Draft MINUTES
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
June 18, 2025

Opening of Meeting

I. OPENING OF MEETING

A. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff, P. Bush-Allen

Board Members Absent: None

Others Present: B. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Steve West, B & G; Members of the Staff and Community (see attached sign in sheet).

B. Call to order

The meeting was called to order at 7:31 pm by President C. Struckle.

C. Public Hearing: Review of the District Level SAVE Plan

Public Hearing to Review the District Level SAVE Plan closed at 7:32 pm. There were only minor changes made.

Additions to Agenda

D. Additions to Agenda

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

K. Hulbert Maternity Leave

1. The Maternity Leave for Karli Hulbert, Teacher Aide, effective approximately September 2, 2025 and continuing for 6 weeks, or until approximately October 14, 2025.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above maternity leave. Motion carried 5-0-0.

Contract Occupational Therapy

2. The attached contract for Occupational Therapy Services for the 2025-2026 school year.

Motion made by P. Bush-Allen, seconded by G. Murello to approve the above contract. Motion carried 5-0-0.

Approval of Consent Agenda

II. APPROVAL OF CONSENT AGENDA ITEMS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Minutes

1. Minutes – 5/21/25*

Fiscal Reports

2. May 2025 Fiscal Reports
   - A. Treasurer's Report:
     1. Treasurer's Report A Fund (General)
     2. Treasurer's Report C Fund (Cafeteria)
     3. Treasurer's Report F Fund (Special)
     4. Treasurer's Report T Fund (Trust & Agency)
     5. Treasurer's Report L Fund (Library)
     6. Treasurer's Report H Fund (Checking) (Capital Project)

Treasurer's Report H Fund (Savings) (Capital Project)

7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over $1000

B. Other Reports (No Approval Required)

1. Warrants

Warrant #50	A Fund $169,597.65 (General)
Warrant #23	C Fund $9,430.10 (Cafeteria)
Warrant #23	F Fund $465.94 (Special)
Warrant #24	T Fund $464.40 (Trust & Agency)
Warrant #	H Fund $0 (Capital Fund)
Warrant #7	TE Fund $3,500.00 (Trust-Scholarship)
Warrant #	L Fund $0 (Library)
Warrant #51	P Fund $188,180.60 (Payroll)
Warrant #52	A Fund $32,095.59 (General)
Warrant #24	C Fund $8,313.81 (Cafeteria)
Warrant #	F Fund $0 (Special)
Warrant #	T Fund $0 (Trust & Agency)
Warrant #10	H Fund $500.00 (Capital Fund)
Warrant #	TE Fund $0 (Trust-Scholarship)
Warrant #	L Fund $0 (Library)
Warrant #24	P Fund $197,794.04 (Payroll)
Warrant #54	A Fund $162,293.17 (General)
Warrant #25	C Fund $2,562.19 (Cafeteria)
Warrant #24	F Fund $1,616.42 (Special)
Warrant #27	T Fund $236.64 (Trust & Agency)
Warrant #	H Fund $0 (Capital Fund)
Warrant #	TE Fund $0 (Trust-Scholarship)
Warrant #	L Fund $0 (Library)
Warrant #	P Fund $0 (Payroll)

2. Transfers Under $1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

CSE

3. Committee on Special Education

CSE: 10967, 10882, 10398, 11166, 10324, 10818, 10918, 11044, 10637

CPSE: 21242

504: 10726, 11136, 11142

Motion made by G. Murello, seconded by T. Francisco to approve the above consent agenda items. Motion carried 5-0-0.

Open Comment

III. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

IV. REPORTS AND DISCUSSIONS

1. Superintendent's Report – W. Dorritie
-Regents testing has gone very smoothly
-Graduation – Friday, June 27th at 7 pm
-Memorial Day – thank you to students & staff who participated and to Romona for reviving the Ice Cream Social after the parade
-Sherburne Pageant of Bands – congratulations to Colorguard for 1st place, Marching Band for 2nd place, and small ensemble for 3rd place

-Softball team – Congratulations to our varsity team on their fabulous season
-New Deputy Treasurer Lynda Rathbun – Lynda introduced herself to the BOE at this time
-Thank you to Oneonta Rotary for all they do for LCS
-Reminders – Annual Reorganizational Meeting on Tuesday, July 1 at 7:00 pm

2. Report from Building Principal – J. Mushtare
-Regents exams regional scoring with Morris and Edmeston
-Senior Trip
-Elementary field trips
-Safety Patrol trip
-Alphabet days in some of the Elementary classrooms
-Pride Day/6th Grade Graduation on Monday, June 23rd at 9:00 am
-Cell phone ban

3. Report from Supervisor of Transportation – J. Kessler
-End of the year was a little challenging
-August 6th the new bus should arrive
-Price for old bus
-Body work being done on 2 buses by Leonard
-Summer school and CROP

4. Report from Supervisor Buildings & Grounds – S. West
-End of Year activities
-Projects in decent shape timeline wise
-New engineer coming to see the building for the Capital Project

Correspondence

V. CORRESPONDENCE

Old Business

VI. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

K. Welsh probationary correction

1. The correction of the probationary appointment dates of Kayla Welsh, tenure Elementary Teacher, to be retroactive to May 20, 2025, with the corrected potential expiration date of the appointment May 19, 2029.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above correction. Motion carried 5-0-0.

Approval of Consent Agenda

VII. APPROVAL OF CONSENT AGENDA ITEMS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. PERSONNEL

T. Lisi Summer Work

1. The appointment of Tom Lisi to work an additional 20 days at 1/200th of his annual salary during the summer (July1 to August 31) as per the LTA Contract.

R. Gardner Summer Work

2. The appointment of Ross Gardner to work an additional 5 days at 1/200th of his annual salary during the summer (July1 to August 31) as per the LTA Contract.

Summer CROP

3. The appointment of the following individuals to the Summer CROP Program. All salaries to be determined and paid by the CROP Grant:

Site Coordinator
Jessica DeBoer

Activity Leaders
Marie Mish

Monica Kovacs
Yvonne Angell
Christina Wooley
Jennifer Shutters

All Laurens Central School Staff/Faculty and Substitutes for the 2025-2026 school year as needed by the Summer CROP Program.

2025-2026 Appointments

4. The following appointments for the 2025-2026 school year:

Andrea Hall	Eligibility Chairperson	$1768
Randi Riddell	Arts in Education Coordinator	$724
Andrea Hall	Bus Dispatcher	$3100
Deborah Lawyer	Tax Collector	$2055
Pam Weir	Records Management	$1125
Jackie Tate	Co-Team Leader	$8309
Beth West	Co-Team Leader	$8309
Andrea Hall	Substitute Coordinators	$3618
Victoria Munro		(divided equally)
Any LCS Employee appointed by the Superintendent as a Before School Monitor		$10.00 per day

Amendments Individual Contracts

5. The amendments to the contracts of the following individuals:*

Malinda Brodie – Microcomputer Specialist
William Dorritie – Superintendent
Kelly Gardner – School Psychologist
Kerri Gartung - Secretary to the Director of ISS and Data Specialist
Lindsey Gifford – Director of Instructional Support Services
John Kessler – Head Bus Driver
John Mushtare – Building Principal
Amy Schlee – District Treasurer
Charles Walker – District Technology Coordinator/Technician
Pamela Weir – Confidential Secretary
Pamela Weir – District Clerk
Sam Weitzel – Maintenance Worker
Steve West - Director of Facilities/Athletic Director

K. Moore Resignation

6. The resignation of Katarina Moore from the position of Teacher Aide effective June 30, 2025.

A. Winchester ESY Substitute Aide

7. The appointment of Annemarrie Winchester as a Substitute Teacher Aide for the Extended School Year Special Education summer program. The hourly rate will Be calculated based on a teacher aide's 2025-2026 salary.

K. Gardner Summer Work

8. The appointment of Kelly Gardner, School Psychologist, to work up to 10 additional days during the months of July and August at 1/200th of her annual salary. The cost for summer work days will be split with Morris Central School and Edmeston Central School.

B. NEW BUSINESS

Funding of Reserves

1. Resolution to approve the funding of any/all of the following reserves from the 24-25 Fund Balance. Amounts to be determined upon completion of the external audit:

Encumbrances
Unemployment

Workers Compensation
Emergency Repairs
Employee Benefit Liability Reserve
Capital (Buses and Building)
ERS and TRS (as subset of ERS as required by NYS legislation)

District Level SAVE Plan

2. The District Level SAVE Plan following completion of the 30 day public comment period with final approval to be granted at the July 16, 2025 Board of Education Meeting.

Building Level SAVE Plan

3. The Laurens Central School Building Level SAVE Plan for the 2025-2026 School Year.

Contract Speech-Language Services

4. The attached contract with Cathleen Perry for Speech-Language Services for the 2025-2026 school year.

Bond Resolution 25-26 Capital Project

5. To approve the attached Bond Resolution for the 2025-2026 Capital Improvement Project.

Municipal Cooperation Resolution

6. The attached Municipal Cooperation Resolution between Laurens Central School and NYCLASS.

Surplus

7. To declare the attached list of books as surplus and discard appropriately.

A. Stevens Student BOE Rep

8. The appointment of Alicia Stevens as the Student Representative of the Board of Education for the 2025-2026 school year, effective July 1, 2025.

Job Description Maintenance Worker

9. To waive the first reading and approve/reapprove the attached Board policy #9240 Job Description – Maintenance Worker to align the minimum qualifications with Civil Service minimum qualifications.

Motion made by M. Wikoff, seconded by T. Francisco to approve the above consent agenda items. Motion carried 5-0-0.

Information

VIII. INFORMATION

1. Enrollment Report May 31, 2025
2. NYSIR News May 2025

Meetings

IX. MEETINGS

1. Board of Education Reorganizational Meeting - Tuesday, July 1, 2025, 7:00 pm
2. Board of Education Meeting - Wednesday, July 16, 2025, 7:30 pm

Open Comment

X. OPEN COMMENT PERIOD

Executive Session

XI. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student
3. Litigation

The Board adjourned to executive session at 8:01 pm to discuss Personnel, Student, and Litigation. Motion made by T.Francisco, seconded by M. Wikoff. Motion carried 5-0-0.

Final Adjournment

XII. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:29 pm. Motion made by P. Bush-Allen, seconded by M. Wikoff. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:30 pm. Motion made by G. Murello, seconded by P. Bush-Allen. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW **June 18, 2025**

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

1. Lynda Rathbun
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.
21.
22.
23.
24.