

Draft MINUTES
**Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
November 17, 2021**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:32 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, T. Francisco, G. Murello, P. Bush, M. Wikoff

Board Members Absent: None

Others Present: W. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; K. DeGroat, District Treasurer; S. West, B & G; M. Pernat, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

Adoption of Agenda with Addenda

II. ADOPTION OF AGENDA with Addenda

Motion made by P. Bush, seconded by T. Francisco to adopt the agenda and addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes- Regular Meeting – 10/20/21

Motion made by G. Murello, seconded by M. Wikoff to approve the minutes. Motion carried 5-0-0.

2. Minutes- Special Meeting – 11/9/21

Motion made by M. Wikoff, seconded by G. Murello to approve the special meeting minutes. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report – B. Dorritie
- COVID cases
 - Vaccine Clinic for 5-11 year olds
 - AED/CPR for senior class
 - Parent/Teacher Conferences
 - Winter Concert update
 - Drama Club Production
 - Trunk or Treat
 - Thanksgiving lunch
 - Speed zone on Brook St.
 - Operation Warm – Thank you to Cindy Struckle
 - Thank you to Rose Nelson for years of service to Town Library
 - Happy Thanksgiving

2. Report from Building Principal – J. Mushtare
 - Back in the swing of things-more normal
 - 8th grade field trip to BOCES
 - Mrs. Gifford’s ideas that are being implemented-Reading Professional Development for teachers & Testing Center for students
3. Report from Supervisor Transportation – M. Perna
 - New bus is back and 100%
 - Replacement of bus lift – will use Milford’s while ours is out of commission
 - School bus purchase for next year-add 3 point seat belts
 - Video on side impact school bus crash test & discussion
4. Report from Supervisor Buildings & Ground – S. West
 - Capital Outlay project- water heater
 - Phase I of Capital Improvement Project
 - Closing fields and getting ready for winter months
 - Custodians doing a great job
 - Winter sports – 3 girls teams & 2 boys teams
 - Spectators for winter sports- 3 feet apart and masked

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer’s Report:
1. Treasurer’s Report A Fund (General)
 2. Treasurer’s Report C Fund (Cafeteria)
 3. Treasurer’s Report F Fund (Special)
 4. Treasurer’s Report T Fund (Trust & Agency)
 5. Treasurer’s Report L Fund (Library)
 6. Treasurer’s Report H Fund (Checking) (Capital Project)
Treasurer’s Report H Fund (Savings) (Capital Project)
 7. Treasurer’s Report Repair Reserve
 8. Treasurer’s Report Capital Reserve
 9. Treasurer’s Report Workers Comp, ERS, Unemployment Reserve
 10. NYLAF Investment Account
 11. Transfers Over \$1000

Motion made by G. Murello P. Bush, seconded by T. Francisco to approve the Treasurer’s Reports. Motion carried 5-0-0.

- B. Other Reports (No Approval Required)
1. Warrants

Warrant #16	A Fund \$135,138.08 (General)
Warrant #6	C Fund \$9,524.29 (Cafeteria)
Warrant #8	F Fund \$32,016.65 (Special)
Warrant #6	T Fund \$250.47 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #6	TE Fund \$100.00 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #15	P Fund \$151,923.33 (Payroll)
Warrant #14	A Fund \$144,139.96 (General)
Warrant #5	C Fund \$8,006.20 (Cafeteria)
Warrant #7	F Fund \$22,906.27 (Special)
Warrant #5	T Fund \$350.54 (Trust & Agency)
Warrant #5	H Fund \$62,200.00 (Capital Fund)
Warrant #5	TE Fund \$1,500.00 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #	P Fund \$0 (Payroll)

Warrant #	A Fund \$0 (General)
Warrant #	C Fund \$0 (Cafeteria)
Warrant #	F Fund \$0 (Special)
Warrant #	T Fund \$0 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #17	P Fund \$173,125.19 (Payroll)

2. Transfers Under \$1000
3. Cafeteria Report Current Month
4. Cafeteria Report Year to Date
5. Internal Claims Auditor's Reports
6. Budget Status Report - Fund A
7. Revenue Status Report - Fund A
8. Cash Flow Analysis
9. Extracurricular Reconciliation Report 10/31/21

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

CROP Peer Tutor

1. The appointment of Trinity Beasley as a CROP Peer Tutor for the 2021-2022 school year. Her salary will be \$12.50 per hour, increased to \$13.20 on 1/1/2022, paid by the CROP Grant.

Motion made by M. Wikoff, seconded by P. Bush to approve the above appointment. Motion carried 5-0-0.

J. Stahl Teacher Aide

2. The probationary appointment of Jessica Stahl as a Teacher Aide effective December 1, 2021 and continuing until November 30, 2022. Her annual salary will be \$15,444 prorated, as per the CSEA Contract.

Motion made by P. Bush, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

J. Stahl CROP Activity Leader

3. The appointment of Jessica Stahl as a CROP Activity Leader for the 2021-2022 school year. Her salary will be \$18.00 per hour paid by the CROP Grant.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

C. McCauley Long-term Non-Certified Substitute

4. The appointment of Chase McCauley as a Long-Term Non-Certified Substitute 2nd grade Teacher for the 2021-2022 school year, starting November 15, 2021. Her salary will be as per Board Policy.

Motion made by T. Francisco, seconded by P. Bush to approve the above appointment. Motion carried 5-0-0.

R. Nelson, Resignation

5. To accept the resignation of Rose Nelson from the position of Acting Librarian of the Ambrose V. Powell Memorial Library, effective November 17, 2021.

Motion made by P. Bush, seconded by G. Murello to accept the above

resignation. Motion carried 5-0-0.

E. Coryat Town Librarian

6. The appointment of Eileen Coryat as the Acting Librarian of the Ambrose V. Powell Memorial Library, commencing November 18, 2021, at no salary.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

E. Ylitalo Certified Substitute

7. The appointment of Erica Ylitalo as a Certified Substitute Teacher for the 2021-2022 school year. Her salary will be \$100 per day.

Motion made by G. Murello, seconded by M. Wikoff to approve the above appointment. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Multi-year Reserve Plan

1. The Laurens Central School multi-year reserve plan.

Motion made by T. Francisco, seconded by G. Murello to approve the above plan. Motion carried 5-0-0.

Letter of Intent Bus Purchase

2. The attached Letter of Intent for the purchase of a school bus from Leonard Bus Sales. This purchase is pending voter approval on May 17, 2022.

Motion made by M. Wikoff, seconded by G. Murello to approve the above letter of intent. Motion carried 5-0-0.

Tax Collector Report

3. To accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant direct that the lists of the delinquent tax items, with the addition of the two percent penalty be certified to the office of the county treasurer and/or other tax enforcement offices; AND IT IS FURTHER RESOLVED, that the tax warrant, tax roll and the tax collector's copies of the tax receipts be placed on file and be given fire protection in the school vault safe.

Motion made by P. Bush, seconded by T. Francisco to accept the attached report. Motion carried 5-0-0.

Bids Phase 1 Capital Project

4. Upon the recommendation of King + King Architects, the Board accepts the base bid of \$144,600 for Window Replacement in the Main Building from NEP Glass Co. for Phase 1 of the 2021 Capital Improvement Project.

Motion made by T. Francisco, seconded by P. Bush to accept the above bid. Motion carried 5-0-0.

MOA with LTA

5. The attached Memorandum of Agreement between the Laurens Central School District and the Laurens Teachers Association.

Motion made by G. Murello, seconded by M. Wikoff to approve the attached MOA. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.

CSE: 10852

CPSE: None

504: 10367

Motion made by P. Bush, seconded by T. Francisco to approve the above CSE cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Student Enrollment October 31, 2021

Meetings

XII. MEETINGS

1. Faculty/Staff Holiday Celebration- TBD
2. Board of Education Meeting – December 15, 2021

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 8:09 pm to discuss Personnel issues. Motion made by P. Bush, seconded by T. Francisco. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:45 pm. Motion made by T. Francisco, seconded by G. Murello. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:46 pm. Motion made by P. Bush, seconded by M. Wikoff. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW

November 17, 2021

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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