



# Leopard's Tale

Volume VII, Number I

September 2022

LAURENS CENTRAL SCHOOL NEWSLETTER

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# Congratulations



# Class of 2022!

## Mark Your Calendars!

### Laurens Leopards Homecoming Weekend!

Homecoming Parade: Friday, September 30, 1:00 p.m.

Homecoming: Saturday, October 1, games start at 11:00 a.m.

Boys' Modified Soccer vs. Edmeston ..... 11:00 a.m.

Girls' Modified Soccer vs. Edmeston ..... 12:30 p.m.

Girls' Varsity Soccer vs. Stamford ..... 2:00 p.m.

Boys' Varsity Soccer vs. Sharon Springs ..... 4:00 p.m.



## LCS Annual Open House Nights

High School Open House: Wednesday, September 21, 6:30 p.m.

Elementary Open House: Wednesday, September 28, 6:30 p.m.

Thank you to  
the Laurens Fire  
Department  
Ladies Auxiliary  
for sponsoring  
this issue of the  
*Leopard's Tale.*



## Download the ParentSquare app today!

Stay involved with your student's  
learning and activities at school.  
From anywhere.



## From the Superintendent

Welcome back, everyone! We've had a very busy summer here at the school. I want to thank our summer maintenance crew for their outstanding work getting the building ready and looking amazing. There are many renovations underway as this is being written. Windows have been replaced, our K-3 wing is being completely renovated, and Mrs. Lyons' new Family and Consumer Science room is coming along nicely. The baseball field is in the midst of being converted to a softball field and we have new drainage for the soccer field. While there are still supply chain issues that will prevent some smaller items from being completed by the start of the school year and we are still awaiting the installation of a new bus lift at the garage, we are excited for everyone to see the work that has been done over the past two months.

We also want to thank Mr. Walker, Mrs. Weir, Mrs. Hall and Ms. Gartung for all of the hard work they have put in over the summer. While students and teachers aren't here, it takes a tremendous amount of effort to get the school ready for everyone to return in September. Not only do they have a lot of their own work to do, they make sure that the administration is on task and that we have remembered to complete everything we need to have ready for the start of school.

We are also thrilled for the start of year one of our very own Pre-K program at Laurens Central School. We had our orientation on August 19 and Ms. Sander and Mrs. Gifford have been working diligently to make sure that our program is a great learning experience for our youngest students. Right now we have 12 students enrolled in the program with the potential for four more, which will be fantastic as we prepare students for their entrance to Kindergarten in the 2023-2024 school year.

As you will see as you read this newsletter, we have several new staff members that we are welcoming into the District this fall. Schools across the state and the nation have had a great deal of difficulty filling positions and we feel fortunate to have found a great group of educators that will be starting with us. Please take some time to introduce yourselves to our new staff members when you see them at extracurricular events or at our Open Houses towards the end of September.

I am truly hopeful that this year will be the first "normal" school year that our students have experienced since 2018-2019. At the present time we are anticipating a normal opening of school for students on September 6 with no restrictions. There are unfortunately more variants of the COVID virus that have made an appearance in our area, but thankfully as of yet they have not spread to levels that will affect any of our day-to-day operations. As always we will monitor students for symptoms, test as needed and notify parents of any positive cases that arise in classrooms.

Enjoy these last few weeks of vacation and we are extremely excited to see our students again on September 6!

Sincerely,  
**Bill Dorritie**  
William F. Dorritie  
Superintendent

## News from the Nurse

Many parents ask, "When is my child sick enough to stay home from school?"

This is not always an easy question to answer! We hope that these tips can help!

A child who is sick will not be able to perform well in school and is likely to spread the illness to other children and staff. We suggest making a plan for childcare ahead of time so you will not be caught without a comforting place for your child to stay if he/she is ill.

### **YOU SHOULD NOT SEND YOUR CHILD TO SCHOOL IF HE/SHE HAS**

- Fever in the past 24 hours
- Vomiting in the past 24 hours
- Diarrhea in the past 24 hours
- Chills
- Strep Throat (must have been taking an antibiotic for at least 24 hours before returning to school)
- Bad cold, with a very runny nose or bad cough, especially if it has kept the child awake at night
- Head lice—until your child has been treated according to the nurse or doctor's instructions

If your child becomes ill at school and the teacher or school nurse feel the child is too sick to benefit from school or is contagious to other children, you will be called to come and take him/her home from school. It is essential that the school health office have a phone number where you can be contacted during the day and an emergency number in the event you cannot be reached. Please be sure that arrangements can be made to transport your child home from school and that childcare is available in case of illness. If your daytime or emergency phone number changes during the year, please notify the school immediately.

Please call the School Health Office if you have any questions or concerns.

## Student Handbooks

In an effort to reduce the use of paper, all student handbooks and the student code of conduct can now be found on the Laurens Central School website on the Parents page at:

<https://www.laurenschools.org/ParentsPage.aspx>

Hard copies of the handbooks can be obtained by request. If you would like to request a hard copy of any of these documents, please contact Pam Weir at (607) 432-2050, ext. 1120.

## Special Education News

The Individuals with Disabilities Education Improvement Act gives school districts the responsibility to locate and identify all students with disabilities who reside within the district. If you believe that your child has a disability and may qualify for special education classification, supports, and services, please contact my office at (607)432-2050, ext. 2100. I will be happy to schedule an appointment with you to discuss any concerns that you may have regarding your child and how the school district can assist you in providing a free appropriate public education. The Committee on Preschool Special Education and the Committee on Special Education will work with you to provide appropriate referrals, evaluations, and services for children with disabilities ages 3-21.

*Lindsey Gifford*

Director of Instructional Support Services

## LAURENS CENTRAL SCHOOL NOTICE REGARDING SCHOOL TAX COLLECTION

The Laurens Central School District will be collecting taxes for the 2022-2023 school year using the following methods beginning September 1, 2022:

### **PAYMENTS MADE VIA POSTAL MAIL**

Payments may be sent via postal mail to the address listed below. Please make checks payable to the Laurens CSD for the exact amount of your school tax bill. The amount written in numerals must match the amount written in word form on the check. (Ex. \$657.65 must be written as “Six hundred fifty-seven and 65/100”)

Laurens CSD

Attn: Kim Loftus, School Tax Collector

55 Main St., P.O. Box 301

Laurens, NY 13796

### **PAYMENTS MADE VIA DROP-OFF**

Payments may be dropped off to Mrs. Andrea Hall in the Main Office between the hours of 9:00 a.m. and 2:00 p.m. on days when school is in session. Please park in the designated spaces in the bus loop, enter the main doors and proceed to the window in the vestibule.

Please label the envelope to Kim Loftus EXACTLY as listed above. MRS. HALL WILL NOT BE ABLE TO PROVIDE A RECEIPT OR ANSWER ANY ASSESSMENT QUESTIONS. This is for dropping off payments only.

Ms. Loftus will be setting up evening in-person office hours in the near future, which will be publicized via the school web site, [www.laurencs.org](http://www.laurencs.org) and also via the school newsletter. If you have any questions about your payment or your school tax bill please feel free to contact Ms. Loftus at [kloftus@laurencs.org](mailto:kloftus@laurencs.org) or call her at her business phone, (607) 386-3325.



## All Phones “Away for the Day”

Starting with the 2022-2023 school year, Laurens Central School has instituted an “Away for the Day” phone policy that requires all phones to be turned off and placed in a student’s locker for the duration of the school day. Studies have shown that cell phone use,

particularly social media use, during the school day can have a negative impact on the self-esteem, mental health, and overall well-being of teenagers and young adults. Unsupervised cell phone use in schools has been shown to decrease student attentiveness and increase student conflict by providing unnecessary distractions primarily due to the use of social media. It is for these reasons that LCS is seeking to eliminate the use of phones and personal electronic devices during the school day.

LCS recognizes the importance of technology in the classroom and realizes that the removal of phones may impact the use of technology during class. As a result, LCS has taken steps to increase the availability of computers by issuing all students in grades 7-12 a school laptop for use during the school day and homework at home. Parents will need to sign a Laptop Permission Form before a student will be issued a laptop.

Students will be required to turn off all personal electronic devices not issued by the Laurens Central School by the late bell (8:05am) each day and place those devices in their assigned locker. All personal electronic devices must remain out of view for the duration of the school day (2:59pm). Families and students are encouraged to communicate through the main office during the school day. Personal electronic devices include, but are not limited to, cell phones, smart phones, smart watches, iPods, iPads, Fitbits, headphones, earbuds, and laptops not issued by the District. Students found to be in possession of any personal electronic device will be immediately sent to the principal who will confiscate the device for the remainder of the day.

1st offense—Confiscation of device and parent notification-device returned to student at the end of the day.  
2nd offense—Confiscation of device and parent notification. Device released to parent after 3:00 p.m.  
3rd offense—Confiscation of device and parent notification-After school detention. Device released to parent after 3:00 p.m.  
4th and all subsequent offenses—Confiscation and parent notification. Device released to parent after 3:00 p.m.  
Consequences will be determined by the principal in a progressive manner. Students may be required to surrender their device to the office upon entering the building for a length of time as determined by the principal.

Students who refuse to go to the principal or refuse to surrender their device will also face consequences for insubordination.

## NEWS FROM THE LCS CAFETERIA

Welcome back for another exciting school year at Laurens Central! We would like to welcome back our returning students and welcome aboard the new class of Kindergartners and our Pre-Kindergarteners.

As some of you may be aware the federal government and the USDA are implementing many changes to the school lunch program. These changes are to ensure the health and well-being of your child/ren while they are eating at school. We ask that those of you who have been participating in school breakfast and lunch to please be patient as these changes are implemented.

To help the new Pre-K and Kindergartners adjust to dining in the cafeteria, breakfast and lunch will be served at no charge for the first four days of school (Sept. 6-9). Beginning September 12 they will be required to pay for their meals. The cost of breakfast is \$2.00 (K-3) and \$2.15 (4-12) and lunch \$2.25 (K-3) and \$2.50 (4-12).

Included in this newsletter you will find some important documents. First and foremost you will find the Free and Reduced Lunch application. For the last two years, due to COVID, everyone received free lunch and breakfast. Starting this school year it will again be based on eligibility. We encourage all families to fill these applications out and return them to the school as soon as possible. We will notify families of their eligibility once the application has been processed. Remember you only need to fill out one application per household. With this application is the income chart and directions to help you fill the application out. Also included is the breakfast and lunch menu for the month of September so you and your child can plan their meals.

Our cafeteria is equipped with a state-of-the-art point of sales system called MySchoolBucks. This system allows us to give each student an individual account and the ability to track that account based on their family's income status. This system also allows you the parent to deposit money on your child's account and track each purchase using the MySchoolBucks link on the school website. This system will also enable us to link your email address to the system for automatic low balance updates. Due to computer issues this summer, MySchoolBucks system was disabled. You will once again be able to log on and deposit money on your child's account as of August 1.

Laurens Central School Cafeteria's main objective is to feed our students healthy and nutritious food at a reasonable cost. With that in mind the following points need to be made:

- A second meal for a free or reduced eligible student will cost full price. New York State Education Department requires that one meal is given at the free or reduced price.
- All food items must be taken on a student's first trip through the line. Each item on additional trips will be charged against them.
- The school district has set a charge limit of \$10.00. This means when a full-priced eligible student has reached this amount, they will no longer be able to purchase any product from the cafeteria. Free and reduced students will not be allowed to charge any items. NO snacks will be sold to any student with a negative balance.

The Cafeteria is looking forward to another exciting school year. If you have any questions please feel free to contact Beth West/Jackie Tate at 607-432-2050, ext. 1330.

*Thank you!*

## PARKING AND STUDENT DROP OFF/PICK UP PROCEDURES 2022-2023

*Please Note: These procedures may change based on COVID precautions recommended by the Department of Health.*

### **PARKING:**

Parking for faculty, staff and visitors will be in the main and/or the back parking lot.

### **STUDENT PARKING:**

Student parking will be allowed in the back parking lot only.

### **PARENT DROP-OFF:**

Parents are asked to drop off and pick up students at the side door in the main lot. Parents may walk their children to the side door in the morning or wait outside the side door in the afternoon. PARENTS WILL NOT BE ALLOWED TO COME IN THE BUILDING FOR DROP-OFF OR PICK UP.

Parents may also drop their children off at one of the cross-walks by the crossing guards on Main Street in the mornings as they feel comfortable.

Drop-off may occur in the bus loop BEFORE the buses arrive in the morning. Once the first bus has arrived the bus loop is closed.

### **PARENT PICKUP/DROP-OFF DURING THE SCHOOL DAY:**

Parents are REQUIRED to use the front entrance to the school when picking up or dropping off students during the school day. During the day you will sign your child in or out of the building at the Main Office. All other doors to the building will be locked during the school day.

**NO PARKING OR WAITING FOR STUDENTS IN ANY FIRE LANE!**

## Attention Parents of Pre-K-6th Students

Please send in a change of clothes for your child/ren to keep in their cubby/locker. There are times when things happen, such as a fall at recess where they get wet or dirty, a spill at lunch where they are covered with milk, etc., or a bathroom accident with younger children, and a student may need to change clothes to be comfortable for the rest of the day. While the Nurses office does have some clothes for this purpose, we are unable to store and keep clothes to cover every size of child that may need them. Thank you for your help.

## September 2022 Guidance News SCHEDULE CHANGES

Schedule change forms must be completed by Friday, September 16th. The form must be signed by the receiving and deleting teachers. It must also be signed by the student and parent. All forms must be returned to the guidance office by the 16th. Until the schedule change has been made in PowerSchool, students must attend all classes according to their original schedule. Absences will be dealt with as truancy. Schedule changes may be made the first five (5) days of school ONLY.

### PSAT/SAT/ACT INFORMATION

The PSAT will be given to juniors on October 12. The cost for this exam is \$18 but may be waived if the student receives free/reduced lunch. Students will receive more information in class, sometime in mid to late September.

### REGISTRATION

TEST	DATE	DEADLINE
SAT (Oneonta)	10/1/22	9/20/22
ACT (Sites TBD)	10/22/22	9/16/22
SAT (Oneonta)	11/5/22	10/7/22

Fees: \*SAT—\$60 \*ACT—\$63 ACT with writing—\$88  
\*Fee waivers are available for both tests. See Mr. Gardner before you register online.

\*SUNY is test optional this year\*

\*Please check to see if the college/s you are applying to require the SAT or ACT for admission\*

### COLLEGE APPLICATIONS

Seniors should begin working on college applications as soon as possible and complete them no later than December vacation. If applying for Early Action or Early Decision, these deadlines are usually November 1st or 15th. Seniors should also begin asking teachers for letters of recommendation now.

As we have in previous years, we will participate in College Application Week when seniors will be able to have individualized attention and assistance when completing their college applications. The week is tentatively scheduled for October 17-21, 2022. More specific information will be announced soon!

Don't forget that you may submit your 2022-23 FAFSA and TAP as of October 1 this year!

Visit [www.studentaid.ed.gov](http://www.studentaid.ed.gov), [www.fafsa.gov](http://www.fafsa.gov) and [www.hesc.ny.gov](http://www.hesc.ny.gov) for more information.

## Emergency Management/SAVE Plan

All school districts in the State of New York are required to comply with the Commissioner's Regulation 155.13 which requires written annual notification to parents, students, and staff regarding district emergency management/SAVE plans. The updated plans are on file in the Superintendent's Office and are available to parents, students, and staff at any time school is open, between 8:30 a.m. and 3:30 p.m.

The object of emergency planning is to anticipate problems in dealing with natural and manmade disasters. Depending on the kind of intensity of the disaster, the school may be required to carry out any of the following procedures: School cancellation, evacuation, sheltering.

Early dismissal, or "Go Home" drills, are held at least once a year. It is important to take note that emergency procedures may be carried out without advance notice. Children may be coming home to either empty homes or locked doors. Parents must make contingency plans with their children to go to the home of a neighbor if the children require supervision. A form will be sent home to all elementary parents requesting this information.

If you have any questions concerning this plan or wish to make a suggestion to increase its effectiveness, please contact Superintendent, Bill Dorritie at 607-432-2050.

## The Leopard's Tale Online!

We now have the ability to send you an online version of *The Leopard's Tale*! If you would like the newsletter to be emailed to you as opposed to being mailed a paper copy, please fill out the information below and return to the following address: (If you already signed up to receive the newsletter digitally, you do not have to do it again this year).

Pam Weir

Laurens Central School  
PO Box 301, 55 Main St.  
Laurens, NY 13796

YES, I would like to receive *The Leopard's Tale* in electronic format. You can stop sending me paper copies.

\*Please note—Anyone with a Laurens mailing address is automatically sent a paper copy and cannot opt out for an electronic version.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

## Share and Shine

Share and Shine will be taking place once a month in person during the 2022-2023 school year. Grades K-6 will be learning and practicing character education traits each month. Share and Shine Friday, which will take place on or near the last Friday of each month, will focus on character education awards, bus awards, special class awards, and class features. The program will begin promptly at 2:00 p.m. in the MPR and conclude around 2:30 p.m..

You will receive a notice if your child will be receiving an award. However, we encourage all of you to attend and celebrate with us! Parking in the bus loop is not advised as buses arrive after 2:30 p.m. and you will be unable to leave while the buses are in the loop. Thank you and we look forward to celebrating our student's achievements!

### CHARACTER TRAIT AND DATES

2022-2023

Month	Character Trait	Date
September	None- Kick Off Assembly	9/23
October	Self-Control	10/28
November	Respect	11/22 *Tuesday
December	Fairness	12/22 *Thursday
January	Responsibility	1/27
February	Compassion	2/17
March	Honesty	3/31
April	Perseverance	4/28
May	End of the Year	5/26

## Curriculum Corner

Each month the Curriculum Corner will provide parents/guardians with information and/or websites on how you can assist your child with learning. It is our goal to work together to create a positive learning experience for your child in which he/she can reach his/her highest potential.

This month will feature the importance of reading to your child. Reading books aloud to children stimulates their imagination and expands their understanding of the world. It assists in developing language and listening skills and prepares them to understand the written word. Expose your child to a wide variety of text. This can include fiction (short stories, novels, and fairy tales) and nonfiction (biographies, news articles, history) text. While reading with your child, discuss the meaning of unfamiliar words, discuss characters, where the story takes place, how characters are feeling, and have your child share knowledge that he/she has on the subject area you are reading about.

Happy Reading!

*Mrs. Gifford*

Director of Instructional Support Services

## Use of Pesticides

New York State Education Law Section 409H, effective July 1, 2001, requires all public and non-public elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Laurens School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48 hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for continuous 72 hours following an application
- Anti-microbial products
- Non-volatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Non-volatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- Boric acid and disodium octaborate biopesticides
- The application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in the school, please complete the form below and return it to Steve West, LCS, PO Box 301, Laurens, NY 13796.

### REQUEST FOR PESTICIDE APPLICATION NOTIFICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

## Class of 2022 Award Recipients

American Legion Award .....	<i>Kiernan Dunham</i>
Desert Storm Memorial Award .....	<i>Natasha Solovitch</i>
Student Council Award .....	<i>Natalie Segina</i>
LTA (Laurens Teachers Assoc.) Future Educator Scholarship .....	<i>Genesis Bushnell</i>
Abraham B. Dorfler Memorial Scholarship .....	<i>Cassidy Moxley</i>
Mr. & Mrs. M. Dorfler Memorial Scholarship .....	<i>Jaden Graveling</i>
David L. Dorfler Memorial Award .....	<i>Joshua Houck</i>
St. Matthew Lutheran Church Scholarship .....	<i>Kya McNicol, Natalie Segina</i>
Laurens Presbyterian Church Award .....	<i>Genesis Bushnell, Jaden Graveling</i>
Dorr-Ullmann Mathematics Award .....	<i>Natalie Segina</i>
Joyce W. Laing Memorial Scholarship .....	<i>Joshua Houck, Natasha Solovitch</i>
Rosabel-Gino Ganio Memorial Award .....	<i>Kiernan Dunham, Athena Saggese, Natasha Solovitch</i>
Alumni Association Award .....	<i>Athena Saggese, Natasha Solovitch</i>
Noelle & Carl Lusins Award .....	<i>Genesis Bushnell, Athena Saggese</i>
Laurens Jaguars Annual Graduate Scholarship .....	<i>Athena Saggese</i>
Laurens Jaguars Advocates Scholarship .....	<i>Athena Saggese</i>
Walter & Ann Burchan Charitable Trust Award .....	<i>Willow Rogers</i>
Environmental Awareness Award .....	<i>Kya McNicol</i>
John E. Spoor, MD Memorial Scholarship .....	<i>Natalie Segina, Cassidy Moxley</i>
Laura Layman Memorial Award .....	<i>Cassidy Moxley</i>
Emily Timer Memorial Scholarship .....	<i>Michael Davis</i>
Vincze Memorial Perfect Attendance Award .....	<i>Kya McNicol</i>
Kim Ryan Memorial Award .....	<i>Kiernan Dunham</i>
Bruce Aldrich Memorial Award .....	<i>Jaden Graveling</i>
The Child Development Scholarship .....	<i>Athena Saggese</i>
Community Bank Award .....	<i>Vydalya Young</i>
Triple "C" .....	<i>Joshua Houck, Meghan Ouimet</i>
Paul E. Hunt Memorial Award .....	<i>Natalie Segina</i>
Austin Rogers Memorial Scholarship .....	<i>Genesis Bushnell</i>
Ryan "Pirate" Healt Memorial Scholarship .....	<i>Natasha Solovitch</i>
John Snyder Memorial Scholarship .....	<i>Brock Mann</i>
The Duane Hotaling Memorial Scholarship .....	<i>Joshua Houck</i>
"Pass it Forward" Scholarship .....	<i>Genesis Bushnell</i>
The Community Service Award .....	<i>Joshua Houck, Natalie Segina</i>
The Eric Ericson Memorial Scholarship .....	<i>Athena Saggese</i>
The Pasquale "Coach" Grasso Memorial Scholarship .....	<i>Natasha Solovitch</i>
The Elma & Gary Holway Memorial Award .....	<i>Genesis Bushnell, Cassidy Moxley</i>
The Bea Loftus Memorial Scholarship .....	<i>Natalie Segina</i>
The Adam C. Burgess Memorial Scholarship .....	<i>Joshua Houck</i>
Lydia C. Thering Scholarship .....	<i>Joshua Houck, Natalie Segina</i>
Jeffrey E. Hahn Memorial Award .....	<i>Meghan Ouimet, Athena Saggese</i>
Corena Martin Memorial Award .....	<i>Emily Brown</i>
Crystal Timer-Borne Memorial Award .....	<i>Meghan Ouimet, Antony Provost</i>

*Congratulations to all of our award recipients!*

# Fun at the Summer CROP Program



**PAPER MACHE MASKS**



**SODA POP**



**JELL-O CUPS**



**PICTURE FRAMES**



**ANIMAL ADVENTURE**



**WATER BALLOON TOSS**



**SCIENCE CENTER IN ITHACA**





## National Honor Society

Taken from Chapter Bylaws of the  
Laurens Central School Chapter of the  
National Honor Society

### ARTICLE V. SELECTION OF MEMBERS

- Section 1. The selection of members to this chapter shall be by a majority vote of the faculty council, which consists of five faculty members appointed by the principal. The chapter advisor shall be the sixth, nonvoting, ex officio member of the faculty council.
- Section 2. The selection of active members shall be held once a year by the end of the second month of the school year.
- Section 3. Prior to the final selection, the following shall occur
- Students' academic records shall be reviewed to determine scholastic eligibility.
  - All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate information form for further consideration.
  - The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter advisor
  - The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership. Applicants will be scheduled for an interview with the faculty council, building principal and chapter advisor.
- Section 4. Candidates become members when inducted at a special ceremony.
- Section 5. An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of their membership.
- Section 6. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain their membership.

Students eligible for selection into the National Honor Society would have received a letter of application. If there are any questions about the application or selection process, please feel free to reach out to Mrs. Murch, NHS advisor, via email [bmurch@laurencs.org](mailto:bmurch@laurencs.org) or by calling 432-2050.

## Calendar of Events September 2022

### AUGUST

31 Superintendent's Conference Day

### SEPTEMBER

- 1 Superintendent's Conference Day  
BVS vs Morris @ Laurens
- 5 **LABOR DAY—NO SCHOOL**
- 6 **CLASSES BEGIN**  
Village Mtg, Rm 115, 6:30 p.m.
- 7 GVS vs. Delhi @ Stamford Tourn., 7:30 p.m.
- 8 BVS vs. Delhi @ Stamford Tourn., 4:00 p.m.  
Zumba, MPR, 6:00 p.m.
- 9 GVS vs. Schenevus
- 10 Sewing Classes, Rm 129A, 9:00 a.m.  
Zumba, MPR, 9:00 a.m.  
GVS vs. TBD @ Stamford Tourn.  
BVS vs. TBD @ Stamford Tourn.
- 11 Community Basketball, 7:00 p.m.
- 12 BVS vs. Schenevus @ Milford  
GVS vs. CV-SP  
Zumba, MPR, 6:00 p.m.
- 13 BMS vs. Franklin @ Milford  
GMS @ Franklin
- 14 GVS vs Milford  
CROP Parent Meeting, 6:30 p.m.
- 15 BMS @ Schenevus  
GMS vs. Schenevus  
Zumba, MPR, 6:00 p.m.
- 16 GVS @ Richfield Springs
- 17 Sewing Classes, Rm 129A, 9:00 a.m.  
Zumba, MPR, 9:00 a.m.  
BVS vs. TBD @ Stamford Tourn.  
GVS vs. TBD @ Stamford Tourn.
- 18 Community Basketball, 7:00 p.m.
- 19 First Day of CROP  
Zumba, MPR, 6:00 p.m.
- 20 GVS @ GMU  
BVS @ Sharon Springs  
BOE Mtg., MPR, 7:30 p.m.
- 21 BVS vs Edmeston @ Laurens  
GMS @ Edmeston  
High School Open House, 7:00 p.m.
- 22 GVS @ Edmeston  
BVS vs. Worcester @ Laurens  
Zumba, MPR, 6:00 p.m.
- 23 BVS @ Downsville
- 24 GVS @ Sharon Springs 1:00 p.m.  
Zumba, MPR, 9:00 a.m.
- 25 Community Basketball, 7:00 p.m.
- 26 BMS @ Richfield Springs  
GMS vs. Richfield Springs  
Zumba, MPR, 6:00 p.m.
- 27 BVS @ Edmeston
- 28 BMS vs. Morris @ Laurens
- 29 GVS vs. Worcester  
BVS vs. Richfield Springs @ Milford  
Zumba, MPR, 6:00 p.m.
- 30 BVS @ Margaretville

\*Subject to change

# 2022-2023 Supply List

## COLOR CODE

**Social Studies—Red**

**Science—Green**

**English Language Arts—Purple**

**Math—Blue**

**Computer Classes—Black**

**Health or FACS—Yellow**

**Foreign Language—Orange**

**Art—Any Color**

### Kindergarten (Mann/Lewis)

Regular sized Backpack  
Smock (old shirt will do)  
Pkg. of 8 Regular Size Crayons  
Scissors  
Large package of glue sticks  
Supply of pencils with erasers  
Package of Dry Erase markers  
Plastic Pencil Box  
Change of Clothes  
1 Package of Napkins  
1 Box of Tissues

### 1<sup>st</sup> Grade (Gregory/Peakes)

Crayons (24 pack or smaller)  
Pencils  
Yellow plastic 2 pocket folder with prongs  
Small Pencil Sharpener  
4 thin Dry Erase Markers  
Highlighters (any color)  
4 Glue Sticks  
Scissors (optional)  
Washable Markers (optional)  
Pencil Box  
Backpack  
2 Boxes of Tissues  
Change of Clothes in a Labeled Bag  
1 Plastic Box (shoe box size, not larger)

### 2<sup>nd</sup> Grade (Boyce)

1 Yellow 3 Prong Folder  
6 two pocket folders (1 of each- red, orange, green, blue, purple, pink)  
1 Package Wide Ruled Loose Leaf Paper  
Soft Pencil Pouch (no hard box and no pencil sharpeners)  
Box of #2 Pencils (not mechanical)  
Box of Crayons or colored pencils (no markers)  
2 Boxes of Tissues

### 3<sup>rd</sup> Grade (Loforte)

1 Yellow 3-Prong Plastic Folder  
6 Two-Pocket Folders (1 of each color: red, orange, green, blue, purple, pink)  
-Crayons and/or Colored Pencils  
-Dry Erase Markers (various colors)  
-Highlighters (various colors)  
-Scissors  
1-2 Glue Sticks  
1-2 Boxes of #2 Pencils and Erasers  
1 Pencil Pouch (soft zip case)  
1 One-inch Binder for Loose Leaf Paper  
1 Package of Wide-Ruled Loose Leaf Paper  
1 Marble Composition Notebook  
1-2 Boxes of Tissues  
White Tee-Shirt

### 3<sup>rd</sup> Grade (Winchester)

1 Blue Folder  
1 Box of Tissues  
1 Flexible 1" Binder for Loose Leaf  
1 Marble Composition Notebook  
1 Package of Dry Erase Expo Markers (2 pack/thin point)  
1 Package of Wide-Ruled Loose Leaf  
1 Purple Folder  
2 Glue Sticks  
2 Highlighters  
2 Plastic Folders (any design/color)  
4 Tab Dividers for Binder  
24 Pack of Crayons or Colored Pencils  
Clipboard  
Pencil Box/Pouch with a large supply of #2 pencils  
White Tee-Shirt

### 4<sup>th</sup> Grade (Laing)

Clipboard  
5 Composition Notebooks (color coded for ELA, Math, Soc. St., Science)  
Pencil Box  
6 two pocket folders (color coded for ELA, Math, SS, science, & yellow)  
1 Black Plastic 2 pocket Folder w/ prongs  
1 Package Loose Leaf Paper (wide rule)  
Crayons or Colored Pencils  
Supply of #2 pencils  
4 dry erase markers  
Several glue sticks  
2 Boxes of Tissues

### 5<sup>th</sup> Grade (Nelson/TBD)

4 - 1 Subject Notebooks (red/green/purple/blue)  
4 pocket folders with prongs (red/green/purple/blue)  
Glue sticks  
#2 Pencils and erasers  
2 Packages of Loose Leaf Paper  
2 Composition Notebooks  
1 Package 4 x 6 Index Cards  
Crayons or Colored Pencils  
Washable Markers  
2 Boxes of Tissues  
Agenda for Daily Homework

### 6<sup>th</sup> Grade (Bolton)

1- 3-Subject Notebook with pocket folders inside (blue, college ruled, sturdy)  
3- 1-Subject Notebooks with pocket folders inside (purple, red, and green, college ruled)  
Pocket Folders (all colors)  
1 Package of College Ruled, Loose-Leaf Paper  
Crayons or Colored Pencils  
Highlighters  
Dry Erase Markers  
2 Boxes of Tissues  
Large, Spacious Agenda with dates for daily homework  
1 Package of 4" x 6" Index Cards  
Pencil Pouch or Pencil Box  
Large Supply of Mechanical Pencils  
Scientific Calculator

### Mrs. Peck's Students

2 Marble Composition Notebooks (2 different colors)  
Glue sticks  
Colored pencils

### Mrs. Forbes' Students

1 Package of Mechanical Pencils  
Container of Lead Refills  
Large Eraser  
1 Black Plastic two-pocket folder

# Welcome Back to School!

**Social Studies—Red**  
**Science—Green**  
**English Language Arts—Purple**  
**Math—Blue**  
**Technology Classes—Black**  
**Health or FACS—Yellow**  
**Foreign Language—Orange**  
**Art—Any Color**  
**Engineering—Black**

**Students in Grades 7th & 8th Need These Supplies**  
**Binders 3 Ring (1.5 or 2”) with 5 Dividers**

- 1 Green (Science)
- 1 Yellow (FACS 7/8)
- 1 Orange (Foreign Language)
- 1 Red (Social Studies)
- 1 Blue (Math)
- 1 Black (Engineering)
- Loose Leaf Paper for each Binder
- 1 Purple (English) and 1 Black (Info Tech 7 & 8) Pocket Folder
- 3 Composition Notebooks (1 Purple 1 Green)
- \$15.00 for Big 8 Science Review Book
- 1 Pencil Case Soft
- 1 12” Metric Ruler
- 1 Scientific Calculator (Texas Instruments TI-30X IIS recommended)
- 1 Set Colored Pencils
- 1 Highlighter
- 1 Supply of Pens (blue/black) not erasable
- Pencils and Erasers
- 9X12 Sketchbook Spiral or Hardbound (Art 8)
- 1 pkg. 3 x 5 notecards (S.S.)
- 2GB Jump drive

**Students in Grades 9-12 Need These Supplies**  
**Binders 3 Ring (2” or 3”) with 5 Dividers**

- 1 Green (Science) 3”
- 1 Yellow (Health/FACS)
- 1 Orange (Foreign Language)
- 1 Red (Social Studies)
- 1 Blue (Math)
- 1 Black (Engineering)
- 1 Green Pocket Folder (Food Science)
- 1 Blue Pocket Folder (Consumer Math)
- Scientific Calculator (Texas Instruments TI-30X IIS recommended)
- Loose Leaf Paper for all Binders
- One Marble Composition Notebook for all English Classes (Purple or Black)
- Supply of Blue & Black Pens and Pencils
- Set of 10 Dividers (Earth Science)
- \$10.00 for Earth Science Review Book
- \$10.00 for Chemistry Review Book
- \$15.00 for Review Book Physics (All checks made payable to LCS)
- Optional: TI83 or TI 84 Graphing Calculator (Regents Math courses only)
- 2GB Jump drive

**Ceramics/ New Media Art/ Painting/ Survey of Art**  
**Sketch Book 9x12 (Spiral or Hard Bound)**

**7th Grade General Music**

Pencils/Pens  
 1 Pocket Folder  
 Binder with Loose Leaf Paper

**Piano**

Pencils/Pens  
 Pocket Folder  
 Binder with Loose Leaf Paper

**Intro Song Writing**

Pencils/Pens  
 Binder with Loose Leaf Paper  
 1 Pocket Folder

## Laurens Athletic Booster Club News

The Laurens Booster Club engages in fundraising activities to contribute to the athletic programs offered by Laurens Central School. The club runs concession stands for the majority of our sports. Concession stands were also opened during the Coaches vs. Cancer Basketball Game in January.

Here are some of the ways the Booster Club has been able to help athletes and the Athletic Programs in the past:

- Funding for Girls Track and Field championship jackets
- Funding for Boys Track and Field championship jackets
- Donation to Coaches vs. Cancer
- Donation to Awards Banquet for student meals (\$1000 annually)
- Booster Club award plaques

- Spring and summer sports tournaments
- Scholarship for traveling sports team
- Scholarships for summer sports camps
- Funding for the Annual Athletic Hall of Fame Plaques

Thank you to the athletic fans that support our teams and Booster Club concession. Our success is due largely to your support, but we also cannot do it without Booster Club members. Please think about joining the Athletic Booster Club. The Athletic Booster Club is always looking for new members and would encourage all sports fans to join. The meeting dates and times can be found on the Laurens website under the Athletics tab.

## Annual Notification of Asbestos Re-Inspections

Notice is hereby given to all employees, parents, students, and all other users of the facilities of the Laurens Central School District, that the District's original Asbestos Management Plan was submitted to the New York State Education Department in Albany, New York on May 31, 1988.

In accordance with EPA's ASBESTOS HAZARD EMERGENCY RESPONSE ACT (ASHERA) OF 1987 (40 CFR PART 763) and the New York State "RIGHT TO KNOW" LAW, annual notices pertaining to the inspection and availability of management plans have been posted in each building.

All management plan records are available for review at the office of the Building and Grounds during the business hours of 9:00 a.m. to 3:00 p.m.

For further information, please contact:

LEA Designee: Steven West 607-432-2050, ext. 1160

Superintendent: William Dorritie 607-432-2050, ext. 1120

## No Child Left Behind NOTICE OF RELEASE OF INFORMATION

Pursuant to the Federal No Child Left Behind Act, the school district must disclose to military recruiters and institutions of higher learning, upon request, the names, addresses, and telephone numbers of our high school students. However, the district must also notify parents of their rights and the rights of their children to request, in writing, that the district NOT release such information.

Parents, or students who are at least 18 years old, wishing to exercise their option to withhold their consent to the release of the above information to military recruiters and institutions of higher learning must sign and return the form below to the District Clerk by Friday, September 23, 2022.

### RELEASE OF INFORMATION

\_\_\_\_\_ I request that information concerning my child/children NOT be given out by the Laurens Central School District to anyone.

\_\_\_\_\_ I request that information concerning my child/children be given out by the Laurens Central School District to colleges only.

\_\_\_\_\_ I request that information concerning my child/children be given out by the Laurens Central School District to the Military only.

Name(s) of Student(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name(s) of Parent/Guardian (please print)

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Student Signature (if 18 years or older) Date

Mail to:

Laurens Central School  
Pam Weir, District Clerk  
PO Box 301  
Laurens, NY 13796

## Qualified Teachers

As part of federal regulations, parents of children attending Laurens Central School may request the school to provide you with information regarding the qualifications of our teachers.

For the school year 2022-2023, 95% of our teachers are highly qualified. An attestation form is posted in the Superintendent's office for review.

If you would like this information regarding the qualifications of your child's teacher sent to you, please fill out the information requested on the form below and return it to:

Superintendent's Office

Laurens Central School

P.O. Box 301

Laurens, NY 13796

Please provide me with information regarding the qualifications of teachers in Laurens Central School.

Name of Parent/Guardian:

Mailing Address:

City, State, Zip:

Telephone Number: \_\_\_\_\_

## No Child Left Behind Act

As part of federal regulations, parents of children attending Laurens Central School may request the school to provide you with information regarding the qualifications of teachers in the Title I/AIS program.

If you would like this information, please fill out the information requested on the form below and return to:

Superintendent's Office

Laurens Central School

PO Box 301

Laurens, NY 13796

Please provide me with information regarding the qualifications of teachers in the Title I/AIS program.

Name of Parent/Guardian:

Mailing Address:

City, State, Zip:

Telephone Number: \_\_\_\_\_

Laurens Central School  
Transportation  
2022 - 2023 Bus Schedule

Bus	Route In Order of Pick Up	Driver	Leave Garage	First Stop	Arrive LCS	PM Start / Stop
90	County Route 15, Lena Road, Cty. Rt. 14, Braun, Gardnertown and 11 back to village.	Martin	6:50	7:00	7:50	2:50 / 3:40
83	Cty. 10, Peterson Rd., St 23, New Rd., to trailer park	Clow	7:14	7:05	7:50	2:50 / 3:45
84	Fox Rd., Green Rd., Crawford Rd., Cty. 10 North of West Laurens, State Hwy. 23 from West Laurens to Cty 11 and County Hwy. 11 to the Trailer Park	Trask	6:45	7:10	7:50	2:50 / 4:00
88	205 North of Laurens, Cty. Hwy 46, 205 South, Airport and Winney Hill Road.	Kessler	6:50	6:57	7:50	2:50 / 4:00
85	Cty. Hwy. 12, Crow Hill, Potato Farm Rd., Gulf Rd., Naylor's Corner, Balantic Hill, Mary Brown, Pool Brook, and Strong Cross	Djurjevich	6:50	6:57	7:50	2:50 / 3:55
Bus Number	BOCES and Special Needs Bus Runs	Driver	Leave Laurens	Destination 1	Destination 2	Return
88	AM BOCES Run to OAO	Kessler	8:05	8:25	NA	11:45
85	PM BOCES Run to OAO	Djurjevich	10:30	11:50	NA	2:45
89/93	AM/PM Spring Brook (Knapp Aide)	Trask/Pernat	8:00 / 2:30	8:45/2:45	NA	9:30 / 3:30
87	PM Morris	Kessler	1:30	1:45	NA	2:30
88	Crop East	Kessler	5:00	Changes	NA	Changes
90	Crop West	Martin	5:00	Changes	NA	Changes

PM BUS LINE UP	
84 - Trask	Squirrel
83 - Clow	Turtle
85 - Djurdjevich	Rabbit
88 - Kessler	Monkey
90 - Martin	Raccoon

- **Please have your child(ren) outside five minutes before their scheduled pick up time.**
- **All Bus changes must be in writing or Parents may contact Main Office by phone.**
- **All transportation questions, please contact Matt Pernat at 432-9034. If you live at the trailer park and rode bus 84 last year then you will still ride bus 84 this year.**

# Laurens Central School Alumni Hall of Fame By-Laws

## NAME

The organization shall be known as the Laurens Central School Alumni Hall of Fame.

## MISSION STATEMENT

The Laurens Central School Alumni Hall of Fame Committee will recognize those individuals who through their life-long accomplishments have brought pride and distinction to our school and community.

## COMMITTEE MEMBERSHIP

The committee will consist of five (5) members with non-voting people invited as necessary. The Laurens Central School Alumni Hall of Fame Committee shall consist of the following members:

- a. Superintendent
- b. Building Principal
- c. Board of Education Member
- d. Officer of the Laurens Central School Alumni Assoc.
- e. A current employee who has a long history (minimum of 10 years) of service within the District

Applications for membership on the LCS Alumni Hall of Fame Committee will be brought to the attention of the Superintendent. Such applications will be brought by the Superintendent to the standing members of the committee for membership consideration.

The existing LCS Alumni Hall of Fame Committee will accept applications and make decisions regarding new members to fill vacated committee positions. The committee must come to consensus on all candidates.

## ELIGIBLE CANDIDATES TO THE LCS ALUMNI HALL OF FAME

In the first year of the existence of the LCS Hall of Fame, the 2018-2019 school year, all candidates for selection will be nominated, and selected for acceptance by consensus of the committee members and/or school administration or Board of Education.

For each and every subsequent year, to be eligible for selection to the LCS Hall of Fame candidates must meet the following requirements:

- a. Election to the LCS Alumni Hall of Fame shall be open to persons who have made an outstanding contribution to their community and brought pride to their alma mater, and who graduated from LCS 10 or more years prior to the date of induction.
- b. Inductees must be Laurens Central School graduates.
- c. Nominees must have demonstrated good citizenship and character in their lives both during their years in high school and after.
- f. An employee of Laurens Central School shall be considered only after their employment at LCS has ended.
- g. A person may be nominated posthumously.

## METHOD OF ELECTION

- a. Nominations shall be received from any community

- member, friend of LCS or any family member of any individual meeting the qualifications listed above.
- b. Nominations must be made on the appropriate application form to be considered. (See attachment—Incomplete nominations will not be accepted.)
- c. With the exception of the first year of the LCS Alumni Hall of Fame, the duty of the Committee shall be to vote for one (1) inductee into the LCS Alumni Hall of Fame in any given year. No nominations from the floor are permitted.
- d. Nominees not selected for induction into the LCS Alumni Hall of Fame will automatically be considered for future elections.
- e. Nominees will be approved by consensus of the committee.

## PROCESS OF CONSENSUS

The Committee shall work to arrive at consensus regarding the acceptance of all nominations into the LCS Hall of Fame. The following qualities/characteristics will be taken into consideration:

- a. the nominee's high school record;
- b. the nominee's integrity and character;
- c. the nominee's contributions to their community; and society in general after their graduation.

## AUTOMATIC ELECTIONS

No automatic elections shall be permitted.

## TIME OF THE ELECTION

The Superintendent and/or Building Principal shall prepare an advertisement for nominations. This will be distributed in the LCS newsletter and be advertised in the District's official newspaper. All advertisements will be made during the months of June and September. All nominations with completed applications must be returned to the Committee no later than December 31. All applications received after December 31 will be considered for the following year's Induction Ceremony.

## ANNOUNCEMENT

Whenever possible, the inductees will be presented during the LCS commencement ceremony in June. In the case of a deceased inductee, the inductee's family will be invited to accept the award on the inductee's behalf. The media will be alerted to this event. The inductees will be recognized on plaques which will be displayed in the school. All inductees will receive a duplicate plaque to keep.

## PURCHASE OF PLAQUES

Laurens Central School will purchase all plaques.

## PLAQUES

The following information shall be included on each plaque:

- a. high school graduation picture;
- b. current picture for a living inductee or picture provided by the family in the case of a deceased inductee;
- c. brief description of contributions made to the school while a student and to their community and society after their graduation from LCS.

**LAURENS CENTRAL SCHOOL**  
**Alumni Hall of Fame**  
**Nomination Form**

Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Nomination: \_\_\_\_\_

Nominee's Graduation Year: \_\_\_\_\_

Nomination Statement: Please write a brief statement including a summary of the individual's high school accomplishments. List all honors, awards and recognitions received. Please comment on the nominee's contributions to their community and society in general after graduation that have brought pride and distinction to their alma mater. Attach statement to this form.

*Incomplete nominations will not be accepted.*

Nomination submitted by:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please submit this nomination form to the  
Superintendent by December 31.  
Bill Dorritie, Superintendent  
Laurens Central School  
PO Box 301  
Laurens, NY 13796

Date Received: \_\_\_\_\_

**Emergency School Closing**

In the event weather conditions or other factors necessitate the closing of school for the day, information will be posted on the school website [www.laurenschools.org](http://www.laurenschools.org) and all local radio stations and TV stations will be notified to announce the information:

WBNG & WKTV channels

Parent Square will also be used. If you have not signed up to receive this alert, or need to update your information, look on our website under the Parents and Students tab for instructions.

**Notification of Rights Under  
the Protection of Pupil Rights  
Amendment (PPRA)**

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- A. Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
  - 1. Political affiliations or beliefs of the student or student's parent;
  - 2. Mental or psychological problems of the student or student's family;
  - 3. Sex behavior or attitudes;
  - 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  - 5. Critical appraisals of others with whom respondents have close family relationships;
  - 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  - 7. Religious practices, affiliations, or beliefs of the student or parents; or
  - 8. Income, other than as required by law to determine program eligibility.
- B. Receive Notice and an opportunity to opt a student out of:
  - 1. Any other protected information survey regardless of funding;
  - 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  - 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- C. Inspect, upon request and before administration or use:
  - 1. Protected information surveys of students;
  - 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  - 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

# Laurens Central School District Communication Guide

This helpful resource will assist you as you decide who you should contact at the school to have your questions answered or concerns addressed.

FOR QUESTIONS ABOUT:	1ST CONTACT	2ND CONTACT	3RD CONTACT	4TH CONTACT
<b>Academics</b>	Teacher	School Counselor	Building Principal	Superintendent
<b>Athletics</b>	Coach	Athletic Director	Building Principal	Superintendent
<b>Behavior (Class)</b>	Teacher	Building Principal	Superintendent	
<b>Behavior (Bus)</b>	Bus Driver	Head Bus Driver	Building Principal	Superintendent
<b>BOE Policy</b>	District Clerk	Superintendent	Board of Education	
<b>Budget</b>	District Treasurer	Superintendent	Board of Education	
<b>Building Use</b>	Head of Facilities	Building Principal	Superintendent	
<b>Cafeteria</b>	Cafeteria Managers	District Treasurer	Building Principal	Superintendent
<b>Class Procedures</b>	Teacher	Building Principal	Superintendent	
<b>Extracurricular</b>	Advisor	Building Principal	Superintendent	
<b>Facilities</b>	Head of Facilities	Building Principal	Superintendent	
<b>Student Health (Physical)</b>	School Nurse	Health Zone	Building Principal	Superintendent
<b>Student Health (Social/Emotional)</b>	School Counselor	Health Zone	Building Principal	Superintendent
<b>Scheduling</b>	School Counselor	Building Principal	Superintendent	
<b>Special Education</b>	Teacher	CSE Chair	Building Principal	Superintendent
<b>Transportation</b>	Head Bus Driver	Building Principal	Superintendent	

**PLEASE FEEL FREE TO CONTACT US AT (607) 432-2050  
AND YOU WILL BE DIRECTED TO THE APPROPRIATE OFFICE.**

# Code of Conduct

## A. INTRODUCTION

The Laurens Board of Education is committed to providing a safe and orderly school environment where quality education may be delivered and received without disruption or interference. As stated in the District's Mission Statement, the Laurens School will create a learning environment which ensures success for all students, while providing opportunities to prepare all students to become active and responsible citizens in a multi-cultural democratic society. Responsible behavior by students, teachers, administrators, staff members, parents, and visitors is essential to achieving this goal. The Board also recognizes that a positive school climate is maintained through the efforts of parent, guardians, students, and all school personnel. Each of these stakeholders is expected to work positively toward this goal and to respect individuals and the rights of every person.

The district has a long-standing set of expectations for conduct on school property and at school functions. These rules promote civility, mutual respect, citizenship, character, tolerance, honesty and integrity. Personal responsibility is the goal but, when students cannot accept responsibility and violate school rules, they are required to accept penalties and more regulated supervision.

The Board recognizes the need to clearly define these expectations for acceptable conduct, to identify the possible consequences of unacceptable conduct, and to ensure that discipline is administered promptly and fairly. Furthermore, the Board and school administrators reserve the right to amend, change, or modify all said consequences relative to violations of the Laurens School Code of Conduct. These changes in consequences may occur on a situational, frequency, and severity basis.

## B. STUDENTS' RIGHTS AND RESPONSIBILITIES

We believe that by accepting and fulfilling appropriate responsibilities, individuals will come to value resultant privileges. Responsibility is inherent in the exercise of every right and it must be emphasized that lack of responsibility means a weakening of rights. It is the student's responsibility to know and abide by these procedures; and to accept responsibility for personal actions which are contrary to school policies and rules.

It is the Student's Right to:	It is the Student's Responsibility to:
Be respected as an individual entitled to his/her personal dignity and integrity.	Demonstrate appreciation for the dignity and integrity of all.
Be afforded equal and appropriate educational opportunities.	Be aware of available educational programs, work to the best of his/her ability and strive toward his/her highest level of achievement possible.
Take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender, sexual orientation, or disability.	Refrain from participating in any discriminatory practices against others—students, teachers, parents, other school/community members.
Attend school in the district in which his/her parent or legal guardian resides.	Attend school and classes regularly and on time, and to be prepared with the necessary learning materials. Be responsible for all class work, quizzes, homework, and tests.
Expect that the school will be a safe and orderly place for all students to gain an education.	Be aware of and abide by all school rules, regulations, and expectations regarding student behavior. Conduct him/herself in accordance with these guidelines and contribute to maintaining a safe and orderly school that is conducive to learning and to show respect to other persons and to property.
Be afforded due process in the event of disciplinary action brought against him/her, including suspension and/or expulsion.	Be willing to volunteer information in disciplinary cases if he/she has knowledge of importance in such a case.
Have access to school rules and receive an explanation of the rules from school personnel.	Ask for clarification or explanation of rules when necessary from the appropriate school personnel when necessary.

It is the Student's Right to:	It is the Student's Responsibility to:
Present his/her version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.	Honestly express his/her version of the relevant events.
Be afforded channels of communication to the Board of Education.	Express views concerning the operation of the school system with supporting rationale.
Have his/her student records available for inspection by his/her parent or legal guardian upon request, or by the student him/herself if 18 years or older.	Be aware of right to access and guidelines governing such access.
Be afforded mechanisms for the expression and resolution of grievances which cannot be resolved through informal discussion.	Seek help in solving problems that might lead to discipline.
	Dress appropriately for school and school functions.
	Be responsible for one's behavior and accept responsibility for personal actions.
	Immediately comply with any staff members' reasonable request to carry out school rules.
	Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold oneself to the highest standards of conduct, demeanor, and sportsmanship.

## C. ESSENTIAL PARTNERS

### 1. Board of Education Responsibilities:

- To adopt a fair and consistent discipline policy and code of conduct which establishes clear standards of student behavior, as well as expectations for district personnel and visitors on school property and at school functions.
- To review the discipline policy and code of conduct at least annually, and to evaluate its effectiveness to ensure fair, consistent implementation.
- To lead by example by conducting board meetings in a professional, respectful, and courteous manner.
- To respect the right of confidentiality of all members of the school community.

### 2. Parent Responsibilities

- To recognize that the education of their child(ren) is a responsibility shared by the parents and the school community.
- To work to the best of his/her ability to provide the necessary materials and positive home learning environment.
- To make sure that the child attends school regularly and that the school receives notifications of the reasons for absences.
- To assume legal responsibility for the behavior of the child as determined by law.
- To know the school rules and be sure that the child is familiar with the discipline policy, regulations, and code of conduct.
- To teach the child self-discipline, respect for authority, and respect for the rights of others.
- To maintain communication with the school and to inform school officials of changes in the home situation that may affect student conduct or performance.
- To work with the school staff in cooperation to develop strategies that benefit the child.
- To respect the right of confidentiality of all members of the school community.

### 3. Teacher Responsibilities:

- a. To communicate information and expectations to students and parents on course objectives, grading procedures, assignment deadlines, and the classroom discipline plan.
- b. To provide opportunities for all students to develop self-discipline and respect for the rights of others.
- c. To encourage self-discipline and respect for others.
- d. To be prepared to teach, to demonstrate a concern for student achievement, and to provide appropriate learning opportunities for all students.
- e. To accept shared responsibility for control and discipline of students throughout the building, on school property, and at school functions.
- f. To know and abide by school policies, regulations, and guidelines for school discipline.
- g. To use positive reinforcement, whenever possible.
- h. To confer with school support staff in pursuit of possible solutions to inappropriate student behaviors.
- i. To report to the parent at regular reporting periods and at other times, when appropriate, regarding a student's behavior.
- j. To utilize all reasonable classroom strategies in addressing disruptive behavior before referring a student for out-of-class disciplinary action.
- k. To refer a disruptive student, in writing, for out-of-class discipline when appropriate teacher-initiated strategies have been unsuccessful or the severity of the offense makes it necessary.
- l. To respect the right of confidentiality of all members of the school community.

### 4. Administration Responsibilities:

- a. To administer a uniform and just application of the discipline procedures.
- b. To maintain order and promote a safe environment.
- c. To discipline students and to assign duties to teachers with regard to discipline, pursuant to the authority given by the policies adopted by the Board of Education.
- d. To assume responsibility for implementing rules and procedures that are necessary to establish standards of acceptable student behavior.
- e. To be readily available to handle disruptive behavior, discipline, and emergency situations.
- f. To monitor and evaluate all programs on a regular basis, making modifications when needed, and to provide in-service training to staff related to a sound disciplinary program.
- g. To inform the staff, parents, and community when modifications are made in the school's discipline policies and procedures.
- h. To report certain acts to law enforcement. When the administrator has personal knowledge or actual notice from school personnel that an act has occurred on school property involving assault resulting in serious personal injury, sexual assault, sexual offense, rape, kidnapping, indecent liberties with a minor, assault involving the use of a weapon, possession of a firearm in violation of the law, possession of a weapon in violation of the law, or possession of a controlled substance in violation of the law, the administrator will immediately report the act to the appropriate local law enforcement agency.
- i. To be available to students, staff, and parents so communication can occur.
- j. To communicate effectively to parents the expectations of the school discipline program and the role of the parent.
- k. To respect the right of confidentiality of all members of the school community.

### 5. School Visitor Responsibilities:

- a. To sign-in at the receptionist desk, obtain and wear ID tag.
- b. To know and follow district policies, regulations, and guidelines.
- c. To assume responsibility for your behavior and the behavior of others in your charge.
- d. To respect the personal, civil, and property rights of all members of the school community.

- e. To respect the right of confidentiality of all members of the school community.
- f. To refrain from the use of physical force, verbal abuse or harassment, blackmail, stealing, vandalism, and other illegal activities.
- g. To seek clarification from school personnel concerning the appropriateness of any action or behavior.
- h. To immediately comply with any staff member's reasonable request to carry out school rules.

### 6. Volunteer Responsibilities

In addition to the visitor's responsibilities listed above, the following apply:

- a. To support all students in developing self-discipline and respect for others.
- b. To consider the physical, social, intellectual, and emotional development of students.
- c. To follow established personal behavioral expectations, including proper attire, throughout the school building and property.
- d. To confer with support personnel for solutions to inappropriate student behavior.
- e. To use positive reinforcement, whenever possible.
- f. To be prompt and responsible for volunteer commitments.
- g. To respect the right of confidentiality of all members of the school community.

### 7. Failure to follow the Rights and Responsibilities could result in:

- Conference with administrator (Supt. or Building Principal)
- Conference with teacher
- Letter of Admonition
- Conference with Board of Education
- Disciplinary action as per employee contract
- Removal from school property
- Being banned from school property

## D. DISCIPLINE AND LEGAL VIOLATIONS

### 1. Statement of Purpose

Be aware of actions which constitute serious and dangerous wrong-doing and refrain from such acts.

Pursue informal discussion to resolve any perceived grievance before moving to formal state.

Refrain from participating in any discriminatory practices against others.

Demonstrate appreciation for the dignity and integrity of all. The purpose of this discipline procedure is to help deter unacceptable behavior. It is further intended to pursue uniformity and fairness for all students.

### 2. Goals

To establish a positive learning environment for all; to insure understanding and respect for the rights of all persons; to protect the property rights of all; and to promote individual responsibility and self control.

### 3. Definitions

For purposes of this code, the following definitions apply.

**Contraband**—Any illegal item in the handbook and in law; items reasonably determined to be a threat to the safety or security of others.

**Corporal Punishment**—Any act of physical force upon a student for the purpose of punishing that student.

**Disruptive Student**—An elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.

**Parent**—Parent, guardian, or person in a parental relation to a student.

**Serious Violent Incident**—An incident of violent criminal conduct that is, or appears to be, life threatening and warrants the evacuation of students and/or staff.

**Sexual Harassment**—any action of a sexual nature that is unwanted and unwelcome.

**Violent student**—a student who is under the age of 21 who:

- a. Commits an act of school violence upon a school employee, or attempts to do so.
- b. Commits, while in, on, or at any enforcement area listed under

“Enforcement Areas,” an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts to do so.

- c. Possesses, while in, on, or at any enforcement area listed under “Enforcement Areas,” a weapon.
- d. Displays, while in, on, or at any enforcement area listed under “Enforcement Areas,” what appears to be a weapon.
- e. Threatens, while in, on, or at any enforcement area listed under “Enforcement Areas,” to use a weapon.
- f. Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function, or any area listed under “Enforcement Areas”.
- g. Knowingly and intentionally damages or destroys school district property.

**Weapons**—a firearm as defined for purposes of the Gun-Free Schools Act. It also may include, but not be limited to, any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, stiletto, switchblade knife, box cutter, cane sword, leaded cane, electronic dart gun, throwing star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death.

**School property**—in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus, as defined in Vehicle and Traffic Law Statute 142, or property used by the school for school related activities.

**School function**—any school-sponsored extracurricular event or activity.

#### 4. Enforcement Areas

This procedure shall be applied under the following circumstances:

- On all school property and/or properties used by the school for school related activities.
- During attendance at school.
- In all school vehicles or any vehicles used by the school to transport students.
- At all school functions, including extracurricular activities, field trips and over night trips.
- On all occasions when a student is in some manner representing Laurens Central School or attending an event where other LCS students are representing the Laurens Central School.
- This procedure shall also apply to any student whose conduct at any other time or place has a direct and immediate affect on maintaining order and discipline or protecting the safety and welfare of the students or staff in the school(s).

#### 5. Procedural Issues and Referrals

##### • Law Enforcement Notification

The Superintendent or a designee will call law enforcement officials.

##### • Pupil in Need of Supervision (PINS)

In the event that a student requires intervention beyond those services available through the school, a PINS referral may be generated. Referrals must be accompanied by all available documentation for substantiation. In a situation where a PINS referral is appropriate for a student classified by the CSE team, the CSE team must be consulted and involved to determine, as per IDEA whether the PINS referral will constitute a “change of placement”. The PINS referral may be submitted to the School Counselor who will inform a school administrator.

##### • Human Services—DSS and Child Abuse Contact

Students who have been incarcerated or housed in a residential treatment facility must meet with the Superintendent and School Counselor before being allowed to enroll or continue in Laurens Central School. The Superintendent or a designee will make a decision concerning appropriate placement and the parent and student will be notified in writing.

Any school official must report any suspected case of child abuse or maltreatment if the person who suspects the child abuse is a staff member, he or she must immediately notify the

school counselors and the administration, who must then make a report to the commissioner of social services. The Social Services law provides legal penalties for failure to report cases of suspected child abuse. The law also provides immunity from liability for the school official making such a report in good faith.

##### • Stay Put Rule

Students who are being tested for possible placement in a CSE Program must remain in current placement until the testing is complete. In some instances students in violation of the Code of Conduct may qualify for a 45 day placement (drug and/or weapon violation). The administration will review any drug or weapon violation and make an appropriate determination.

##### • Preventive Services:

Any student who meets the criteria of a student in danger of placement in foster care may be referred to Otsego County’s Department of Social Services Preventive Service Program. Referral forms would be available after consulting the School Counselor.

#### 6. Discipline Procedures

##### • Report of Infractions

School personnel who are aware of an infraction of the discipline code should submit a discipline form to the Building Principal.

##### • Processing Reported Infractions

When a student is sent to an administrator for disciplinary action, teacher removal, or conferencing concerning an incident, the steps below will be followed:

The Building Principal:

- Investigates evidence and facts when necessary. In teacher removals, if the administrator finds lack of evidence, the removal will be reversed.
- Advises the student of the charges.
- Advises the student of the facts on which the charge(s) are based.
- Gives the student an opportunity to present his/her version of the facts to the administrator imposing the disciplinary penalty.
- Provides written verification of the proposed disciplinary actions to the parent.
- Makes every effort to notify the student’s parent by telephone if immediate action will be taken to suspend the student.
- Notifies law enforcement of violations that constitute a crime.
- Notifies appropriate extracurricular advisors including advisors to the National Junior and/or Senior High Honor Society.

##### • Disciplinary Actions

1. Students who are found to have violated the Code of Conduct may be subject to the following penalties, either alone or in combination.
  - a. Oral warning
  - b. Written warning
  - c. Written notification to parent
  - d. Lunch and lunch/recess detentions
  - e. Detention
  - f. Suspension/removal from athletic participation
  - g. Suspension from transportation
  - h. Suspension/removal from social or extracurricular activities
  - i. In-school suspension, Out-of-school suspension
  - j. Removal from classroom by teacher
  - k. Short-term suspension from school
  - l. Long-term suspension from school
  - m. Permanent suspension from school
  - n. Removal from National Junior and/or Senior High Honor Society
2. Any consequences for student discipline take precedence over extracurricular activities (*i.e.* detentions will not be scheduled around games.)

3. The administration reserves the right to modify disciplinary action as necessary.

- **Detention**

This is a period of time when a student is detained on his/her own time for minor infractions of the rules and regulations of LCS, or where removal from the classroom or suspension might be inappropriate. When a student is assigned, (s)he should receive a detention notice, the parent will be called and a letter of notification will be mailed home. Students must attend detention when it is assigned. If a student cannot make it on the day assigned, (s)he must contact the administrator, state the problem, and abide by the decision of the administrator; otherwise, absence constitutes truancy. Disciplinary action will be taken.

- a. Detention will be two hours and will be held as assigned by the Building Principal, Superintendent or teacher.
- b. Students will be absolutely quiet and may be assigned work if they don't provide their own work.
- c. All Student Handbook rules apply.
- d. Students will not be allowed to eat or drink during detention.
- e. If a student is late or absent from detention, an in-school suspension may be assigned and the detention will have to be made up.
- f. Detention starts at 3:00 p.m. and ends at 5:00 p.m.
- g. These regulations and guidelines in no way limit teachers' use of proper discipline in their rooms but will supplement that use.
- h. Transportation may be provided if necessary.
- i. Classroom teachers may assign detentions to students. The teacher will call the parent to confirm that there is not a parental objection to the penalty and the student has appropriate transportation home following detention. Documentation will be submitted to the Building Principal prior to detention being served.

- **In-School Suspension**

In-School Suspension is assigned at the discretion of the administration with the authorization of the Board and up to five days may be assigned. The Board recognizes a student's need to attend school but it must be balanced with the need for order. When a student is suspended in school, the following procedure will be used:

- a. The student will receive notice of the charged misconduct leading to suspension and, if the student denies the misconduct, will be provided an explanation of the reasons for such action.
- b. The student and/or parent will be given an opportunity for an informal conference with the administrator if requested.
- c. The parent or guardian of a suspended student will be given written notice by mail, and by phone if possible.
- d. Any student who is on an in-school suspension will have the responsibility to make up any homework, quizzes, tests, etc., that were assigned during the suspension period. It is up to the student to get this make-up work from the teachers. All work must be completed by the day of return to class after the suspension has ended unless other arrangements are made with the teacher involved.
- e. A student who is on in-school suspension cannot participate or be in attendance at any of the school activities during the suspension, including all interscholastic activities and any evening activities. The student should arrive by 8:05 am and leave at 2:59 p.m., unless a detention is to be served immediately following the day of suspension. Each day of suspension is for a 24-hour period. If a suspension is on a Friday and Monday, the student cannot participate in any activities over the weekend.
- f. Students will not be used for help in the office, running of errands, etc., when serving an in-school suspension.

- g. If a major test is given that day, the monitor may administer it and return it to the classroom teacher.
- h. No eating will be permitted during an in-school suspension, other than lunch at a designated time, under the supervision of the monitor. Bathroom breaks will be supervised and limited.

- **Out of School Suspension**

Suspension from school is a severe penalty and the Board authorizes the administrators to impose out-of-school suspension upon students who are insubordinate, disorderly, violent or disruptive, or whose conduct endangers the safety, morals, health, or welfare of others.

- a. The student suspended during the school day must be signed out of school by the administration before leaving school.
- b. A suspended student is not permitted in Laurens Central School or on school property during his/her suspension period. A student who is on out of school suspension cannot participate or be in attendance at any of the school activities during the suspension, including all interscholastic activities and any evening activities. A day of suspension is a 24 hour period. The student will be declared loitering and immediate and appropriate legal action will be taken if a student attempts to be in school during an out of school suspension. Such act shall be deemed an act of insubordination pursuant to §3214(3) (1) of the Educational Law of New York.
- c. No student will be exempt from or have his/her date of suspension changed due to an athletic event, concert, or any other extra-curricular activity.
- d. Any student who is serving an out-of-school suspension will have the responsibility to make up any homework, quizzes, tests, etc., that was assigned during the suspension period. It is up to the student to get this make-up work from the teachers. All work must be completed by the day of return to class after the suspension has ended unless other arrangements are made with the teacher involved.
- e. The above rules may be modified at the Superintendent's discretion.

- **Teacher Disciplinary Removal of Disruptive Students**

In accordance with the Safe Schools Against Violence Education Act (SAVE), teachers have the authority to remove "disruptive" students from class who are substantially disruptive to the educational process or substantially interfere with the teacher's authority over the class.

- **A substantial disruption of the educational process** or substantial interference with a teacher's authority occurs when a student demonstrates a persistent unwillingness to comply with the teacher's instructions or repeatedly violates the teacher's classroom behavior rules. The disruption may include, but not be limited to, repeated use of profanity or obscene gestures, continued resistance to reasonable requests (insubordination), excessive arguing with the teacher, or frequent interruptions of class instruction.
- If the disruptive student does not pose a danger or on-going threat of disruption to the academic process, the teacher must provide the student with an explanation for the removal. The student must have an opportunity to explain his or her version of relevant events before the removal from class.
- If the student poses a danger to himself/ herself or others, or causes an on-going threat of disruption, the teacher may order the student to be removed from the class immediately. The teacher must explain to the student why he/she was removed and be given a chance to present his/her version of relevant events within 24 hours.
- A substantially disruptive student may be removed from a classroom by a teacher for a minimum of two days and up to a maximum of five days.

- The teacher removing the student will be responsible for notifying the parent(s) of the removal by mail on a district approved removal form and by phone both within 24 hours. The teacher will notify an administrator of the action before the end of the school day. The parent has a right to request an informal conference and, if one is requested, the teacher may be required to attend. The teacher and administrator must keep a log of all removals of students from class.
- The student may not return to class until the administration determines that the removal was not supported by “substantial evidence,” or the period of removal expires (whichever comes first).
- Administration may overturn the removal of the student from class if the administration finds any of the following:
  - a. The charges against the student are not supported by substantial evidence.
  - b. The student’s removal is otherwise in violation of law or the code of conduct.
  - c. The conduct warrants suspension from school.
- Any disruptive student removed from the classroom by the classroom teacher will be offered continued educational programming until he/she is permitted to return to the classroom.
- Removal of a student with a disability will require prior approval of administration or the chairperson of the Committee on Special Education to avoid violations of state or federal law or regulation.
- **Short-term (5 days or less) suspension from school**
  - the student is notified orally
  - an explanation of the basis for the suspension is given if the student denies charges.
  - the student’s parents are notified in writing of the suspension, are given a description of the charges and the incident, and are informed of the right to request an immediate informal conference.
  - after such conference the suspending administrator will advise parents in writing of a decision and offer the option of making a written appeal to the superintendent within 5 business days to which the superintendent will respond in writing within 10 business days of receiving the appeal
  - the student’s parents may file a written appeal to the board of education with the district clerk within 10 business days of the date of the superintendent’s decision. Only final decisions of the board may be appealed to the Commissioner within 30 days of the decision.
- **Long-term (more than 5 days) suspension from school:**
  - reasonable notice of a fair hearing will be given to the student and parents.
  - the Superintendent or a designee hearing officer will hear and determine the proceeding.
  - an appeal of the decision of the Superintendent may be made to the Board. This must be in writing and submitted to the district clerk within 10 business days.
  - final decisions of the Board may be appealed to the Commissioner within 30 days of the decision.

When in-school or out-of-school suspension is the action to be taken, the Administration will notify the parent in writing.

Traditional classroom management techniques may be employed by a teacher to restore control to the classroom. They might include, but are not limited to, proximity, verbal warning, non-verbal warning, moving a student’s location in class, lunch detention, or short-term “time out” in another setting. Time-honored classroom management techniques such as these do not constitute disciplinary removals for purposes of the SAVE legislation.

## 7. Special Notes

- a. Infractions of the rules and regulations that are repeated will be dealt with each time more severely (progressive discipline). Category II infractions will have more serious consequences than Category I infractions. Category III infractions will have more serious consequences than Category II infractions, etc.

- b. Rules, regulations and disciplinary action may apply that are not listed in the Student Handbook - ex. Board Policies, other handbooks (Guidance, Band, Color Guard, Athletic, etc.) Laws of New York State and the Commissioner’s Rules and Regulations.
- c. Any student who willfully vandalizes any property belonging to the school will be responsible for financial restitution and/or the work equivalent at the prevailing minimum wage scale.
- d. Any student who is readmitted, following a leave of absence, must meet with the guidance counselor to discuss educational placement and with an administrator to discuss expected behavior.
- e. Teachers and the administration (and teachers when they assign a detention) will notify parents/guardians of code violations.
- f. When a student has received three discipline referrals (Category II or above) from a teacher, the teacher will hold a face-to-face meeting with the parent for the purpose of developing a plan to improve their child’s behavior.

## E. DISCIPLINE CATEGORY INFRACTIONS

- **Category I Infractions:**
  - Loitering
  - Failure to bring in excuse for being absent or tardy
  - Sitting in car during school hours
  - Littering
  - Eating out of the cafeteria without written permission by a classroom teacher
  - Running in hallway
  - Hat, bandana, or wearing any hat-type apparel
  - Profane language/obscene gestures - student to student
  - Tardiness to class
  - Inappropriate displaying of affection
  - Inappropriate dress and/or dress code violation
  - Use of electronic device in hallways
  - Other infractions as determined by the Administration
  - Late to school (automatic detention assigned after three incidents)

Category I penalties will be assigned by the Administration and will be progressive in nature. They can include verbal warnings, written warnings, detentions, loss of study hall privileges, and in-school suspensions.

### *Three-Month Rule:*

If there are no further Category I infractions in a three-month period, the discipline procedures revert to the beginning as if it was a first offense.

A student may lose study hall privileges for a designated length of time, at the discretion of the Administration.

- **Category II Infractions:**
  - Leaving school grounds without permission—including lunch recess
  - Inappropriate behavior in class or on school property or classroom disruption
  - Missing BOCES bus (reason unrelated to school activities)
  - Theft (minor) (could be category three)
  - Leaving class early
  - Vandalism—minor
  - Fighting or threatening another student with physical harm (could be Class III)
  - Insubordination—including recess/lunch time
  - Forgery of signature/altering passes, notes, grades, permissions slips
  - Inappropriate use of camera device (could be Category III)
  - Cutting class/study hall or any other assigned activity
  - Misuse of driving privilege—including noon hour and BOCES
  - Cheating/Plagiarism involving homework
  - Signing out without permission from school official
  - Physically abusing another student (could be Class III)
  - Profanity
  - Other infractions as determined by the Administration
  - Inappropriate use of school computers

(could be Category III)

- Inappropriate use of electronic devices  
(could be Category III)

Category II penalties will be assigned by the administration and will be progressive in nature. They can include detention, loss of privileges, in-school suspension, out-of-school suspension, suspension from activities and long term suspension.

**Fighting Rule:** Students who get into a fight during the school day may be sent home or placed in an in-school suspension-like setting in addition to the regular consequences of such behavior. Should the severity of the fight warrant a student being sent home, the student will not be allowed to participate in any extracurricular activity on that same day.

- **Category III Infractions:**

- Not reporting to detention/failure to follow detention rules
- Writing harassing letters/notes to another student
- Indecent exposure
- Physically harming another student
- Bullying, harassing, intimidating, menacing another student or cyberbullying
- Minor altercations involving physical contact and no physical injury
- Reckless endangerment—subjecting individuals to danger by recklessly engaging in conduct that creates a grave risk of death or serious injury but no actual physical injury.
- Sexual harassment
- Vandalism—major (including school computers)
- Theft—major
- Cutting all or part of a school day at Laurens or BOCES Occupation Education Program
- Threatened or actual physical abuse directed towards a staff member
- Profane speech, obscene gestures, or verbal abuse directed at any staff member
- Cheating/Plagiarism involving quiz, test, mid-term, final exam, etc.
- Misuse of non-controlled substances
- Use or possession of tobacco or electronic cigarettes
- Use, possession, or sale of controlled substances, including synthetic cannabinoids
- Use, possession, or sale of alcoholic beverages
- Use, possession, or sale of harmful items (could also be a Category V)
- False alarms and bomb threats (Could also be a Category IV)
- Selling or giving away a non-controlled substance which is misrepresented as an illegal substance
- Possession of drug paraphernalia
- Racial, ethnic, gender, or religious derogatory verbal comments
- Other infractions as determined by the Administration
- Inappropriate use of school computers (Could be Category II)
- Inappropriate use of electronic devices (Could be Category II)

Category III penalties will be assigned by the administration and will be progressive in nature. They will include up to five days of In-school or Out-of-school suspension by the principal and/or Superintendent's Hearing which may lead to a long-term suspension from school, plus additional possible action by civil authorities, plus mandatory meeting with parents. The student involved may be directed to meet with the appropriate Counselor.

- **Category IV Infractions and Penalties:**

Any student, other than a student with a disability, who is found to have committed a violent act, other than bringing a weapon onto school property, shall be subject to suspension from school for at least five days. The Superintendent has the authority to modify the minimum five-day suspension on a case-by-case basis, pursuant to Education Law 3214.(Refer to the definition of "Violent Student" in this code of conduct)

- **Category V Infractions and Penalties:**

Any student, other than a student with a disability, found guilty of bringing a weapon onto school property will be subject to suspension from school for at least one calendar year. The Superintendent has the authority to modify the one-year suspension on a case-by-case basis.(Refer to the definition of "Weapons" in this code of conduct)

In deciding whether to modify the penalty for a Category IV or V Infraction, the Superintendent may consider the following:

1. The student's age.
2. The student's grade in school.
3. The student's prior disciplinary record.
4. The superintendent's belief that other forms of discipline may be more effective.
5. Input from parents, teachers and/or others.
6. Other extenuating circumstances.

## F. DRESS CODE

1. It is a matter of school policy in the Laurens Central School District that a traditional neat manner of dress is appropriate for school attire. Students and their parents have the primary responsibility for acceptable student dress and appearance. The good judgment and cooperation of all students is needed to maintain the school's standards. The way a student dresses may often be related to the way (s)he performs in class.
2. A student's dress, grooming, and appearance, including hair style/color, jewelry, make-up and nails shall be safe, appropriate, and not disrupt or interfere with the educational process or environment.
  - a. Bare feet and/or socks alone will not be permitted. Footwear appropriate to the educational activity must be worn by all students at all times. Footwear that is a safety hazard will not be allowed.
  - b. Certain insignias designated as inappropriate or obscene or in bad taste will not be permitted.
  - c. Hats/bandanas/hoodies and other types of hat type apparel must be removed upon entering any classroom (including the gym for PE class), during the Pledge of Allegiance and during any assembly. Hats/bandanas/hoodies may be worn in hallways and the cafeteria ONLY.
3. Clothing which displays the anatomy, is tight-fitting, is excessively brief, or inappropriate will not be allowed. Clothing that is a distraction, interferes with learning, or has the potential to interfere with learning is not allowed.
4. Underwear is to be covered at all times.
5. Extremely brief garments are not permitted. Specifically,
  - a. No shirts with cutout sides may be worn.
  - b. Belly buttons AND midribs must be covered at all times.
  - c. Shirts/blouses with plunging necklines are not permitted. Breasts must be covered at all times.
  - d. Buttocks must be covered at all time.
  - e. Skirts or dresses must extend to mid-thigh.
  - f. Shirt/dress straps must be at least as wide as the straps of any under garments.
6. In the event the student's dress is indecent, inappropriate, or causes disruption to the normal learning situation, the student may be asked to put on appropriate clothing, may be offered appropriate clothing, or may be removed from class and/or school until the situation is corrected.
  - a. Boys must wear some form of footwear, pants or long shorts, and a shirt (must be buttoned at all times).
  - b. Girls must wear some form of footwear, slacks, or a skirt, long shorts, and some type of blouse, or a dress.
7. The following types of clothing are not allowed:
  - any article of clothing (including head covering) that contains, exhibits, promotes, endorses, or refers to illegal drugs, alcohol, or tobacco and/or encourages other illegal or violent activities-
  - any article of clothing (including head covering) that displays or refers to, sex, profanity, or other inappropriate phrasing.

any article of clothing (including head covering) that is libelous or denigrates others on account of race, color, religion, national origin, gender, sexual orientation, or disability.  
pajamas/slippers

This list is not meant to be all inclusive. The district reserves the right to make final decisions regarding clothing deemed inappropriate for school attire.

8. The matter of hair length will be up to the student's choice; however, it should not be so long that it is dangerous.
9. Students may not wear sandals or flip-flops during recess or PE. Students in grades K-6 may not wear sandals or flip flops at anytime during the school day or during the CROP afterschool program.

#### **G. INAPPROPRIATE DISPLAY OF AFFECTION**

Students should not be overly demonstrative of their affections. If the spirit of the intent of this regulation is violated, appropriate disciplinary action may be warranted. Holding hands is the only contact allowed.

#### **H. INSUBORDINATION**

Insubordination is an act which evidences a willful or deliberate disrespect to or disobedience of authority of the rules and regulations set forth in this Student Handbook, those established by the Board of Education (Laurens), the New York State Legislature, Board of Regents and the Commissioner's Rules and Regulations. Disciplinary action according to the handbook will be taken if it appears that the charge of insubordination is valid.

#### **I. PROFANITY**

The use of profanity directly to a staff member or other students in an unreasonable manner by students is absolutely prohibited in school, on school grounds or in school vehicles.

#### **J. VANDALISM**

Vandalism is defined as willful or malicious destruction of any property, as well as misappropriation or stealing of school property. Perpetrators will make restitution for damages at cost of material and labor, as per Board Policy, and with assigned duty to work at clean-up and repair. Parents will be notified and suspension of up to five days will be made from school until the matter is resolved. Acts of vandalism can be referred to civil authorities in addition to school discipline. A Superintendent's Hearing may be initiated.

#### **K. CHEATING**

Any student who submits work that is copied from another student, or allows work to be copied by another student is cheating. Also included is any student that copies from another, or allows another person to copy from him/her on a test, quiz, project, etc. (See Penalties & Infractions for disciplinary action).

##### **1. Penalty for Cheating on an Examination/Test**

- If it is determined that a student cheated on an Examination/Test, they will be assigned a grade of zero (0) for that work. This grade will be averaged into their ten-week grade for that course.

##### **2. Penalty for Cheating on Classroom Assignments (i.e., daily work, homework term papers, project, etc.)**

- If it is ascertained that the work turned in by a student (on any particular assignment) is not the work of the student whose name is on the assignment:
  - a. the classroom teacher retains the discretion to determine whether the work is that of the student or whether it was obtained by cheating.
  - b. a grade reduction will occur. In such a case, the classroom teacher has the authority to reduce the amount of credit given for the assignment. The student allowing work to be copied may also have their grade reduced.

#### **L. PLAGIARISM**

A general definition of plagiarism is: submitting work done (in whole or part) by others as if it were one's own (<http://www.shenet.org/high/acadintegrity.htm>).

- The following are all examples of plagiarism:

- copying passages from someone else's writing without using quotation marks and giving the author credit
- paraphrasing someone else's writing without giving credit
- using someone else's facts or ideas without acknowledgement
- handing in work for one course that you handed in for credit for another course without the permission of both instructors
- producing assignments in conjunction with other people (e.g. another student, a tutor) which should be your own independent work (<http://www.services.unimelb.edu.au/plagiarism/policy.html>)

In today's technologically advanced society, students have countless opportunities to access to other peoples' work over the Internet. Students who commit plagiarism using Internet-based materials while on school computers are in violation of our Acceptable Use Policy and are subject to having their in-school access suspended.

The consequences for plagiarism are the same as those for cheating. Students who plagiarize on classroom assignments (as determined by the teacher) will be assigned a zero. Students who plagiarize on an examination/test will be assigned a zero for that work. The zero will be averaged into their ten-week grade for that course.

#### **M. STUDENT CARS**

1. Cars must not be driven during school hours. This includes lunch hour and/or recess.
2. Students are not to drive to or from the Occupational Center unless they have been granted permission from BOCES, a parent, and the Principal or Superintendent.
3. Students are to park their car in the designated student parking area, which is the back lot of the school. Students are not permitted to park in the staff lot on the side of the school building.
4. Students who drive to school cannot use or be in the car during school hours (it must remain parked 8:05 a.m. to 2:59 p.m.)
5. Students driving to/from college courses must submit their schedule to the Guidance Office. Students in this category must go directly to and return directly from their college course.
6. Students may not sit in cars or go to cars during the school day.
7. Students driving cars may not enter the main parking lot from 7:30 a.m. to 3:30 p.m. Students may enter/exit through the back gate.
8. Students are to drive in a safe manner while on school property.
9. Failure to comply with these regulations will be met with disciplinary action.
10. Students who park their vehicle on school grounds during the day maybe subject to search if there exists "reasonable suspicion" that the search will result in evidence that the owner/driver violated the law or the district code of conduct. Refusal to submit to a search could result in immediate forfeiture of driving privileges and possibly additional disciplinary consequences as well.

#### **N. MISUSE OF NON-CONTROLLED SUBSTANCES**

The Board of Education prohibits misusing any non-controlled substance for the purpose of achieving an intoxicating or narcotic effect in themselves or others in the school building, on school grounds, in school buses, or at activities for which the Board has assumed or retained supervisory responsibility.

#### **O. TOBACCO/ELECTRONIC CIGARETTES & ALCOHOLIC BEVERAGES**

Tobacco/Electronic Cigarettes, herein defined as any use, possession, or sale of (smoking, chewing, vaping, etc.) within any building(s) of or on any premises of Laurens Central School District, or while riding on any conveyance owned or operated by Laurens Central School District or at any activities at which the Board of Education has assumed or retained supervisory responsibility is hereby prohibited.

The use, possession, or sale of alcoholic beverages or the use of alcoholic beverages prior to or within any building(s) of or on any premises of Laurens Central School District, or while riding on any conveyance owned, or operated by Laurens Central School District, or at any activities at which the Board of Education has assumed or retained supervisory responsibility

ity or at “away” events at which Laurens Central School is represented by participating students and attending Laurens Central School students is hereby prohibited.

#### **P. CONTROLLED SUBSTANCES (DRUGS) RULES**

The possession, control, transportation, abandonment, use or sale, of any controlled substance as defined in §3306 of the Public Health Law, except as expressly allowed by Articles 33, 33-A, or 33-B of the Public Health Law, by any person, prior to or while on the premises of Laurens Central School District, or while riding on any conveyance owned or operated by the school district, or while off the premises of Laurens Central School District during regular school hours, including lunch break of a school day on which the person has appeared on the premises or conveyances of Laurens Central School District, or while at any activity at which the Board of Education has assumed or retained supervisory responsibility, or at “away” athletic events at which Laurens Central School is represented by participating student athletes and attending Laurens Central School students, is hereby prohibited.

Possession, use, or sale of drug paraphernalia is also covered by the above rules. Drug Paraphernalia is defined as: Equipment used to take, store, measure, weigh, or in anyway, use drugs. Drug users are creative with paraphernalia—many are made at home or put together from common items. Though possession of drug paraphernalia does not always mean a student is using drugs, finding such items or equipment may be cause for concern. Some of the more common drug paraphernalia include: cigarette papers, pipes, small mesh screens, “roach” clips (alligator clips used to hold a marijuana cigarette), measuring scales, plastic bags, empty pill containers, small vials, hypodermic needles, straws, plastic or glass tubing, razor blades, small or bent spoons and any form of vaping device.

#### **Q. CORPORAL PUNISHMENT**

Corporal punishment may not be administered by a staff member, employee, or agent, as a means of discipline. However, in situations where alternative procedures or methods not involving the use of force cannot be reasonably employed, the use of reasonable physical force is permissible to:

- protect oneself or others from physical injury;
- protect the property of the school or of others;
- restrain or remove a student whose behavior interferes with the orderly exercise and performance of school district functions, powers and duties or if that student has refused to refrain from further disruptive acts.

#### **R. BULLYING, CYBERBULLYING, DISCRIMINATION, HARASSMENT DASA COORDINATOR: JOHN MUSHTARE, BUILDING PRINCIPAL**

**Bullying**—Bullying is understood to be a hostile activity which harms or induces fear through the threat of further aggression and/or creates terror. In order to facilitate implementation of this policy, provide meaningful guidance and prevent behaviors from rising to a violation of law, this policy will use the term bullying (which is usually subsumed under the term “harassment”) to describe a range of misbehaviors such as harassment, hazing, intimidation or discrimination. The accompanying regulation provides more guidance regarding the definition and characteristics of bullying.

**Cyberbullying**—Harassment/bullying, as defined above, through any form of electronic communication. Cyberbullying may include, among other things, the use, both on and off school property, of electronic technology, including, but not limited to, e-mail, instant messaging, blogs, chat rooms, pagers, cell phones, gaming systems and social media websites, to deliberately harass or threaten others.

**Discrimination**—Discrimination is the act of denying rights, benefits, justice, equitable treatment or access to facilities available to all others, to an individual or group of people because of the group, class or category to which that person belongs (as enumerated in the Definitions section, under “Harassment,” below).

**Harassment**—Harassment has been defined in various ways in federal and state law and regulation. The Board recognizes that these definitions are important standards, but the Board’s goal is to prevent misbehavior from escalating in order to promote a positive school environment and to limit liability. The Dignity for All Students Act (§§10-18 of Education Law)

defines harassment as the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional or physical well-being; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety. The harassing behavior may be based on any characteristic, including but not limited to a person’s actual or perceived:

- Race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation or, gender (including gender identity and expression)

In some instances, bullying or harassment may constitute a violation of an individual’s civil rights. The District is mindful of its responsibilities under the law and in accordance with District policy regarding civil rights protections.

#### **Reporting of Bullying, Discrimination or Harassment**

**Reporting and Investigation**—Although it can be difficult to step forward, the District cannot effectively address bullying if incidents are not reported. Students who have been bullied, parents whose children have been bullied or other students or staff who observe bullying behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided. At all times, complaints will be documented, tracked, and handled in accordance with the regulations and procedures associated with Board of Education Policy and the Code of Conduct.

Students or parents who wish to report an incident of bullying, discrimination or harassment should do so by contacting the Building Principal/DAC or by submitting a “Bullying Reporting Form.” A copy of the form can be obtained from the Building Principal/DAC or can be printed off from the school’s web site, <http://www.laurenschools.org>.

There shall be a duty for all school personnel to report any incidents of student-to-student and staff-to-student bullying that they observe to the Building Principal, the Superintendent or their direct supervisor. In addition, there shall be a further duty for all school personnel to report any incidents of student-to-student and staff-to-student bullying of which they are made aware by students to the Building Principal, the Superintendent or their direct supervisor. Supervisors will refer the information to the Building Principal or the Superintendent for investigation as designated in regulation. A District employee may be deemed to have permitted unlawful discrimination or harassment if he/she fails to report an observed incident, whether or not the target complains.

The results of the investigation shall be reported back to both the target and the accused.

#### **Disciplinary Consequences/Remediation**

While the focus of this policy is on prevention, bullying acts may still occur. In these cases, offenders will be given the clear message that their actions are unacceptable and that the behavior must improve. Student offenders will receive in-school guidance in making positive choices in their relationships with others. If appropriate, disciplinary action will be taken by the administration in accordance with the District’s Code of Conduct, as applicable. If the behavior rises to the level of criminal activity law enforcement will be contacted.

Consequences for a student who commits an act of bullying shall be unique to the individual incident and will vary in method and severity according to the nature of the behavior, the developmental age of the student, and the student’s history of problem behaviors and must be consistent with the District’s Code of Conduct.

### **VII. BUSES**

#### **A. BUS RULES**

For the sake of safety, as well as courtesy and good will, the students are expected to give full cooperation to their bus driver and to maintain reasonable quiet and order. A few other special rules apply:

1. The driver is in charge.
2. Students will not be allowed on the bus beyond their home or meeting place and may not ride a bus other than that to which they are assigned unless special permission is given by the Main Office after written request from the parent or guardian. Only Laurens students are to ride buses.

3. Pick up and discharge points will be designated at which students will be picked up and discharged.
4. Wait for the bus off the highway.
5. Cross the highway to board bus when bus has stopped, red lights are on, and traffic as been stopped in both directions.
6. Remain seated or hold onto proper device if standing while a bus is moving.
7. Offer to hold belongings of person who is standing while a bus is moving.
8. Do not make unnecessary noises or cause distractions.
9. After leaving bus, do not run along side as it starts up.
10. Students are not allowed to enter or leave the bus while it is in motion.
11. If the driver permits the student to leave the bus in order to cross the road in front of the bus, student should go 10 ft. along side of road in front of bus before crossing, look both ways and also look at driver for signal to cross.
12. Students must not thrust their heads or arms out of open windows.
13. Smoking and/or drinking alcoholic beverages is not allowed on the buses.
14. Special bus emergency drills will be staged according to law several times during the year. Help your bus driver maintain a high standard of safety.
15. All regular school rules apply while a student is traveling on one of the school buses.
16. Students should not expect buses to wait for them in the morning; allow 5 minutes either way depending upon weather. Dress warmly in winter in event the bus is delayed.
17. Junior-Senior High School students should be considerate of the younger elementary children.
18. Students must occupy the seat assigned by the driver.
19. The same regulations pertain to the use of the bus when on special field trips or when traveling to athletic contests.
20. Students riding the bus "home" from extracurricular activities will be brought back to the school only. They will not be dropped off at their house.

## B. STUDENTS RIDING BUSES

1. At 2:59 p.m., when the students are dismissed -
  - a. All students must board their respective buses (the one they ride from home to school).
  - b. Once on the bus, the students can not get off. The bus drivers have been instructed not to allow any students off the bus after once they have boarded the bus.
    1. Parents who want to pick up their children tell them in the morning where to meet you at 2:59 p.m.
    2. Parents—do NOT expect the bus driver to let your child(ren) off the bus (at 2:59 p.m.) after once they have boarded.
2. Students must go home on the bus they normally ride to school.
  - a. The students must bring a written note to school (written by the parent) and delivered to the Main Office by 8:05 a.m. The note should contain a telephone number where a parent/guardian can be reached for verification.
  - b. The school secretary will call the parents involved to confirm the request.
  - c. Every effort will be made to honor requests, written or phoned, after 2:00 p.m.
  - d. The bus drivers will be notified not to allow any non-regular student on the bus without the completed and signed permission form from the Main Office.
  - e. No students will be allowed on a different bus, other than what he/she is assigned, without a permission slip from the Main Office.
  - f. No student will be let off the bus other than at his/her home without verified permission slip.
3. Students must board the bus as soon as they are dismissed from school.
  - a. Any student who goes uptown, for whatever reason, will not be allowed to board the bus.
4. Parents - do not stop the bus on route and expect to take your child off the bus. Once on the bus, students will be delivered to their home.

The reason for this procedure is that -

- a. Bus drivers have a definite responsibility and personal liability for the students assigned to their bus.
- b. The school also shares in that responsibility and personal liability.
- c. Parents expect the school to be responsible for their children at all times that they are under school supervision.
- d. The time allocations are reasonable for the request to be accomplished and to "fit in" with the normal daily school activity.
- e. The school bus is not public transportation - it is for the transportation of students to and from school and any other school

***RIDING THE BUS IS A PRIVILEGE WHICH CAN BE TAKEN AWAY.***

## C. SEATING ASSIGNMENTS

1. All students will be assigned seats for morning and afternoon bus runs.
  2. Bus drivers will do bus inspections before and after each run.
  3. Students will be held responsible for any damages to their assigned seat.
  4. If a student chooses not to sit in his/her assigned seat, and damage occurs in the assigned seat, s/he will still be held responsible for the cost of repair to the seat.
  5. Extracurricular groups will also be held responsible for damages that occur during transportation to and from events.
- D. The Building Principal is responsible for student discipline on school buses. The Head Bus Driver will make recommendations to the school administration for any offense leading to In School Suspension/Out of School Suspension or suspension from transportation.
- E. There are three levels of bus discipline. They are:

### Class I

1. Violation of Safety Procedures (could also be a class 2 or 3)
2. Excessive mischief
3. Eating - drinking - littering
4. Rude - discourteous - annoying
5. Unacceptable language - student directed
6. Any infraction listed as a Class I violation in the student handbook

### Consequences - Class I

- Offense 1 - Warning
- Offense 2 - Detention
- Offense 3 - 2 Detentions
- Offense 4 - 3 Detentions
- Offense 5 & beyond - Determined by Administration and may include suspension from transportation.

These are for Category I infractions only. Category II or III infractions may lead to an immediate level 3 disciplinary action. In addition, regular disciplinary category infractions will apply to buses.

### Class II

1. Violation of Safety Procedures (could also be a class 1 or 3)
2. Fighting, pushing, tripping (could also be a class 3)
3. Writing on bus, bus seats, etc.
4. Any infraction listed as a Class II violation in the student handbook

### Consequences - Class II

- Offense 1 - 1 Detention
- Offense 2 - 2 Detentions
- Offense 3 - 3 Detentions
- Offense 4 & beyond - Determined by Administration and may include suspension from transportation.

include suspension from transportation.

### Class III

1. Violation of Safety Procedures ( could also be a class 1 or 2)
2. Destruction of property
3. Fighting, pushing tripping (could also be a class 2)
4. Unacceptable language - driver directed
5. Use, possession, or sale of tobacco and/or controlled substances
6. Use, possession, or sale of alcoholic beverages (see page 54 for definition)
7. Any infraction listed as a Class III violation in the student handbook

### Consequences - Class III

1 to 5 days In-School Suspension or Out-of-School Suspension, or suspension from bus as determined by Administration.

# SEPTEMBER 2022

## Laurens Central School

Breakfast K-3 \$2.00  
 Breakfast 4-12 \$2.15  
 Lunch K-3 \$2.25  
 Lunch 4-12 \$2.50

### Monday

**5**

**NO SCHOOL**

**LABOR DAY**

Breakfast Biscuit Sandwich  
 Chicken Quesadillas  
 Corn  
 Soup/Salad w/Chick Peas or Sandwich

### Tuesday

**6**

Pancakes w/Sausage  
 Soft or Hard Shelled Tacos  
 Refried Beans  
 Corn  
 Soup/Salad w/Chick Peas or Sandwich

### Wednesday

**7**

Oatmeal w/Brown Sugar and Raisins  
 Chicken & Biscuits  
 Peas  
 Soup/Salad w/Chick Peas or Sandwich

### Thursday

**8**

Breakfast Pizza  
 Macaroni & Cheese  
 Garlic Bread  
 Carrots  
 Soup/Salad w/Chick Peas or Sandwich

### Friday

**9**

Scrambled Eggs w/Home Fries  
 Assorted Pizza  
 Spinach and Romaine Salad  
 Soup/Salad w/Chick Peas or Sandwich

**12**

Breakfast Biscuit Sandwich  
 Chicken Quesadillas  
 Corn  
 Soup/Salad w/Chick Peas or Sandwich

**13**

Scrambled Eggs w/Cheese  
 Sloppy Joes  
 French Fries  
 Cauliflower  
 Soup/Salad w/Chick Peas or Sandwich

**14**

Pancakes w/Bacon  
 Tuna Casserole  
 Peas  
 WW Dinner Roll  
 WRAP DAY  
 Soup/Salad w/ Chick Peas

**15**

Breakfast Burrito  
 Oven Baked Chicken  
 Mashed Potatoes  
 Green Beans  
 Soup/Salad w/Chick Peas or Sandwich

**16**

French Toast Bake w/Strawberries  
 Assorted Pizza  
 Spinach and Romaine Salad  
 Soup/Salad w/Chick Peas or Sandwich

**19**

Assorted Cereal  
 Bagel  
 Chili  
 Corn Muffins  
 Soup/Salad w/Chick Peas or Sandwich

**20**

French Toast Sticks  
 Chicken Patty  
 Tater Tots  
 Green Beans  
 Soup/Salad w/Chick Peas or Sandwich

**21**

Chocolate Chip Pancakes  
 Chicken Stir Fry  
 Eggroll  
 Soup/Salad w/Chick Peas or Sandwich

**22**

Scrambled Eggs w/Ham  
 Spaghetti & Meatballs  
 Garlic Bread  
 Corn  
 Soup/Salad w/Chick Peas or Sandwich

**23**

Egg and Hash Brown Bake  
 Assorted Pizza  
 Spinach and Romaine Salad  
 Soup/Salad w/Chick Peas or Sandwich

**26**

Pancakes w/Bacon  
 Chicken Tenders  
 Brussel Sprouts  
 WW Dinner Roll  
 Soup/Salad w/Chick Peas or Sandwich

**27**

Sausage Gravy & Biscuits  
 Chicken Stuffing Casserole  
 Butternut Squash  
 WW Dinner Roll  
 Soup/Salad w/Chick Peas or Sandwich

**28**

French Toast Sticks  
 Goulash  
 Green Beans  
 Garlic Bread  
 Soup/Salad w/Chick Peas or Sandwich

**29**

Breakfast Burrito  
 Hamburger/Cheeseburger  
 French Fries  
 Broccoli  
 Soup/Salad w/Chick Peas or Sandwich

**30**

Breakfast Sandwich  
 Assorted Pizza  
 Spinach and Romaine Salad  
 Soup/Salad w/Chick Peas or Sandwich

Breakfast and Lunch must include 3 items and one MUST be a fruit and/or vegetable. USDA is an equal opportunity provider and employer



# Laurens Central School

“A Community Center”

P. O. Box 301 - 55 Main Street

Laurens, New York 13796 • Telephone (607) 432-2050

Fax (607) 432-4388

William F. Dorritie  
Superintendent

John Mushtare  
Building Principal

## Photo and Video Opt-Out

Dear Parent/Guardian:

The Laurens Central School District regularly publishes photographs/videos taken throughout the school year on the school website ([www.laurencs.org](http://www.laurencs.org)) and in the school newsletter.

**Please note, if you permit your child’s photo/video to be shared, you do NOT have to fill out this form.**

If you have any questions, please contact Mr. Mushtare, Building Principal at (607) 432-2050.

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## Photo and Video Opt-Out Form

I elect NOT to have any photos or video of my child used in District publications, including the school website and newsletter. This form must be filled out completely and returned to school to ensure that your child’s information is kept private. Please print clearly.

Child’s Full Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Full Name (Printed) \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_ Date \_\_\_\_\_

**LAURENS CENTRAL SCHOOL**  
**Laurens, New York 13796**

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**CROP News**

Laurens Central School has received the grant for CROP (Creating Rural Opportunities Partnership) after school program for the next five years.

My name is Jessica DeBoer. I am the CROP Site Coordinator here at L.C.S. This program is offered to students that are in K-8th grade. At this time Pre-K is NOT included in this program. The CROP program is based on needs, including children whose families qualify for free/reduced lunch, children who may be academically at risk, and children who may go home to an empty house. The main objective of this program is to provide academic improvement, youth development, and personal/social enrichment for students and to help working families by providing literacy and other educational related activities. The CROP program starts on September 19, and runs from 3:00 to 5:00 p.m.

- The CROP program is FREE. This is a federally funded program with federal requirements, one which involves completion of an application.
- CROP would like to give a BIG Thank You to the Laurens Fire Department for allowing us to use their building so that we could have Summer CROP. The students really enjoyed the program. We took four field trips, which included the Science Center in Ithaca, Animal Adventure, Howe Caverns, and Gilbert Lake.
- There will be a mandatory parent meeting on September 14 at 6:30 p.m. at the school. A parent MUST attend the meeting before their child can participate in the CROP program.
- The application for student enrollment is enclosed in this newsletter, as well as on the school website. Also, the Main Office will have applications. Please return these to the school on or by September 13, 2022.

Feel free to reach out to me with any questions or concerns about the program at (607) 432-0958 or [jdeboer@laurenscls.org](mailto:jdeboer@laurenscls.org)

—Jessica DeBoer,

LCS CROP Site Coordinator

**Fun at the Summer CROP Program**



**PARACHUTE FUN**



**ANIMAL ADVENTURE PARK**



**HOWE CAVERNS**

*More Photos Inside!*