 school year.

   Motion made by T. Francisco, seconded by P. Bush-Allen to approve the above contract amendment. Motion carried 5-0-0.

Approval of Consent Agenda

VII. APPROVAL OF CONSENT AGENDA ITEMS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. PERSONNEL

T. Lisi Resignation

1. The resignation of Thomas Lisi from the position of School Counselor effective July 31, 2026.

L. Barra Permanent Appt.

2. The permanent appointment of Logan Barra to the position of Maintenance Worker, effective retroactive to July 1, 2026.

A. Schlee Contract

3. The attached contract for Amy Schlee as District Treasurer, effective retroactively to July 1, 2026.

L. Becker FACS Teacher

4. The probationary appointment of Laurel Becker, tenure area Family and Consumer Sciences. Date of commencement of probationary service to be September 1, 2026. *The potential expiration date of the appointment June 30, 2030. Certification status. Her annual salary to be $45,043.

   *To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teachers and building principals mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.

K. Hatalla LT Non-Certified Substitute Elementary

5. The appointment of Kylie Hatalla as a Long-Term Non-Certified Substitute Elementary Teacher for the 2026-2027 school year effective September 1, 2026. Her salary will be as per Board Policy.

B. NEW BUSINESS

Student Cafeteria Prices

1. The 2026-2027 Breakfast and Lunch Prices for Students as follows:

Breakfast PK-3	$2.20
Breakfast 4-12	$2.35
Lunch PK-3	$2.45
Lunch 4-12	$2.70

Adult Cafeteria Prices

2. The 2026-2027 Lunch Prices for adults of $5.15 + Tax.

District Wide Safety Team

3. The District Wide School Safety Team to include the following persons:

Board of Education Representative	Cynthia Struckle
Administration Representative	William Dorritie/Katie Lossi
LTA Representative	Christine Cox
CSEA Representative	Beth West
Community Representative	Thomas Francisco
Parent Representative	James Cox
Student Representative	Two Members of Student Council
Director of Facilities	Steve West
Head Bus Driver	John Kessler
Bus Monitor	Carol Louden
School Health Officer	Crystal Wust
Other School Personnel	Andrea Hall/Pamela Weir
BOCES Safety Risk Officer	Josh Reiss
School Resource Officer	Kenneth Olsen

Achievements Agreement

4. The attached agreement with Achievements, PLLC for the 2026-2027 school year.

Boys Varsity Soccer Merger

5. To authorize the merger of Boys Varsity Soccer with Milford Central School for the Fall 2026 season.

Surplus Textbooks

6. To declare the following textbooks as surplus and discard appropriately:

Qty 44- Social Studies – Neighborhoods – Houghton Mifflin
ISBN 0-618-42360-5
Qty 27 -Discovering Art History
ISBN 0-87192-300-9
Qty 3 - Envision Math Common Core 5th Grade – Pearson
ISBN 987-0-328-67263-9
Qty 1- Physical Science – Prentice Hall
ISBN0-13-062645-7
Qty 1 - Reading grade 5 – Houghton Mifflin
ISBN 0-618-24150-7
Qty 1 - Social Studies – United States History – Houghton Mifflin
ISBN 978-0-618-42363-7

NYSSBA Nomination

7. The nomination of Brian LaTourette to serve as the NYSSBA Area 8 Representative and NYSSBA 2nd vice chair.

Access Therapy Agreemnt

8. The attached agreement between the Laurens Central School District and Access Therapy Group for the 2026-2027 school year.

First Reading Board Policies

9. The first reading of the following Board of Education Policies:

9010 – Job Description - Building Principal
9060 – Job Description - Director of Instructional Support Services
9390 – Job Description - Tax Collector

Motion made by P. Bush-Allen, seconded by G. Murello to approve the above consent agenda items. Motion carried 5-0-0.

At this time, B. Dorritie introduce L. Becker and she told the board a little about herself.

Information

VIII. INFORMATION

1. Student Enrollment – June 30, 2026
2. 2026-2027 Cafeteria Price List

Meetings

IX. MEETINGS

1. August 19, 2026 – BOE Meeting, 7:30 pm

Open Comment

X. OPEN COMMENT PERIOD

-C. Struckle introduced Jacqueline Perry, the Laurens ONC BOCES Board Representative, to all present. She thanked her for attending.

Executive Session

XI. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 7:48 pm to discuss Personnel issues. Motion made by T. Francisco, seconded by P. Bush-Allen. Motion carried 5-0-0.

Final Adjournment

XII. FINAL ADJOURNMENT

The Board adjourned from executive session at 9:01 pm. Motion made by T. Francisco, seconded by G. Murello. Motion carried 5-0-0.

The Board adjourned, without further discussion at 9:05 pm. Motion made by P. Bush-Allen, seconded by M. Wikoff. Motion carried 5-0-0.

Laurens Central School District
Board Policy

JOB DESCRIPTION - 9010

Subject: **Building Principal**

Title: Building Principal

Qualifications:

1. Certified teacher and hold NYS Administrative Certification, with a minimum of SBL Certification, or be working toward that certification.
2. Previous teaching experience of five years
3. Knowledge of Public School Law as it pertains to student discipline
4. Possess excellent communication, organizational, and leadership skills

Reports to: Superintendent

Job Goals:

1. To work with teachers, parents, and students to maintain discipline and enforce student behavior policies.
2. To support other initiatives that impact student achievement.
3. To work closely with staff and administrators as the building's instructional leader in an effort to develop an educational program that reflects LCS commencement goals and the New York State Standards.

Performance responsibilities:

1. To enforce all the disciplinary guidelines as delineated in the Student Handbook;
2. To work closely with the Laurens staff members to help them concerning disciplinary matters;
3. Will, when necessary or advisable, meet with or contact parents to advise them of disciplinary infractions and the resultant consequences. The Building Principal will also work closely with parents, teachers and the student to prevent negative disciplinary patterns;
4. To notify the Superintendent of any student to be placed on an In-School or Out-of-School Suspension. Any out-of-school suspension longer than five days in length must be referred to the Superintendent's office for a formal Superintendent's Hearing;
   *The Building Principal will process any discipline referral that could lead to a student suspension.
   *The Director of Instructional Support will process discipline referrals for special education/504 students that will not result in a suspension.
5. Conduct teacher observations. A schedule will be developed in coordination with the Superintendent and the Director of Instructional Support;

6. Collaborate with the Director of Instructional Support to coordinate the assignments and evaluations of teacher aides;
7. Supervision of the home-schooling program;
8. Responsibility for planning and implementing a new teacher orientation;
9. Coordinate the operation of the Main Office and provide direct supervision of the Main Office secretary;
10. To be in charge of supervision and all the school procedures regarding dances and extracurricular activities as designated by the Superintendent;
11. To work with staff and the Director of Instructional Support to coordinate curriculum for all subject areas and across all grade levels;
12. To conduct elementary and secondary monthly faculty meetings in collaboration with the Director of Instructional Support;
13. Serve as the District's Testing Coordinator and work with the Director of Instructional Support to develop all state testing and proctoring schedules;
14. Work with the Secondary School Counselor and the Director of Instructional Support to develop a master schedule (including the elementary specials schedule). The Building Principal will have the final authority over the publication of the schedule;
15. Develop elementary lunch and recess schedules, as well as half-day school and lunch schedules;
16. To attend Board of Education meetings monthly and report to the Board on a monthly basis about student programs, school events, etc.;
17. Any other duties as assigned by the Superintendent.
18. Modification only through subsequent Board action.

This is a twelve-month position.

Adopted: March 19, 1996
Revised and Readopted:

Laurens Central School District
Board Policy

JOB DESCRIPTION - 9060

Subject: **Director of Instructional Support Services**

Title: Director of Instructional Support

Qualifications:

1. Certified teacher and hold NYS Administrative Certification, with a minimum of SBL Certification, or be working toward that certification.
2. Previous teaching experience of five years
3. Knowledge of Public School Law as it pertains to student discipline and special education;
4. Possess excellent communication, organizational, and leadership skills

Reports to: Superintendent

Job Goals:

1. To assist in the development and support of all initiatives that impact student achievement;
2. To work closely with staff and administrators in an effort to develop an educational program that reflects LCS commencement goals and the New York State Standards;

Performance responsibilities:

1. To serve as the Chairperson for the Committee on Special Education and Committee on Preschool Special Education, as well as chair Section 504 meetings;
2. Ensure the maintenance and reporting of accurate data regarding all special education, preschool special education, and Section 504 information;
3. Conduct teacher observations. A schedule will be developed in coordination with the Superintendent and the Building Principal;
4. Collaborate with the Building Principal to coordinate the assignments and evaluations of teacher aides;
5. Work with the District Treasurer to oversee the submission of all Title Grant applications;
6. Work with the District Treasurer to submit annual Pre-kindergarten applications and reports to NYSED;
7. Coordinate the operation of the CSE Office and provide direct supervision of the CSE Secretary/Data Specialist;
8. To supervise and provide oversight for the Multi-Tiered Systems of Support (MTSS), including the School Counseling Department, AIS and Title I services;
9. Conduct annual evaluations for the School Counselors;
10. To work with staff and the Building Principal to coordinate curriculum development for all subject areas and across all grade levels;

JOB DESCRIPTION - 9060

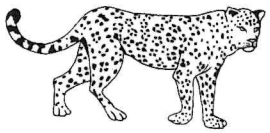
Subject: **Director of Instructional Support Services - continued**

11. To assist the Building Principal in conducting elementary and secondary monthly faculty meetings;
12. Work with the Building Principal to develop all state testing and proctoring schedules;
13. Work with the School Counselors and the Building Principal to develop a master schedule (including the elementary specials schedule). The Building Principal will have the final authority over the publication of the schedule;
14. Work with the District Treasurer and Superintendent to develop an annual special education budget for presentation to the Board of Education;
15. To enforce all the disciplinary guidelines as delineated in the Student Handbook
    *The DISS will handle discipline for all special education/504 students that will not result in a suspension.
    *The Building Principal will process any referral that could lead to a student suspension.
16. Supervision of the building as necessary;
17. Any other duties as assigned by the Superintendent.
18. Modification only through subsequent Board action.

This is an eleven-month position.

Adopted:

Laurens Central School District
Board Policy



JOB DESCRIPTION - 9390

Subject: **Tax Collector**

Title: Tax Collector

Qualifications:
1. High School Diploma or its equivalency
2. Good organizational and filing skills.
3. Ability to deal effectively with the public.

Reports to: District Treasurer

Job Goal: Receive, document, and reconcile school tax payments

Performance Responsibilities:

1. Receive and document school tax payments.
2. Review and issue receipts for tax payments.
3. Deposit all receipts and balance payment records.
4. Responds to and resolves tax payer questions and complaints.
5. Computes penalties for late payments.
6. Prepares list of delinquent tax payers and notifies school district officials.
7. Submits list of delinquent tax payers to county officials.

Adopted:

PLEASE PRINT YOUR NAME BELOW **July 15, 2026**

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

1. Jacqueline Parry	13.
2. Laurel Becker	14.
3.	15.
4.	16.
5.	17.
6.	18.
7.	19.
8.	20.
9.	21.
10.	22.
11.	23.
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